St. Xavier's College, Jaipur

How to Fill Admission Form 2021 – Check Process Here

St. Xavier's College, Jaipur, Admission Form 2021-22 for UG & PG courses will be released from 1st June, 2021 onwards.

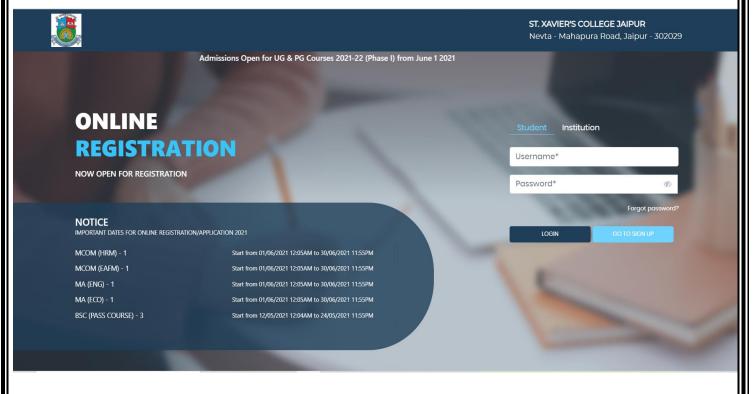
The application form will be filled and submitted via online mode only.

Important Link

- Admission Form Link: https://enrollonline.co.in/Registration/Apply/SXCJPR
- Important Instructions: https://stxaviersjaipur.org/admission-2021/Important_ Instructions _2021.pdf
- Admission Procedure Guidelines: https://stxaviersjaipur.org/admission-2021/Admission _Procedure_Guideline_2021_PhaseI.pdf
- UG & PG Course Details: https://stxaviersjaipur.org/courses.aspx

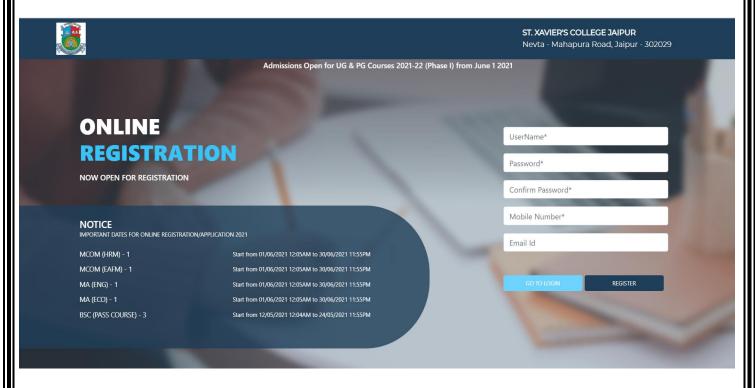
How to Fill Admission Form 2021

Open Admission form Link: https://enrollonline.co.in/Registration/Apply/SXCJPR



Students can follow these steps to fill the application form:

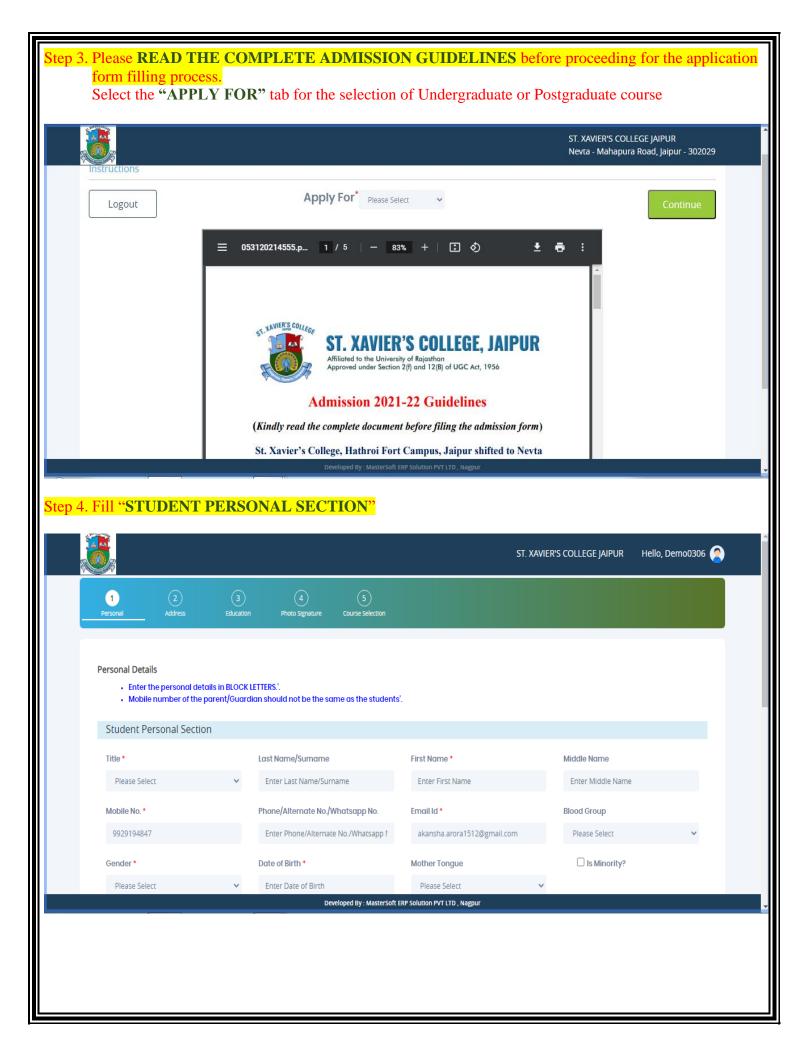
Step 1. GO TO SIGN UP for creating the username and password

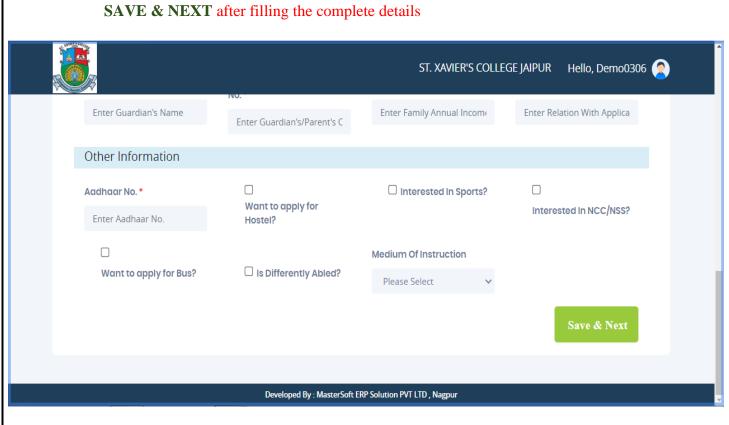


- Username and password will be received on registered mobile and email
- Message received "Dear, Thank you for showing interest for SXCJPR Your username: Demo123 Password: SXC0321 Mastersoft ERP Solutions Pvt Ltd

Step 2. If you receive any "WARNING" from the software kindly after reading the content "ACCEPT" to proceed.

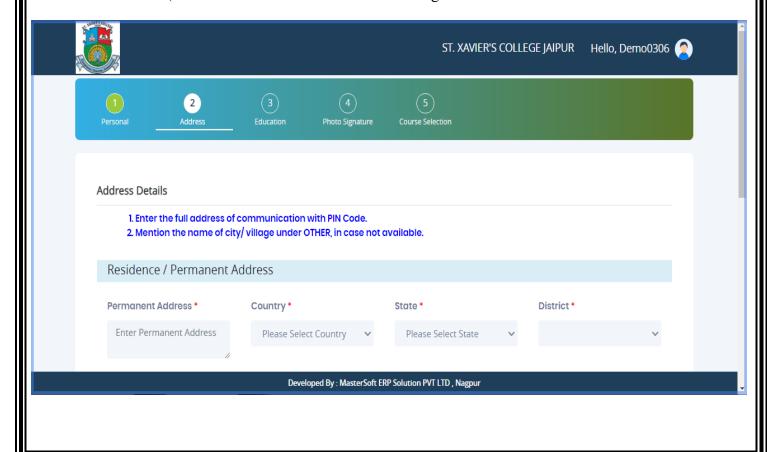
WARNING! This Application Software is developed and owned by MasterSoft ERP Solutions Pvt. Ltd., Nagpur, India (MasterSoft). MasterSoft reserves its right of sole discretion to modify, update and/or terminate access/use of this Software at any point of time without notice. Users must visit "Terms of use" link periodically to understand and abide by the applicable Terms of Use. By accessing this Software, it shall be implied that the User has read and agreed with the same, and any violation thereof shall be deemed to be willful act/omission on the part of such User. This Software permits access only to its Registered Users having valid login credentials, and any attempt of access through invalid/stolen/borrowed credentials is explicitly prohibited. Usage upon access is restricted to the Software Menu appearing on the screen, and any attempt to enlarge such access, to hack into or to illicitly use the Software shall be actionable under Cyber Laws and other By accessing/using this Software, the User shall be implied to have acknowledged and granted permission for all of its activities in the Software to be monitored for the above purposes by MasterSoft. This Application Software is developed and owned by MasterSoft ERP Solutions Pvt. Ltd., Nagpur, India (MasterSoft). MasterSoft reserves its right of sole discretion to modify, update and/or terminate access/use of this Software at any point of time without notice.

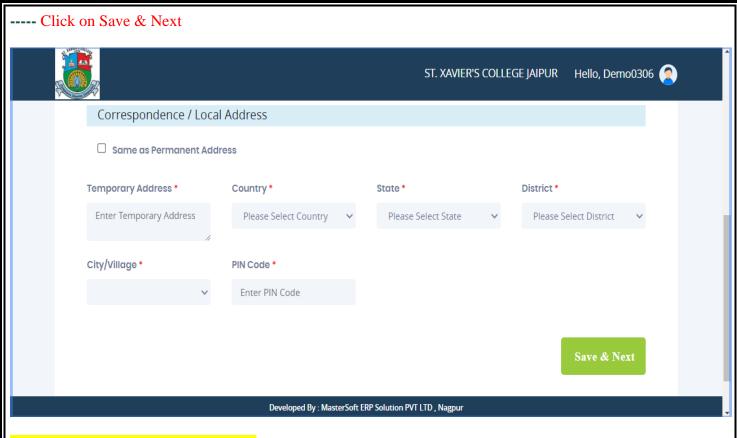




Step 5. Fill the "ADDRESS DETAILS"

- a. Residence/Permanent Address
- b. Corresponding/ Local Address
 Note: (If both are same then click on checkbox given "Same as Permanent Address"

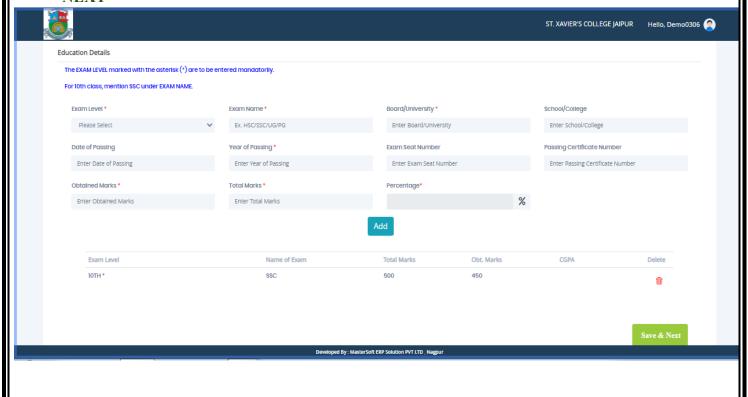




Step 6. Fill EDUCATION DETAILS

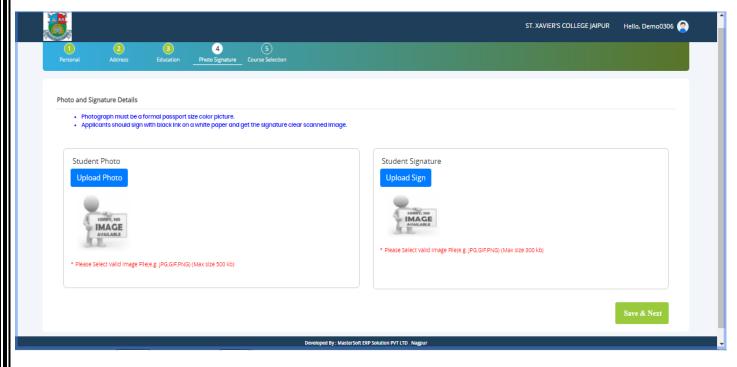
- a. Undergraduate Pre-requisite to fill in the **10th** Board Exam marks (Mandatory)
- b. Post Graduate 10th board exam marks (Mandatory) 12th board exam marks (Mandatory)
 - UG First Year marks UG Second Year marks

Note: After filling the complete educational details, select "ADD" to proceed further through "SAVE & NEXT"



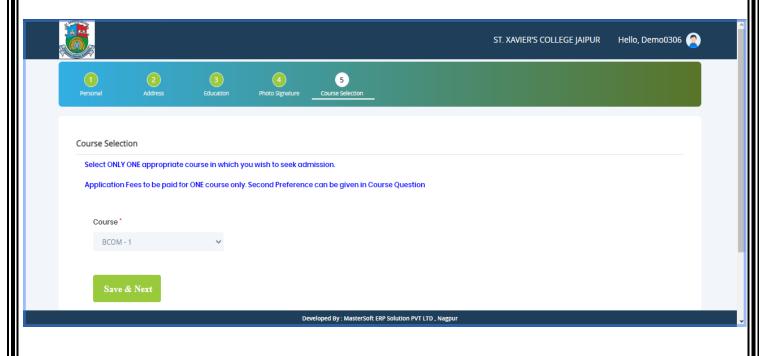
Step 7. UPLOAD THE PHOTO AND SIGNATURE DETAILS

- a. Student Photo: Please Select the clear image file (JPG, GIF, PNG) (Max size 500 kb)
- b. Student Signature: Please Select valid image file (JPG, GIF, PNG) (Max size 300 kb) To proceed further Click on "SAVE & NEXT"



Step 8. COURSE SELECTION OPTION

- Select **ONLY ONE** appropriate course in which you wish to seek admission.
- Application Fee to be paid for ONE course only. Second Preference can be given in Course Question section. Select the "COURSE" from the Dropdown List
- Then click on "SAVE & NEXT"



Step 9. FILL THE LAST QUALIFYING EXAM DETAILS

a. Under Graduate

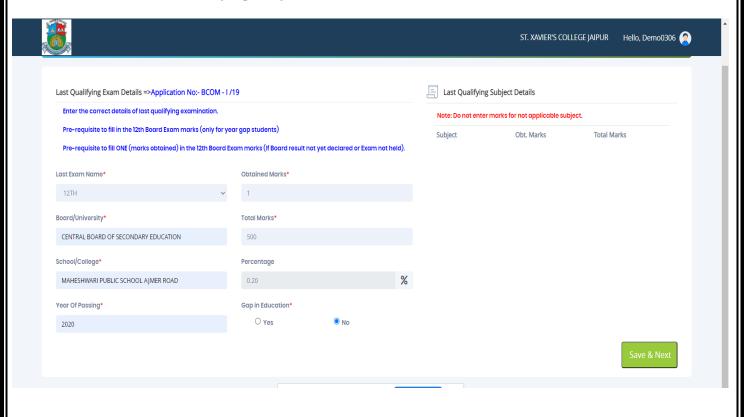
- Pre-requisite to fill in the 12th Board Exam marks (only for year gap students)
- Pre-requisite to fill ONE (marks obtained) in the 12th Board Exam marks (If Board result not yet declared or Exam not held).

*Note: Due to COVID'19 situation your admission status will be considered as provisional. Therefore, after the declaration of 12th Board Result, you will be required to update the 12th board exam marks in the last qualifying exam details.

b. Post Graduate

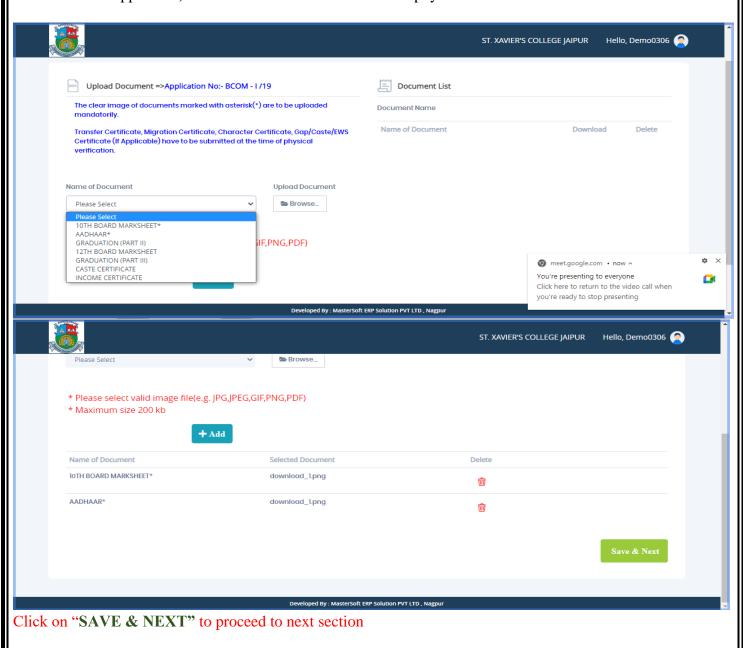
- Pre-requisite to fill in the combined first & second year UG marks (Mandatory)
- Pre-requisite to fill in the Overall UG marks (only for year gap students/ if result declared)
- Note: If semester system, then upload the marks semester wise in the Educational Details and add the last two semesters as yearly for Last Qualifying Exam Details.
- *Note: Due to COVID'19 situation your admission status will be considered as provisional. Therefore, after the declaration of the third year UG Result, the last qualifying exam will be overall UG DEGREE result details for final admission. Same procedure will be applicable for the semester UG course.

Note * Also fill the Last Qualifying Subject Details



Step 10. **UPLOAD THE MANDATORY DOCUMENTS MARKED WITH *(ASTERISK).** Ensure to click on "ADD" Button for uploading the document

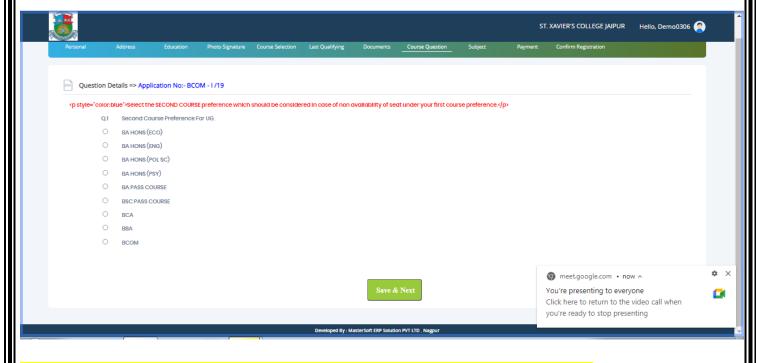
- 1. X Board Marksheet (Mandatory)
- 2. XII Board Marksheet (If Result Declared)
- 3. Aadhar Card
- 4. UG Marksheets (PG Admission)
- 5. Caste Certificate (if applicable)
- 6. Income Certificate (if applicable)
- 7. For uploading the document files use "ADD" OPTION and then proceed to save & next.
- 8. Select the valid image file (e.g. JPG, JPEG, GIF, PNG, PDF) and maximum size 200 kb only not less than 100 kb.
- 9. The clear image of documents marked with asterisk (*) are to be uploaded mandatorily.
- 10. Transfer Certificate, Migration Certificate, Character Certificate, Gap/Caste/EWS Certificate (If Applicable) have to be submitted at the time of physical verification.



Step 11. Select the **COURSE QUESTION** for providing second course preference

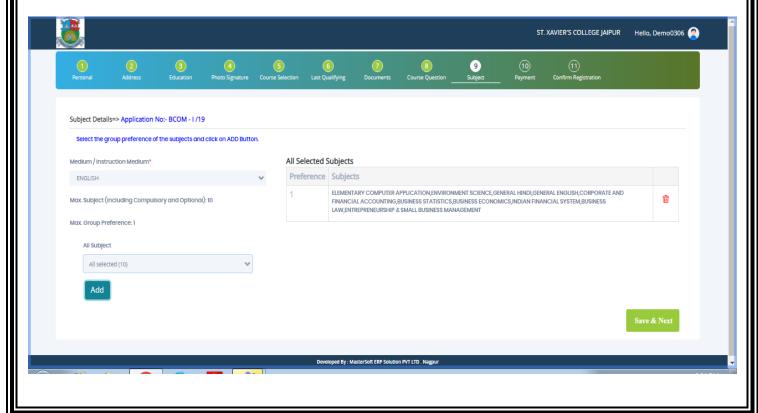
Note:

- Select the SECOND COURSE preference which should be considered in case of non-availability of seat under your first course preference.
- If the second preference is the same as first preference select the same course.

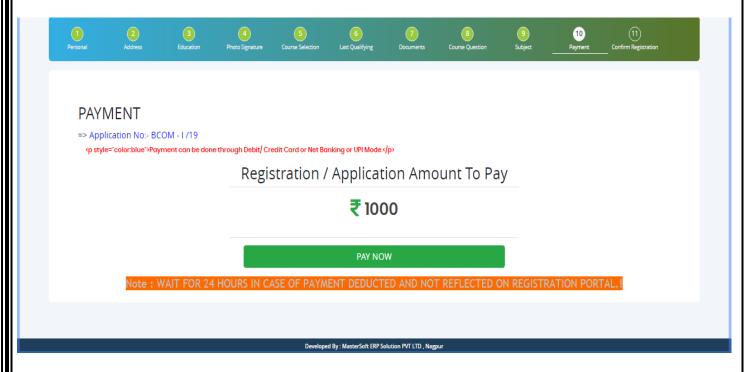


Step 12. Select the SUBJECT COMBINATIONS/GROUP for the course applied

- Select the group preference of the subjects and click on ADD Button.
- Then click on Save & Next button to proceed



- After the payment, please wait till you receive a confirmation message.
- Don't refresh or proceed further while the transaction is in process.
- Payment can be done through Debit/ Credit Card or Net Banking or UPI Mode.
- Application form Payment is to be done for only one course (First Preference in Course Selection section).
- In case you have opted for the SECOND COURSE preference option under the Course Question section, then it will only be considered in case of non-availability of seat under your first course preference payment.



Step 14. CONFIRMATION REGISTRATION

- a. First Preview the admission form very thoroughly.
- b. You will not be able to do any correction once the form is submitted at the student level.
- c. For any changes mail or contact the admission helpline.

Step 15. APPLICANT REPRINT –

Print Fee Receipt and Application Form is available after the confirmation in the Course selection section.

Admission Helpline

For General queries and Information contact: 9828726366, 9571077348 (9.00 am to 3.00 pm)

For Finance and Fees related queries mail to: accounts@stxaviersjaipur.org

E-Mail: admission@stxaviersjaipur.org