



7.1.1 STAFF SHARING DIFFERENT ROLES IN ACADEMIC & ADMINISTRATIVE RESPONSIBILITIES

GENDER EQUITY AMONGST STAFF

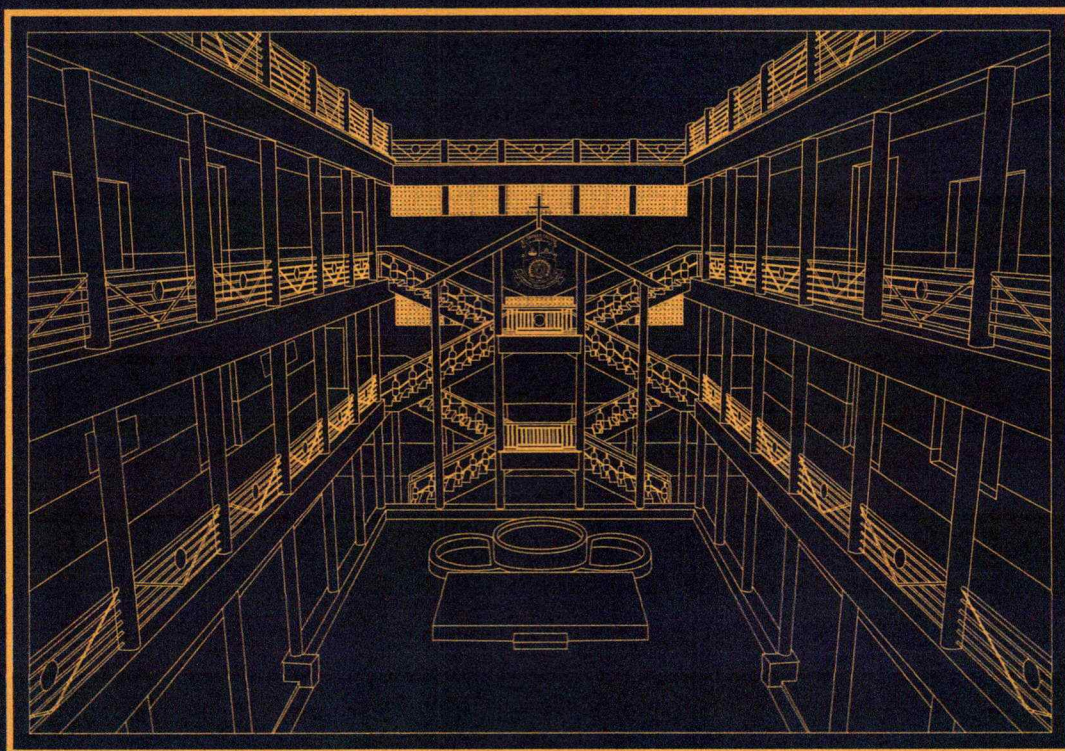
ACADEMIC HANDBOOK

2019-20



St. Xavier's College, Jaipur

Hathroi Fort Road, 302001



COLLEGE HANDBOOK & ACADEMIC CALENDAR 2019-20

Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

GENERAL COMMITTEES (2019-2020)

Admission

Rev. Fr. Varkey Perekatt, S.J.

Dr. Sheila Rai

Rev. Dr. Sherry George, S.J.

Rev. Fr. Jose V. K., S.J.

Heads of the Departments

Staff Council

Dr. Sheila Rai

Rev. Dr. Sherry George, S.J.

Mr. Yashwardhan Singh

The Regular Teaching Faculty

Chairperson

Deputy Chairperson

Staff Secretary

Members

Student Council

Mr. Sagar Goyal

Ms. Ankita Rathore

Dr. Rama Hirawat

Ms. Arpita Banerjee

Ms. Maharshi Sharma

Dr. Ajay Kumar Dandotiya

Coordinator

Assistant Coordinator

Member

Member

Member

Member

Discipline

Dr. Ajay Kumar Dandotiya

(Ms. Sunita Choudhary)

Rev. Dr. Sherry George, S.J.

Heads of the Departments

Grievance Redressal Cell (College Level)

Rev. Dr. Sherry George, S.J.

Heads of the Departments

Grievance Redressal Cell (Department Levels)

Management

Mr. Salim Khan

Ms. Ankita Rathore

Commerce

Dr. Ekta Puri

Ms. Akansha Arora

Economics

Dr. Sapna Newar

Ms. Poorvi Medatwal

English

Dr. Atiqa Kelsy

Dr. Sarita Pareek

Computer Science

Ms. Vaishali Singh

Dr. Madhu Sharma

Anti – Ragging Cell

Rev. Dr. Sherry George, S.J.

Dr. Mahua M. Bose

Dr. Dharmveer Yadav

Dr. Ajay Kumar Dandotiya

Gender Study Cell

Dr. Rama Hirawat

Ms. Poorvi Medatwal

Sexual Harassment Cell

Dr. Shikha Arora Bakshi

Dr. Ranjit Kaur

Mr. Salim Khan

Internal Inquiry Committee

Dr. Sheila Rai

Rev. Dr. Sherry George, S.J.

Rev. Fr. Jose V.K., S.J.

Dr. Shashi Sahai

Mr. Yashwardhan Singh

The Heads of Department

SC, ST, OBC Committee

Dr. Ekta Puri

Ms. Suja Koruth

Minority Committee

Dr. Ranjit Kaur

Mr. Sanju Thomas

Ms. Vandana Jawa

Alumni Committee

Rev. Fr. Varkey Perekatt S.J.

Dr. Sapna Newar

Mr. Sagar Goyal

Academic Council

Dr. Sheila Rai

Rev. Fr. Varkey Perekatt S.J.

Rev. Dr. Sherry George, S.J.

Rev. Fr. Jose V. K., S.J.

Heads of the Departments

Internal Examination Committee

Dr. Mahua M. Bose

Dr. Sarita Pareek

Ms. Anjali Pareek

Ms. Pushpanjali Saini

Mr. Rajeev Nokhwal

Mr. Parmanand Sharma

Cultural Committee

Ms. Akansha Arora

Dr. Shikha Arora Bakshi

Dr. Mahua M. Bose

Ms. Arpita Banerjee

Dr. Leena Sharma

IPR Cell

Dr. Nitasha Khatri

Dr. Leena Sharma

Ms. Ankita Rathore

NSS

Dr. Ajay Kumar Dandotiya

Mr. Salim Khan

Ms. Keren Lois Daniel

Ms. Sunita Choudhary

Sports Committee

Dr. Ajay Kumar Dandotiya

Ms. Arpita Banerjee

Mr. Salim Khan

Mr. Sagar Goyal

Dr. Mahua M. Bose

Ms. Anjali Pareek

Ms. Sunita Choudhary

Conference Committee

Dr. Shikha Arora Bakshi Dr. Nitasha Khatri
Dr. Leena Sharma Dr. Madhu Sharma
Dr. Sarita Pareek Dr. Meeta Sharma
Ms. Poorvi Medatwal Mr. Mohit Joshi
Dr. Preeti Sharma

Library Committee

Ms. Vandana Jawa Dr. Meeta Sharma
Heads of the Departments

Canteen Committee

Rev. Fr. Jose V. K., S.J. **Rev. Dr. Sherry George, S.J.**
Ms. Arpita Banerjee Dr. Ranjit Kaur
Dr. Preeti Sharma Mr. Sanju Thomas

Placement/Internship Cell

Dr. Mahua M. Bose Ms. Poorvi Medatwal
Ms. Arpita Banerjee Ms. Anjali Pareek

College Magazine Committee

Dr. Rama Hirawat
Student Council Teachers

Media Committee

Dr. Nitasha Khatri Dr. Sarita Pareek
Dr. Happy Agrawal Ms. Nupur Chauhan
Mr. Mohit Joshi

Website Committee

Dr. Madhu Sharma Ms. Vaishali Singh
Dr. Rama Hirawat Dr. Preeti Sharma
Ms. Neetu Sharma Ms. Pushpanjali Saini

Studio Committee

Rev. Fr. Jose V. K., S.J. **Ms. Keren Lois Daniel**
Mr. Rajeev Nokhwal Ms. Akansha Arora
The Heads of Departments

Time Table Committee

Mr. Yashwardhan Singh Dr. Nitasha Khatri
Dr. Ranjit Kaur Mr. Salim Khan
Ms. Arpita Banerjee

University Examination Committee

Dr. Dharmveer Yadav Mr. Yashwardhan Singh
Mr. Salim Khan Ms. Suja Koruth
Mr. Rajeev Nokhwal Mr. Parmanand Sharma

Handbook Committee

Dr. Atiqa Kelsy

Dr. Sapna Newar

Mr. Sagar Goyal

Ms. Ankita Rathore

Dr. Madhu Sharma

Dr. Meeta Sharma

Planning and Evaluation Committee

Dr. Sheila Rai

Rev. Fr. Jose V. K., S.J.

Mr. Yashwardhan Singh

Rev. Dr. Sherry George, S.J.

Dr. Dharmveer Yadav

Mr. Salim Khan

ERP Committee

Ms. Vaishali Singh

Ms. Poorvi Medatwal

Mr. Yashwardhan Singh

Mr. Rajeev Nokhwal

IT Cell

Ms. Vaishali Singh

Ms. Arpita Banerjee

Dr. Madhu Sharma

Dr. Dharmveer Yadav

Ms. Keren Lois Daniel

Ms. Pushpanjali Saini

Internal Auditing Committee

Dr. Mahua M. Bose

Ms. Pushpanjali Saini

Ms. Akansha Arora

NAAC Steering Committee

Mr. Yashwardhan Singh

Dr. Ranjit Kaur

Dr. Nitasha Khatri

Dr. Atiqa Kelsy

Dr. Shikha Arora Bakshi

Dr. Sapna Newar

Dr. Leena Sharma

Ms. Vaishali Singh

Entrepreneurship Cell

Mr. Salim Khan

Dr. Leena Sharma

Ms. Ankita Rathore

Dr. Shikha Arora Bakshi

Ms. Anjali Pareek

Dr. Happy Agrawal

Literati cell

Dr. Atiqa Kelsy

Dr. Sarita Pareek

Mr. Mohit Joshi

Dr. Ranjit Kaur

Dr. Rama Hirawat


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

COMMITTEES FOR SPECIAL TASKS

1. Xavier's Research and Publication Cell (XRPC)

A. Publication

Dr. Shikha Arora Bakshi (Coordinator)

Dr. Atiqa Kelsy (Assistant Coordinator)

Dr. Ranjit Kaur (Member)

Dr. Madhu Sharma (Member)

Dr. Ekta Puri (Member)

B. Research and Projects

Dr. Leena Sharma (Coordinator)

Dr. Sarita Pareek (Assistant Coordinator)

Dr. Sapna Newar (Member)

Ms. Vaishali Singh (Member)

Dr. Nitasha Khatri (Member)

Dr. Meeta Sharma (Member)

2. Planning and University Affairs

Dr. Dharmveer Yadav (Coordinator)

Mr. Yashwardhan Singh (Assistant Coordinator)

Mr. Salim Khan (Member)

3. Faculty Enrichment and Exchange Programme

Dr. Sapna Newar (Coordinator)

Dr. Leena Sharma (Assistant Coordinator)

Dr. Nitasha Khatri (Member)

4. Sports and Discipline

Dr. Ajay Kumar Dandotiya (Coordinator)

Ms. Sunita Choudhary (Assistant Coordinator)

Heads of the Departments (Members)


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. Sheila Rai (Chair Person)

Rev. Dr. Sherry George, S.J. (Management Representative)

Professor V. V. Singh (Educationist & Member, IQAC, UoR)

Professor Sudha Rai (Educationist, Former Head, Dept. of English, UoR)

Rev. Fr. Varkey Perekatt, S.J. (Nominee from Employer)

Rev. Fr. Augustine Perumalil, S.J. (Nominee from Employer)

Mr. Anshul Bhatt (Alumni Representative)

Dr. Dharmveer Yadav (Coordinator, University Affairs)

Mr. Yashwardhan Singh (Coordinator, IQAC)

Ms. Vandana Jawa (Asst. Librarian)

Dr. Shikha Arora Bakshi (Faculty)

Dr. Nitasha Khatri (Faculty)

Dr. Ranjit Kaur (Faculty)

Ms. Vaishali Singh (Faculty)


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur