

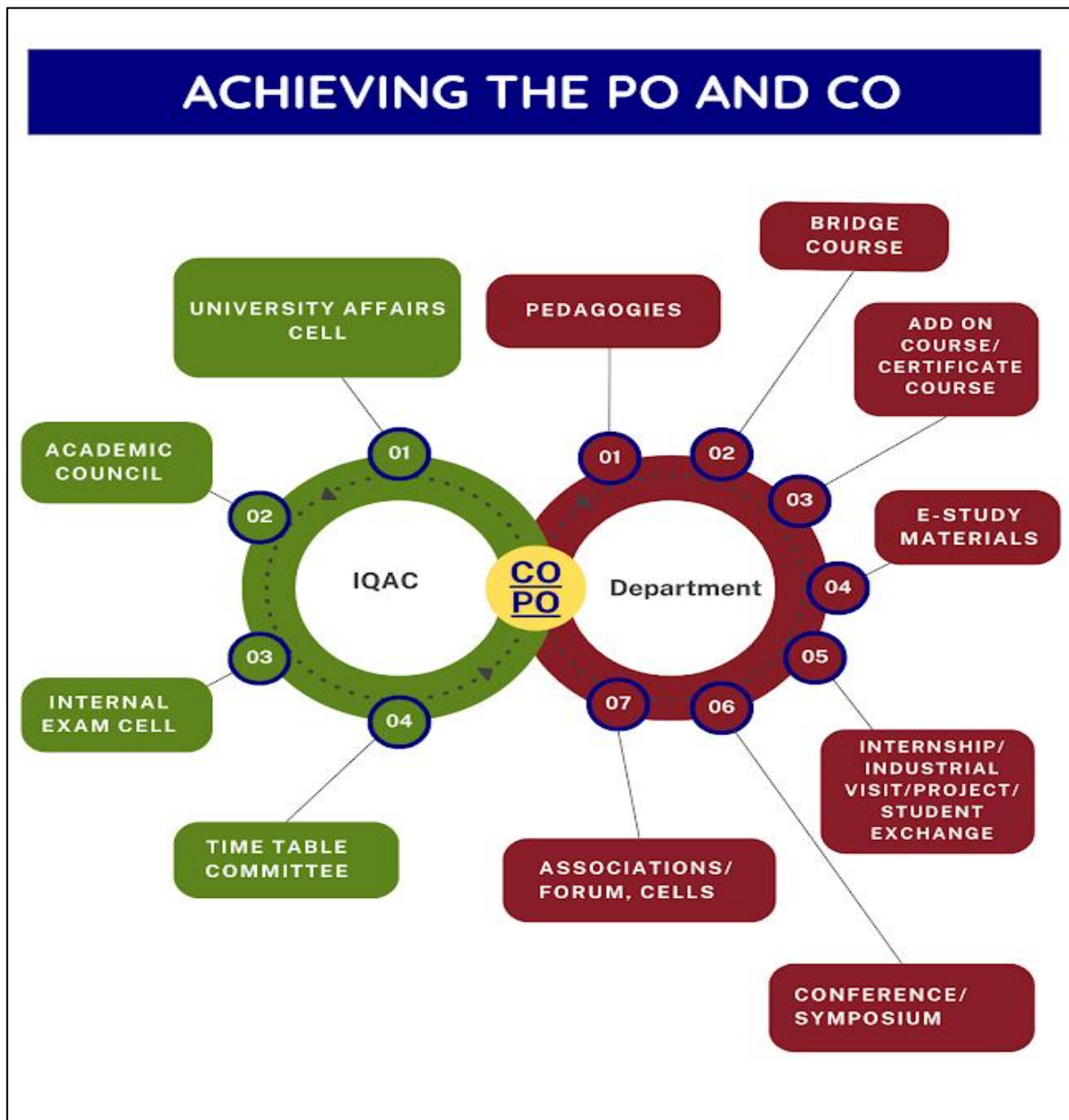
1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.

Response:

St. Xavier's College Jaipur is **affiliated** to the **University of Rajasthan, Jaipur** and follows the university's prescribed **curriculum** of **annual scheme**. Nevertheless, the college strives to additionally equip the learners through various programmes and activities.

Curriculum Planning

- Before the beginning of a new academic session, each department conducts meetings to review results, finalize subject allocation, prepare timetable, allocate class mentors, and finalize the department's annual plan. The **Heads of the Departments (HoDs)** propose the **curricular and co-curricular activities** to the **Academic Council** which then prepares an **academic calendar** and sends it to the **IQAC**.
- The **IQAC** prepares the institution's **annual academic calendar** in alignment with the **university calendar** and the **institutional plan** for the year.
- **POs and COs** at the **departmental level** are prepared and mapped for effective curriculum planning and delivery. The **faculty** then prepare **teaching plans** which are approved by the **HoDs** and are then **displayed** on the **Enterprise Resource Planning (ERP) Software**.
- The **IQAC** ensures the **systematic implementation** of the curriculum and monitors it based on the **feedback system**.
- Faculty participates in UOR's **BOS meetings**.



Curriculum Delivery

- Departments conduct **Bridge Courses** to fill the **knowledge gap** for the newly admitted students **before** the commencement of **the regular classes**.
- Effective curriculum delivery is ensured through **various teaching pedagogies** as per subject-specific requirements.
- During the **pandemic**, the **pedagogy transitioned** to virtual platforms through both live and recorded modes. **This** has continued as a **blended learning mode**.
- The **ERP ensures** structured curriculum delivery by timely upload of **syllabi, teaching plans, lecture notes, assignments, and question banks**, accessible to students.

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- Industry-relevant **Add-on/Certificate Courses, MOOCs, SWAYAM, and NPTEL** courses are offered / **channelized** by the institution to **bridge the gap** between the **university curriculum** and **industry requirements** as per the feedback on the curriculum by the students.
- **Expert Sessions, Internships, Industrial/field Visits, Practical Lab, Student Exchange, and Projects Works** are undertaken for effective **knowledge dissemination**. Multidisciplinary **Conferences, Symposiums and Workshops** are organized frequently to orient **students towards research**.
- Departments with Training, Internship and Placement Cell (TIPC) ensure **experiential learning** through field visits, internships etc., beyond the **curriculum**.

Internal Assessment/Examination

The University of Rajasthan conducts annual university examinations without the provision of CIA. However, the college conducts **internal examinations annually** before the final examinations to prepare students for university examination. These internal examinations are administered by the **Examination Cell** under the supervision of the **academic council**.

- The Academic Council of the college **approves** the proposed dates for internal examinations, which are subsequently **published** in the **academic calendars** and **communicated to the students** and the other **stakeholders**.
- The faculty prepare **question papers** that the **examination cell** reviews before approval.
- The **Examination Cell** **plans and conducts the examinations**, publishes the results and addresses any **grievance** related to it.
- The **University Affairs Cell** coordinates with the **Examination Cell of the college** for **university practical, and annual examinations and results**.

This comprehensive approach empowers the institution to maintain standards, track progress, and enact improvements based on valuable feedback.

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