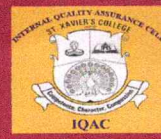




1.2.1

Programme Brochure/notice for Certificate/Value added Programs with Course Modules and Outcomes

ACADEMIC SESSION 2018-2019



1.2.1

Details of Certificate/Value added courses and online courses of MOOCs, SWAYAM, NPTEL Offered in the Institution

Academic Session 2018-19

The following are the details of Add on /Certificate/Value added courses offered.

S.no.	Name of Course	Name of the Department	No. of Students	Duration of Course
1	Short course on contemporary issues in Indian Economy	Economics	18	30 Hours
2	CorelDraw and Photoshop Workshop	Computer Science	100	30 Hours
3	International Computer Driving License (ICDL) - Basic	Computer Science	54	30 Hours
4	Personality Development course	Business Administration	1112	60 Hours


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ST. XAVIER'S COLLEGE, JAIPUR

Hathroi Fort Road, Jaipur - 302001, Rajasthan

Department of Economics

Short Term Course on

CONTEMPORARY ISSUES IN INDIAN ECONOMY

Course Instructors

Dr. Sapna Newar (Course Coordinator)

Yashwardhan Singh

Poorvi Medatwal

2018-19

(August to November, 2018)



Shula Ra
Principal
St. Xavier's College
Hathro. Fert Road, Jaipur

Princip
Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



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Ref: SXC/ACAD ECO 2018

1 August 2018

NOTICE

The Department of Economics is offering a short course on Contemporary Themes in Indian Economy for the students of St. Xavier's College, Jaipur. The 30-hours course, spread over three months will have 3 lectures (two hours each) every week beginning from August 20, 2018.

After each lecture research possibilities of each topic will also be discussed. Students will be assigned a topic after the end of the course from the topics covered in the class. They will be required to prepare and submit a research paper on the same. A panel of external examiners will evaluate the presentation of the same.

The course is open for all the students and has a minimum eligibility of attendance and performing satisfactorily well in the overall test at the end of the course. Successful students will be awarded a certification.

Objective:

- To create awareness regarding current trends, issues, and research as related to various aspects of economics.
- To provide an introduction to research methodology.
- To orient the student to the techniques of documentation.

For more Details Contact:
Ms. Sapna Newar
Course Coordinator
Asst. Prof. Department of Economics

Principal

Ref: SXC/ACAD ECO 2018

Copy forwarded to the following for information and necessary action:

1. Vice-principal, St Xavier's College, Jaipur
2. Heads of all the Departments, St Xavier's College, Jaipur
3. Website Coordinator, St Xavier's College, Jaipur
4. Principal Office, St Xavier's College, Jaipur

Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



Principal
St. Xavier's College
Hathroi Fort Road, Jaipur



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Short Course on Contemporary Issues in Indian Economy

Course Code - ECO/STC/CIIE - 2018

The Department of Economics is offering a short course on **Contemporary Issues in Indian Economy** for the students of St. Xavier's College, Jaipur.

- The 30-hours course, spread over three months.
- After each lecture research possibilities of each topic will also be discussed.
- A panel of external examiners will evaluate the presentation of the same.
- The course is open for all the students and has a minimum eligibility of attendance and performing satisfactorily well in the overall test at the end of the course.
- Successful students will be awarded a certification.


Objective:

- To create awareness regarding current trends, issues, and research as related to various aspects of economics.
- To provide an introduction to research methodology.
- To orient the student to the techniques of documentation.

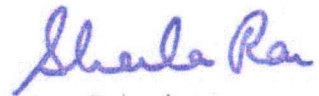
Suggested Topics

- **MODULE I: State of the Economy: An Analytical Overview and Outlook for Policy (3 Lectures)**
 - An Overview of India's Economic Performance
 - Macroeconomic Indicators
 - Policy Outlook for 2018-19
- **MODULE II: Monetary Management and Financial Intermediation (3 Lectures)**
 - Monetary Developments during 2017-18
 - Prices and Inflation
- **MODULE III: Fiscal Federalism and Accountability: Is there Low-Level Equilibrium Trap in India (3 Lectures)**
 - Review of Fiscal Developments
 - Role of State and Local Governments
- **MODULE IV: External Sector (3 Lectures)**
 - India's International Trade Integration & Internal Integration (Trade & Labour)
 - Economic Crises and The Twin Balance Sheet Problem in India
- **MODULE V: Agriculture and Food Management (3 lectures)**
 - Transforming Indian Agriculture: Do we need to Love Some Agriculture Less and the Rest More?
 - Cropping Pattern in Indian Agriculture
 - Food Management: The Way Forward




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- **MODULE VI: *Subsidies & Universal Basic Income* (3 lectures)**
- **MODULE VII: *Industry and Infrastructure* (3 lectures)**
 - Structural Change: Manufacturing, Services & Urbanization
 - Foreign Trade Investment and Corporate Sector Performance
 - Public Utilities: Power & Railways
- **MODULE VIII: *Sustainable Development, Energy and Climate Change* (3 lectures)**
 - India's Sustainable Development Goals
 - Access to Sustainable Energy
 - India & Climate Change
- **MODULE IX: *Social infrastructure, Employment and Human Development*(2 lectures)**
 - Social Sector including Education, Employment, Health
 - Human Development Index
- **MODULE X: *Services Sector*(2 lectures)**
 - India's Service Sector
 - Major Services
- **MODULE XI: *Focus Areas in Research Methodology* (2 lectures)**


Introduction to Research in Social Science, Dimensions of Research, Research Design, Sampling Techniques, Hypothesis Design, Methods of Data Collection, Descriptive Statistics, Data Analysis, and Plagiarism.

Recommended Resources

There will be no major textbook for the course, but students can refer to Economic Survey 2017-18 as a reference book. However, the lectures may draw upon the suggested texts or readings which will be provided to them well in advance.

For more Details Contact: Ms. Sapna Newar, Course Coordinator, Asst. Prof.
Department of Economics, St. Xavier's College, Jaipur.




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St. Xavier's College
Hathroi Fort Road, Jaipur


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Report

Short Term Course on "Contemporary Issues on Indian Economy"

The Department of Economics organized an online short term course on "Contemporary Issues on Indian Economy" for the students from 20th August to 19th November, 2018. The course evaluation took place on 7th February, 2019. The course instructors were **Dr Sapna Newar, Mr. Yashwardhan Singh and Ms. Poorvi Medatwal** Assistant Professor, Department of Economics, St. Xavier's College, Jaipur. The course registration price was Rs. 1000/-, and 30 students registered and all **30 students have completed** the certificate course. It was a **40-hour certificate course**. After each lecture research possibilities of each topic was discussed and all Students were assigned a topic after the end of the course from the topics covered. They were required to prepare and submit a research paper on the same. A panel of external examiners evaluated the final presentation. All students were awarded a certificate after final evaluation and completion of course.



Sheela Rao

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St. Xavier's College
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Principi

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Nevta-Mahapura Road, Jaipur



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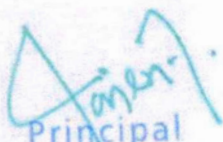
Hathroi Fort Road, Jaipur - 302001, Rajasthan

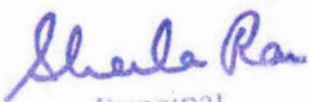
Short Term Course on "Contemporary Issues on Indian Economy"


Feedback Report

The short-term course on Contemporary Issues in Indian Economy was a valuable learning experience for all participants. The course duration was appropriate, providing a comprehensive overview of key economic issues in a concise manner. The mix of lectures, discussions, and case studies kept the sessions engaging and interactive. The course content was relevant and well-structured, covering a wide range of contemporary economic issues in India. Participants appreciated the focus on practical applications and real-life examples. The faculty members demonstrated expertise and enthusiasm in delivering the course material. Their ability to simplify complex concepts was particularly praised by participants. The level of engagement and participation among participants was high throughout the course. Interactive sessions encouraged lively discussions and knowledge sharing among peers. The availability of comprehensive course materials and supportive faculty members facilitated a smooth learning experience. Participants found the resources helpful for further exploration of the topics covered. Overall, the short-term course on Contemporary Issues in Indian Economy was well-received by participants. It provided valuable insights into the current economic landscape of India and equipped participants with practical knowledge to navigate contemporary economic challenges effectively.




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Department of Computer Science

Certificate course on

Corel draw and Photoshop Workshop

In collaboration with

Arena Animation

Course Instructors

Rolika Singh, Arena Animation

Dr Madhu Sharma, St Xavier's College, Jaipur

Dr Dharamveer Yadav, St Xavier's College, Jaipur

Ms Arpita Banerjee, St Xavier's College, Jaipur

2018-19

(6 Sept-6 Oct, 2018)



Shruti Ra
Principal
St. Xavier's College,
Hathroi Fort Road, Jaipur

Arpita
Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



St. Xavier's College, Jaipur
Department of Computer Science

Date: 01/09/18

Notice


Revised Schedule for One Month Workshop on "Corel Draw and Photoshop"

The Department of Computer Science is organizing a one month Workshop on "Graphics Editors - Corel Draw and Photoshop" for students of all disciplines.


The details of the Workshop are as follows:


Revised Date	6 th September – 6 th October, 2018
Time	1.45pm - 2.45pm
Venue	Computer Lab 2
Fee	Rs.1500(Students, St. Xavier's College, Jaipur) Rs. 2000 (Outsiders)
Faculty Coordinators	Dr. Dharmveer Yadav (9414296061) Dr. Madhu Sharma (7737766066)

Interested students can give their names to the Workshop Faculty Coordinators by 4th Sept., 2018.


Dr. Sheila Rai
Principal




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St. Xavier's College
Hathro: Fert Road, Jaipur


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

ARENA
ANIMATION

CORAL DRAW AND PHOTOSHOP WORKSHOP



Date - 3rd September - 3rd October, 2018
Time - 1.45pm - 2.45pm
Venue - Computer Lab 2
Fee - Rs.1500 (Students St. Xavier's College, Jaipur)
Rs. 2000(Outsiders)

Faculty Coordinators - Dr. Dharmveer Yadav
Dr. Madhu Sharma



Organized by:
Department of Computer Science
St. Xavier's College, Jaipur



Sheela Rai

Principal
St. Xavier's College
Hathro, Fort Road, Jaipur

Anita P.

Principal
St. Xavier's College, Jaipur
Devta-Mahapura Road, Jaipur



St. Xavier's College, Jaipur

Department of Computer Science

Coral Draw and Photoshop Workshop

(3rd September- 3rd October, 2018)

Arena Animations will teach coral draw and photoshop 15 days each. For this workshop cost will be 24000/- only (Rs. 700/- per Lecture) and they will provide combined certificate of Arena Animation and C-Scheme & St. Xavier college, Jaipur.

Coral Draw:

In coral draw following topics will be covered:

1. Corel DRAW Interface
2. Drawing and Coloring
3. Pages and Layout Tools
4. Working with Text
5. Wrapping Text
6. Working with Table
7. Applying Effects
8. Blend
9. Extrude
10. Perspective
11. Shadows

After completion of this course students will be able to design logo, visiting cards, Banner, backdrops, etc.

Photoshop:

In photoshop following topics will be covered:

1. Introduction to Photoshop
2. Magic Tools
3. working with layers
4. Painting and Drawing Tools
5. Transforming, Retouching and Tonal Adjustments
6. Working with Filters and Text
7. Color Modes

After completion of this course students will be able to design posters, magazine covers, advertisements, black and white to colour photos, etc.

Contact Person:

Rolika Singh , Arena Animations,
9314962972




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Principal

St. Xavier's College
Hathroi Fert Road, Jaipur



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Corel Draw and Photoshop Workshop

Course Type – Add-On Course

Course Code– BCA/AO/CDPW-18

Course Duration: 30 Hours

Target Audience – All Streams

Fee: Rs 1500/- (St
Xavier's College)
2000 (outsiders)

Eligibility

1. 10+2 with a basic knowledge of Computers.
2. Attendance of minimum 50% in the respective departments

Brief Description- Corel DRAW is used by professionals across the world for every promotional material, such as posters, roll-up banners, business cards, brochures or logos. If you're looking for software that is user-friendly and you can easily create logos, business cards or flyers, Corel Draw is the best answer.

- Total number of seats: -100 seats (on first come first serve basis)
- Fees: -₹ 1500 (Fifteen Hundred rupees for students of St Xavier's College), ₹ 2000 for outsiders.
- Mode of payment – Offline plus online
- It is a 30 hour course.
- **Examination:** - Assessment will be based on an exam in which students have to get at least 50% marks.
- **Attendance:** - At least 75% attendance in the course is compulsory to sit in the exam of this course.
- Department of Computer Science is offering this Add-on course on "Corel Draw and Photoshop Workshop" in collaboration with Arena Animation. After completion of the Certificate Course, students will get a certificate for the same.

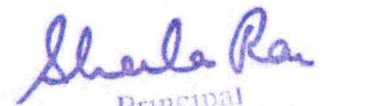
Course objectives

- The aim is to provide students with essential work skills, allowing them to earn a certificate in addition to their degree.
- Will prepare students for self-employment.
- Equip them with necessary skills for better job opportunities.




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Course outcomes:

CO 1. To be able to design projects, including logo design, brochures, posters, and website graphics.

CO2. Enable the students to create high-quality graphics and layouts.

CO3. Enable the students to create scalable graphics without losing quality.

CO4. CorelDRAW is compatible with other graphic design software, such as Adobe Illustrator and Photoshop, which means you can easily share and edit your files with other designers.

CO5. To open up new career opportunities in fields such as graphic design, advertising, packaging design, and many others.



Sharda Rao
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Pranav
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Syllabus

Hours

Unit-I

15 Hours

- **Corel Draw Interface**
 - Drawing and Coloring
 - Pages and layout tools
 - Working with Text
 - Wrapping Text
 - Working with table
 - Applying effects
 - Blend
 - Extrude
 - Perspective
 - Shadows

Unit-II

15 Hours

- **Photoshop**
 - Introduction to Photoshop
 - Magic tools
 - Working with Layers
 - Painting and Drawing tools
 - Transforming, Retouching and tonal adjustments
 - Working with Filters and Text
 - Color Modes

Scheme of exam (internal and external) – Internal, Exit Test. Students have to score more than 50% in order to pass and be eligible for certification.

Method of assessment (assignment etc.) – 1 Hour exam Subjective and Objective

Certification – Students will receive a certificate mentioning their grade –

>75% - outstanding- A++

70-74.9% - Very Good - A +

60-69.9% - Good - A

50-59.9% Pass – B

Reference books:

- Bouton, Gary David. *CorelDRAW X7*. Mcgraw-hill Education-Europe, 2014.

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Certificate course on Corel draw and Photoshop Workshop

Report

Corel Draw is used by professionals across the world for every promotional material, such as posters, roll-up banners, business cards, brochures or logos. This software is user-friendly and can help to create logos, business cards or flyers. With the objective of enabling the students to create high-quality graphics and layouts, the Department of Computer Science in collaboration with **Arena Animation** offered certificate courses on Coreldraw and Photoshop in **October 2018**. **100 students** registered and successfully completed the course.



Sheela Rao

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Devta-Mahapura Road, Jaipur



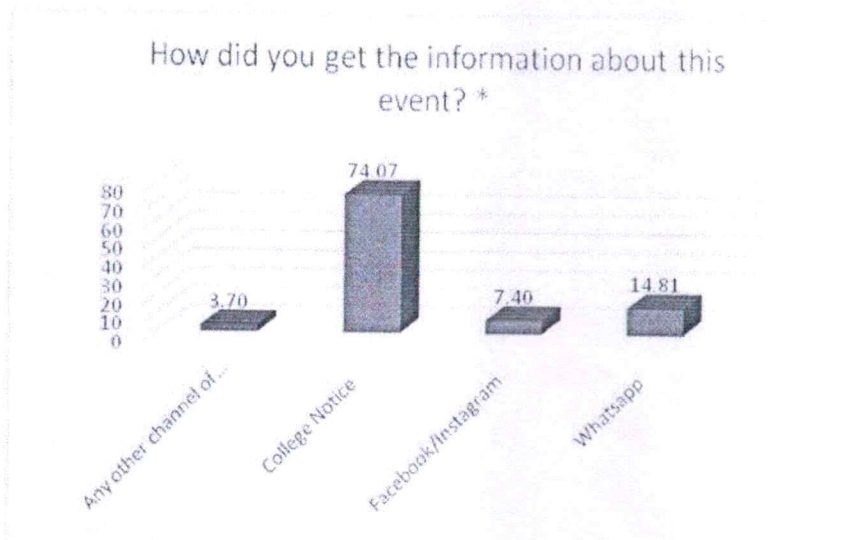
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Certificate course on

Corel draw and Photoshop Workshop

Feedback Analysis



The Department of Computer Science offered certificate course on Coreldraw and Photoshop in October 2018. As per the feedback responses received from the participants 70.07% said that they **got the information about this event from** the college notice and 14.81% said that got the information about the event from WhatsApp. 58.3% of participants **spend 1-2 hours on an average in the session on daily basis** whereas 33.3% participants spend more than 4 hours on an average in this course.



Arjun
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Sharda Rai
Principal
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Arjun
Principal
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Department of Computer Science

International Computer Driving License (ICDL)- Basic

in collaboration with

International Computer Driving License

(Recognised by American Council on Education, European Commission and UNESCO)

Course Instructors

Dr Madhu Sharma, St Xavier's College, Jaipur

Ms Keren Denial, St Xavier's College, Jaipur

Mr Dharamveer Yadav, St Xavier's College, Jaipur

Ms Arpita Banerjee, St Xavier's College, Jaipur

Ms Vaishali Singh, St Xavier's College, Jaipur

2018-19

(6 September- 31 October, 2018)



Sheela Rai

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Ref: SXC/ACAD/ICDL/2019/ 280

09 April 2018

Staff Notice

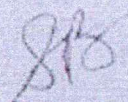
ICDL Certification Programme

This is to bring to your kind notice that we are about to start with the ICDL certification programme. The details of the Module and the price is given below. We are glad to announce that the 50% of the fee is waived by the college management. Those enrolling in the base module or advanced module need to sign in the appropriate sheet for registration.

Module	Includes	Price
Basic		
1. Word Processing	<ul style="list-style-type: none"> E-Learning Diagnostic Test Certification test 	700/- per module
2. Spread sheets		
3. Presentations		
Total		2,100*
Net - 2100+378 (GST)= 2478		
Advanced		
4. Word Processing	<ul style="list-style-type: none"> E-Learning Diagnostic Test Certification test 	999/- per module
5. Spread sheets		
6. Presentations		
Total		2,997*
Net = 2,997 + 539.46(GST) = 3,536.46		

* Govt. Taxes extra @ 18%

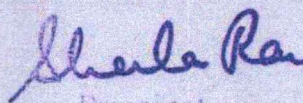
** Duration 30 days or less.


Principal

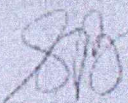
Ref: SXC/ACAD/ICDL/2019/ 281 - 283

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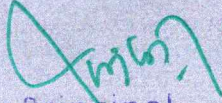
- Vice Principal
- All staff
- PA to Principal


Principal

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Hathicool Fort Road, Jaipur


Principal




Principal

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International Computer Driving License (ICDL)- Basic

Course Type – Certificate Course

Course Code– BCA/CC/ICDL-18

Course Duration: 30 Hours

Target Audience – All Streams

Fee: Rs 2997/-

Eligibility

- 10+2 with a basic knowledge of computers.
- Students from all streams are eligible for ICDL
- Attendance of minimum 50% in the respective departments

Brief Description - Recognized by the American Council on Education, European Commission and by UNESCO (UN body for Education, Science & Culture) as the most comprehensive global framework on digital skills, ICDL Certification is the international benchmark on ICT skills acquired by students in over 100 countries. Working across the world for the last 20 years, ICDL Foundation programs are designed to encourage a practical and standardized approach to acquiring digital skills needed to create an efficient global workforce.

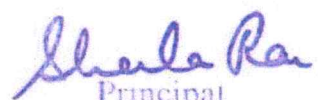
- It has three modules such as BASE, Professional, and Digital. These three modules are further subdivided into smaller modules that have been framed according to the demands in their professional career. Students can sign up for individual modules or avail the Academic Pack which allows them to do an unlimited number of ICDL modules.
- Total number of seats: -60 seats (on first come first serve basis)
- Fees: -₹ 2,997 (Two Thousand nine hundred and ninety seven rupees)
- Mode of payment – Offline plus online
- It is a 32 hour course (3-4 classes in a week) according to the schedule.
- Examination: - Assessment will be based on an exam in which students have to get at least 50% marks.
- Attendance: - At least 75% attendance in the course is compulsory to sit in the exam of this course.
- This course is offered by the Computer Science Department in collaboration with “International Computer Driving License Organisation”. After completion of the Certificate Course, students will get a certificate for the same.

Course objectives

- Evaluation of current digital skills of students using an online diagnostic tool




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- Development of necessary digital skills using approved learning materials.
- Validation of digital skills against an international standard.
- Equip them with necessary skills for better job opportunities.

Course outcomes:

CO 1. Applying a professionally oriented and application based approach to develop digital skills rather than a theoretical program.

CO2. Providing international validation of skills and competencies, increasing the confidence and mobility of candidates.

CO3. Preparing students for the 21st century digital workplace.

CO4. Offering a range of learning options and materials that can either be self-taught or easily plugged into the institution's schedule.



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Syllabus	Hours
Unit-I Basic operation of a computer and Microsoft Windows	8 Hours
Unit-II Basic operation of the internet	8 Hours
Unit-III Basic use of Microsoft Word- Word Processing (E learning, Diagnostic test)	8 Hours
Unit-IV Basic use of Microsoft Excel- Spreadsheets, Presentation (E learning, Diagnostic test)	8 Hours

Scheme of exam (internal and external) – Internal, Exit Test. Students have to score more than 50% in order to pass and be eligible for certification.

Method of assessment (assignment etc.) – 1 Hour practical exam.

Certification – Students will receive a certificate mentioning their grade –

>75% - outstanding- A++

70-74.9% - Very Good - A +


60-69.9% - Good - A

50-59.9% Pass – B

Reference books:

- Ali, Nashwa Abdelaziz, Fathy Eassa, and Essam Hamed. "Personalized learning style for adaptive e-learning system." *International Journal of Advanced Trends in Computer Science and Engineering* 8.1 (2019): 223-230.




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International Computer Driving License (ICDL)- Basic

Report

ICDL Base Module Certificate course 2018

Recognized by the American Council on Education, European Commission and by UNESCO (UN body for Education, Science & Culture) as the most comprehensive global framework on digital skills, ICDL Certification is the international benchmark on ICT skills acquired by students in over 100 countries. Working across the world for the last 20 years, ICDL Foundation programs are designed to encourage a practical and standardized approach to acquiring digital skills needed to create an efficient global workforce. It has three modules such as BASE, Professional, and Digital. These three modules are further subdivided into smaller modules that have been framed according to the demands in their professional career. Students can sign up for individual modules or avail the Academic Pack which allows them to do an unlimited number of ICDL modules. In 2018 ICDL Base module was offered for the students of St Xavier's College. This certification course was of **32 hours. 54 students** from different departments registered and successfully completed the course.



Sheela Rai
Principal
St. Xavier's College
Hathroi Fort Road, Jaipur

[Signature]
Principal
St. Xavier's College, Jaipur
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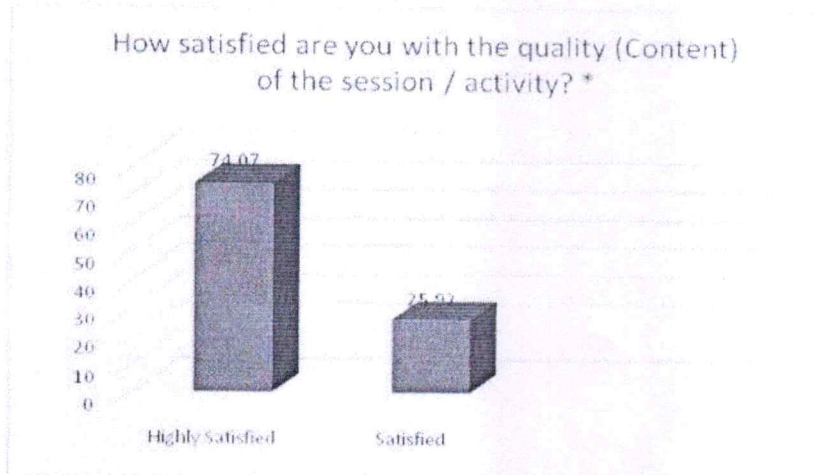


ST. XAVIER'S COLLEGE, JAIPUR

Hathroi Fort Road, Jaipur - 302001, Rajasthan

International Computer Driving License (ICDL)- Basic

Feedback Analysis



In 2018 ICDL Base module was offered for the students of St Xavier's College in September 2018. After the course came to an end feedback responses were collected from the participants of the course. According to 70.37% of the respondents the event was very well organised and the **organizers were very friendly**, informative and helpful. Almost 70.07% of the students were **highly satisfied with the quality (Content) of the session.**



Shruti Rai
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Jayanti
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Department of Business Administration

Certificate course on **Personality Development**

Course Instructors

Dr. Salim Khan, Dr. Shikha Arora Bakshi, Dr. Leena Sharma, Ms Ankita Rathore, Ms. Anjali Pareek,

Dr Atiqa Kelsy, Dr Rama Hirawat, Dr. Sarita Pareek, Ms. Ruchi Sharma,

(Assistant Professors)

Department of English

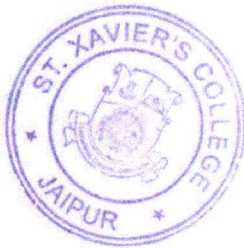
Ms. Keren Lois Daniel

Department of Computer Science

St Xavier's College, Jaipur

2018-19

(3 October- 30 November, 2018)



Shela Rai
Principal
St. Xavier's College
Hathroi Fort Road, Jaipur

Ankita
Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



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Ref : SXC/ACAD/ENG/2018/

18/09/2018

NOTICE

Department of English

The Department of English is organizing a **Certificate Course in Personality Development** for the students of St Xavier's College, Jaipur from 3 October 2018 onwards. Assessment will be based on an exam in which students will have to score least 50% marks. At least 75% attendance in the course is compulsory to sit in the exam of this course. After completion of the Course, students will get a certificate for the same.

The details of the lecture are as follows:

Course Coordinator: Dr Atiqa Kelsy

Course Duration: 60 Hours

Venue: Auditorium

Principal

Ref : SXC/ACAD/ENG/2018/

Copy forwarded to the following for information and necessary action.

1. Vice-Principal, St Xavier's College, Jaipur
2. Principal Office, St Xavier's College, Jaipur
3. All Department Staff, St Xavier's College, Jaipur
4. Website Coordinator, St Xavier's College, Jaipur



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Personality Development

Course Type – Certificate Course

Course Code– ELIT/CC/PD-19

Course Duration: 60 Hours

Target Audience – All Streams

Eligibility

1. 10+2 with a basic knowledge about traits of Personality Development.
2. Basic idea of significance and reasons for Personality development and self grooming.
3. Attendance of minimum 50% in the respective departments

Brief Description

Updated studies show that a profound understanding of personality can lead to better interpersonal relationships, more informed career choices, and even self-improvement strategies. This course aims to equip students with that very knowledge, making it an invaluable asset for those looking to strengthen their personal and professional lives. From the foundational elements of personality to the advanced theories of its development, this course covers a wide spectrum.

- Fees: - Free course
- Open for all college students
- It is a 60 hour course (4-5 classes in a week) according to the schedule.
- **Examination:** - Assessment will be based on an exam in which students have to get at least 50% marks.
- **Attendance:** - At least 75% attendance in the course is compulsory to sit in the exam of this course.
- After completion of the Certificate Course, students will get a certificate for the same.

Course objectives

- The student will be able to understand, analyse, develop and exhibit an accurate sense of self.
- The students will be able to think critically.
- The students will be able to demonstrate knowledge of personal beliefs and values and a commitment to continuing personal reflection and reassessment.
- Students will learn to balance confidence with humility and overcome problems associated with personality

Course outcomes:

CO 1. The course intends to develop talent, facilitate employability enabling the incumbent to excel and sustain in a highly competitive world.

CO2. The programme aims to bring about personality development with regard to the different behavioural dimensions that have far reaching significance.

CO3. To make students know about self-awareness, life skills, soft skills, need for personal development etc.



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Syllabus

15 Hours

Unit-I

Introduction to Personality Development: The concept of personality Dimensions of personality, Theories of Freud & Erickson, Significance of personality development.

Unit-II

15 Hours

Attitude & Motivation Attitude - Concept - Significance - Factors affecting attitudes. Concept of motivation - Significance - Internal and external motives - Importance of self-motivation- Factors leading to demotivation

Unit III

15 Hours

Self-esteem - Concept, Do's and Don'ts to develop positive self-esteem - Low self esteem - Symptoms. Interpersonal Relationships - Defining the difference between aggressive, submissive and assertive behaviours - Lateral thinking.

Unit IV

15 Hours

Other Aspects of Personality Development- Body language, Conflict and Stress Management, Decision-making skills, Leadership and qualities of a successful leader, Work ethics - Good manners and etiquette.

Scheme of exam (internal and external) - Internal, Exit Test. Students have to score more than 50% in order to pass and be eligible for certification.

Method of assessment (assignment etc.) - 1 Hour exam Subjective and Objective

Certification - Students will receive a certificate mentioning their grade -

>75% - outstanding- A++

70-74.9% - Very Good - A +

60-69.9% - Good - A


50-59.9% Pass - B

Reference books:

- Andrews, Sudhir. *How to Succeed at Interviews*. Tata McGraw-Hill Education, 1988..
- Heller, Robert. *Effective leadership*. Essential Manager series. Dk Publishing, 2002
- Hindle, Tim. "Reducing Stress. Essential Manager series." (2003).
- Lucas, Stephen. *Art of Public Speaking*. Tata - Mc-Graw Hill, 2001
- Mile, D.J. *Power of positive thinking*. Rohan Book Company, 2004.
- Pravesh, Kumar. *All about Self- Motivation*. Goodwill Publishing House, 2005.
- Smith, B . *Body Language*. Rohan Book Company, 2004




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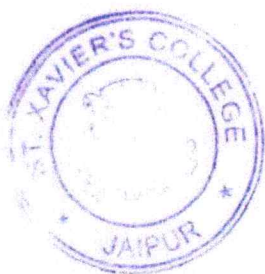
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Certificate Course on Personality Development Report

Updated studies show that a profound understanding of personality can lead to better interpersonal relationships, more informed career choices, and even self-improvement strategies. With the same objective, the Department of English offered a certificate course on Personality development to equip students with knowledge related to personality development, making it an invaluable asset for those looking to strengthen their personal and professional lives. The course commenced from **3 October 2018 to 30 November 2018** and was kept free for all the interested students. **1112 students** were enrolled and successfully completed the course.

From the foundational elements of personality to the advanced theories of its development, this course covered a wide spectrum. The course covered topics like dimensions of personality, attitude, self esteem, Body language, Conflict and Stress Management, Decision-making skills, Leadership and qualities of a successful leader, Work ethics –Good manners and etiquette.



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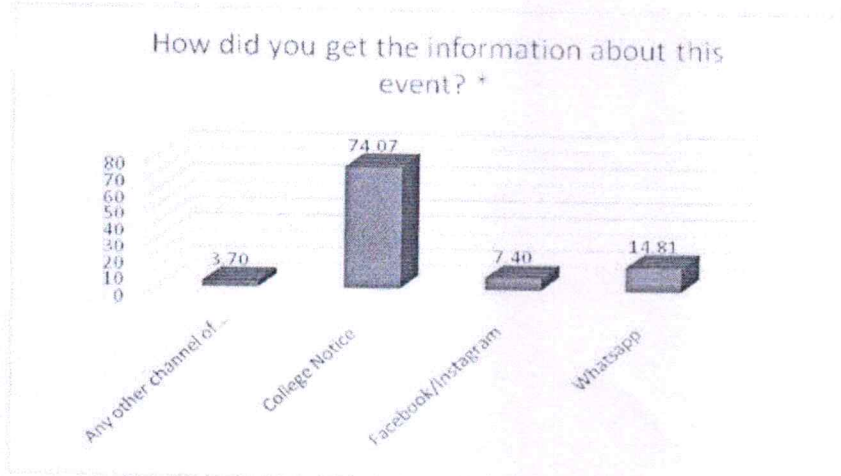


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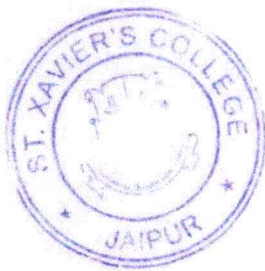
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Certificate Course on Personality Development

Feedback Analysis



Certificate course for all the students of St Xavier's College was offered by the Department of English in October-November 2018. We received feedback responses from the participants. 70.07% of the students got the information about this event from the college notice and 14.81% got the information about the event from WhatsApp. 58.3% of participants spend 1-2 hours on an average in the session on daily basis whereas 33.3% participants spend more than 4 hours on an average in this course.



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