



## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2019-20**

**BBA**

**(SAMPLE PROOF)**

**FEDERAL BANK**  
YOUR PERFECT BANKING PARTNER



**AMAN KHANDELWAL**  
Employee ID : 21867

Principal  
St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

**HCLTech**



**Ayushi Saboo**

**52089096**

A handwritten signature in green ink, appearing to read 'Ajay Singh'.

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



**Harsh Khandelwal**

Manager Marketing

ID: ANJ008

**Anjani**  
FOOD & BEVERAGES LDA

*Anjani*

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



PROIU Technologies

Employee Name: Harshita Khatri

Designation: Graphic Designer

Date of Joining: 1<sup>st</sup> Dec 2023

**Subject: Letter of Employment**

Dear Harshita,

I would like to gladly inform you that your internship has been converted into employment and your salary has been revised based upon the additional role and responsibility, which is **effective from 1<sup>st</sup> December 2023**.

Your association with the organization, will be for another 1 year from now with 3 months of notice period.

This extension resembles your outstanding efforts. The company values your contribution and continuously looks for ways to reward loyal and hardworking employees like you.

We are fortunate to have someone like you in our team. Congratulations and best of luck in the future.

Thanks & Regards,  
HR Manager, PROIU Technologies  
Email: [hr@ideausher.com](mailto:hr@ideausher.com)  
Phone: +91-8968091818 | +91-9463407140

Employee Name.....

Acceptance/Signature.....

Date.....

Sector 20D, Chandigarh. 160020  
[www.ideausher.com](http://www.ideausher.com)

  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

# AARYA CREATIONS

CREATING PERFECTION - FINE JEWELRY

SUITE B, 14TH FLOOR, HODY COMMERCIAL BUILDING, 6-6A HART AVENUE. T.S.T., KOWLOON, HONG KONG

TEL: (852) 2375 0030, (852) 2375 0093 FAX: (852) 2730 2300 E-MAIL: aaryahk@gmail.com

To Whom It May Concern,

This letter is to certify that MAHIMA BARDIYA has been employed with Aarya Creations since 2 FEB 2023. As of the date of this letter, she holds the position of accountant.

MAHIMA BARDIYA remains an active member of our team and continues to contribute positively to our organization.

Sincerely,

Arun Jain

Partner

Aarya Creations

  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



**Ritika  
Sharma**

- Employee Code:  
FSN02393
- Blood Group:  
AB +ve
- Emergency Contact  
7256833391

**NYKAA**

*Principal*  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

Xiaomi Corporation

Mar 11 2022

Dear Seher Bhatia,

On behalf of Xiaomi Corporation (the "Company"), I am very pleased to offer you the position of Management Trainee, beginning on 9<sup>th</sup> May (the "Start Date").

We trust that your knowledge, skills and experience will be among our most valuable assets.

Your gross starting salary will be INR 50,000 per month, and following are the other details:

- Fixed salary = INR 50,000 per month \* 12 months = INR 600,000 per year
- Variable bonus = 2 months of fixed monthly pay = maximum of INR 100,000
- Total maximum earning potential = fixed + variable = INR 700,000
- Variable bonus could be as high as 3 months if the performance is exceptional

We look forward to your joining us. Please indicate your acceptance of this offer by signing where indicated below and returning an executed copy of this offer to us at your earliest convenience.

Sincerely,



Xiaomi Corporation

I accept this offer of employment with Xiaomi Corporation and agree to the terms and conditions outlined in this letter.

(Candidate's signature)

Date: NL



Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



5th February 2023

Mr. Vishal Lalwani

COMPANY NAME - DIGICIAL SOLUTIONS

OFFICE ADDRESS - 2nd Floor Kunal tower, Malviya Nagar

Dear Vishal Lalwani,

We are pleased to offer you the position of Social Media & Performance marketer at Digicial Solutions

We are confident that you will contribute your skills and experience to the growth of our organisation.

Please find the employee handbook enclosed.

All Major festivals will be OFF

Work from Office Only

Timing - 10:00 AM to 7:00 PM (Mon to Sat)

Please confirm your acceptance of this offer by signing and returning a copy of this letter.

We look forward to welcoming you on board.



Rajat Khandelwal (Co-Partner)



Shubham Jain (Co-Partner)

Vishal Lalwani

**DIGICIAL SOLUTIONS**  
(Digital Marketing Agency)

2nd Floor, Kunal Tower, Park Ave Rd, Siddharth  
Nagar, Sector 9, Malviya Nagar, Jaipur

  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

CALL:

+91 90014 56769  
+91 95712 15240,



## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2019-20**

**BCOM**

**(SAMPLE PROOF)**

**Subject: Letter of Intent**

Dear Ayush Bardiya,

On behalf of MattsenKumar Services Pvt. Ltd., I am pleased to offer the Letter of Intent to you for the position of **"Catalog Category Analyst"** based in Jaipur.

You will be paid a CTC of **Rs.15760 PM** as per annexure attached less applicable tax and other withholdings. The details of your salary and the terms and conditions of employment with MattsenKumar Services Pvt. Ltd. will be issued to you prior to your joining the organization. You will be required to join us no later than **7<sup>th</sup> Aug 2021** at **11.30AM**.

Your employment with the company is "at will"; it is for no specific term, and may be terminated by you or the company at any time, with or without cause with 15 days advance notice (Confirmed/not confirmed). As a condition of your employment, you will be required to sign the Company's standard form of 'Terms and Conditions' and 'Employee Non - Disclosure and Confidentiality' agreement. These documents must be provided to the Company duly signed, within three days of your date of joining. Your appointment is subject to the successful completion of Training and positive background verification report.

At the time of joining, please bring the following original documents for verification with their photocopies, which would be retained for our records.

- a. Photographs (5 passport size)
- b. All educational certificates including mark sheets in full
- c. Relieving Certificate (if employed previously)
- d. Proof of Last drawn salary
- e. Copy of Appointment Letter - Current and previous employers (if applicable)
- f. Copy of Passport
- g. Proof of Address
- h. Copy of PAN Card
- i. Copy of Aadhar Card
- j. Form - 16 along with earnings certificate for IT purpose

**Ayush**, we look forward to working with you at the Company and personally welcome you wishing a very successful career with us, also reaffirming our complete confidence in your ability to find professional and personal satisfaction here. Please sign and date this letter on the spaces provided below to acknowledge your acceptance of the offer of employment.

**Anshuman Chandra**  
Senior Manager- Human Resource

  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

**Compensation Sheet**  
**Ayush Bardiya**  
**Function: Alpha**  
**DOJ: 7<sup>th</sup> Aug 2021**

Package Excluding Co. Benefits		
SALARY COMPONENTS	PER MONTH (INR)	PER ANNUM (INR)
Basic pay	5250	63000
HRA	2625	31500
Production Bonus	3660	43920
Performance Based Incentive	2250	27000
Bonus	585	7020
Employer Provident Fund	630	7560
<b>Total Gross</b>	<b>15000</b>	<b>180000</b>
EMPLOYEE DEDUCTIONS		
Provident Fund	630	7560
ESI	108	1293
LWF (Labour Welfare Fund)	0	0
REIMBURSABLE BENEFITS		
Cell Phone	0	0
Data Card / Internet	0	0
NON REIMBURSABLE BENEFITS		
ESI	539	6467
MediClaim	0	0
LWF (Labour Welfare Fund)	0	0
Accidental Risk	19	228
RETIREMENT BENEFITS		
Gratuity	252	3029
<b>Total</b>	<b>15760</b>	<b>189123</b>

Name: Ayush Bardiya

Signature: \_\_\_\_\_

Date: 7<sup>th</sup> Aug 2021



Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

# ANGARA

Ecommerce Pvt. Ltd.

## LETTER OF CONFIRMATION

05 Dec, 2022

Emp. Name : Esha Gera  
Designation : Executive - Brand  
Emp. Id : ANG689

**Subject: Confirmation to the position of " Executive"**

**Dear Esha,**

This has a reference to clause 4 of your appointment letter Ref./ANG/HR/Appt.481/2022-23, dated 17 Aug, 2022.

In this regard, we are pleased to inform, that your performance during the probation has been found satisfactory. Accordingly, your services are hereby confirmed as Executive-Brand E - 2 with effect from 17 Nov, 2022.

All the other terms and conditions as detailed in your appointment letter remain unchanged.

We look forward to your valuable contributions and wish you a rewarding career with the organization.

Yours Sincerely,  
For Angara Ecommerce Pvt. Ltd.



Whole-time Director  
Hitesh Singh Baid



Principal  
St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

### HEAD OFFICE

A-28, Vidyalaya Marg, Tilak Nagar, Jaipur, Rajasthan-302004  
CIN: U72300RJ2007PTC023801

### BRANCH OFFICE

F-31, Malviya Nagar Industrial Area, Apex Circle, Jaipur-302017  
TEL: +91-141-2621227

**Mohinder  
Pal Singh**



**ID No.-3594892**

GetLife Global Operations Support Cen

olve The Genesys IT Park, Bldg B2, Mahindra  
World City (Jaipur) Ltd SEZ Vill. Kalwara, Jaipur  
(Raj)302037  
Tel: +91 141 4702000



19482 332010927402-1

*Princip*

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

**Price Waterhouse Chartered Accountants LLP**

**April 04, 2024**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that **Ms. Rhea Dugar, Employee ID: 101318232** is a bonafide employee of our organization since **September 26, 2022**. She is presently associated with us as **Associate** at the management level of **Associate** with the **Audit SBU**.

This letter is being issued to her as a proof of employment for the purpose of **Official use**.

For and on behalf of **Price Waterhouse Chartered Accountants LLP**



**Apr 4 2024 11:02AM**

**Shency John**

**Sr. Director - Human Capital**

*This letter is electronically generated.*



**Principal**

**St. Xavier's College Jaipur**  
**Nevta-Mahapura Road, Jaipur**

Price Waterhouse Chartered Accountants LLP, Building No. 8, 8th Floor, Tower - B, DLF Cyber City, Gurugram - 122 002  
T: +91 (124) 4620000, F: +91 (124) 4620620

Registered office and Head office: Sucheta Bhawan, 11A Vishnu Digambar Marg, New Delhi 110 002

Price Waterhouse (a Partnership Firm) converted into Price Waterhouse Chartered Accountants LLP (a Limited Liability Partnership with LLP identity no: LLPIN AAC-5001) with effect from July 25, 2014. Post its conversion to Price Waterhouse Chartered Accountants LLP, its ICAI registration number is 012754N/N500016 (ICAI registration number before conversion was 012754N)

Date: 5<sup>th</sup> August 2023

Dear Mr. Surya,

This has reference to the interview held in 2023. We are pleased to make an offer of appointment to you for the position of "EXECUTIVE I - RETAIL SALES" in our organization.

**Location:** Asian Paints Ltd, F 601 648, VKI Area, Road No. 6, Sikar Road, Jaipur - 302013

The compensation offered to you on joining will be as follows: (All figures are in INR)

Components	Amount
Basic	21000
HRA	10000
Interim Allowance	2000
Education Allowance	200
Conveyance Allowance	24200
Consolidated Allowance	920
PF	2520
Gratuity	1010
<b>Total</b>	<b>61850</b>
LTA	8000
Bonus	38000
<b>CTC</b>	<b>788200</b>

The detailed terms and conditions of your employment and compensation will be given in the appointment letter which will be handed over to you at the time of joining.

Your appointment to the services of the Company is subject to medical fitness as certified by the Company's Medical Consultant or any other Doctor nominated by the Company, and background verification check.

This offer of appointment is valid until 6<sup>th</sup> August' 2023 for acceptance. If we do not hear from you by 6<sup>th</sup> August' 2023 i.e. the date on which the validity for acceptance expires, this offer of appointment shall be treated as withdrawn. Your expected date of joining is 8<sup>th</sup> August' 2023. In case you fail to join us by 8<sup>th</sup> August' 2023 date, this offer shall be automatically treated as withdrawn.

Thanking you,  
For Asian Paints Ltd.

  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

Vipul Kapoor  
Manager – Human Resource

Classification: **Public**



July 20, 2023

Vaibhav Jain  
4/728 Jawahar Nagar, Near Lal  
Jain Mandir, Jaipur - 302004,  
Rajasthan, India

Subject: Offer Letter

Dear Vaibhav,

With reference to your application and the subsequent interview, we are pleased to offer you a promising career with us. Your appointment with HDFC Life Insurance Company Limited ("Company") will be subject to your agreement / acceptance of the terms and conditions as defined therein, else the letter shall automatically stand invalidated without any further obligation on the part of the Company. The details of the terms and conditions are as mentioned below:

**Designation:** Business Development Manager

**Department:** Agency

**Organizational Band / Grade:** 2

**Location:** Jaipur-Tonk Road

**Validity of Offer:** 15 days from date of issuance of this letter

#### Job Detail

Although your normal work will consist of the duties and business targets as assigned to you from time to time, which shall be achieved by you to the satisfaction of the Company, you may at any time be called upon to discharge any other duties which in the opinion of the Company are within capacity to discharge and you will forthwith undertake to discharge those duties with diligence and care.

#### Compensation & other Benefits

1. Your annual emoluments will be INR 3,45,000/- per annum on cost to company basis, the details of which are shown in Annexure 1. The Company will deduct taxes and other statutory dues as may be applicable from time to time from the remuneration payable to you.
2. Your Variable Pay for performance (VPP) is subject to your individual performance as well as Company's performance (as declared by the Company from time to time).
3. Based on your grade entitlement and as per the rules and policies determined by the Company from time to time, you will participate in
  - a. The Provident Fund Scheme and other retirement schemes, if any. The statutory Provident Fund (PF) contribution by the Company and your contributions (or deductions from your payroll) would follow the prevailing PF rules at the time.
  - b. Medical Hospitalisation Scheme, as applicable

HDFC Life Insurance Company Limited

Corporate & Registered Office

10th Floor, Connaught Place, Connaught Place, New Delhi - 110028

At Jaipur: 4th Floor, Mahapura Road, Jaipur - 302004

☎ +91 22 4251 6685

☎ 1800 257 3970/022 4844 530

☎ 022 2610 2610/022 2610 2610

🌐 www.hdfclife.com

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2019-20**

**BCA**

**(SAMPLE PROOF)**

**BLU**  
SMART MOBILITY



**Aditya Joshi**

Charge

Software Development Engineer

GM/0534

[aditya.joshi@blu-smart.com](mailto:aditya.joshi@blu-smart.com)

*Aditya Joshi*  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

**AMPA ORTHODONTICS PVT. LTD**

Medical and Dental Device Manufacturer



**Angad Srivastav**

Software Development Engineer

Employee Code : AMPA1388  
Blood Group : B+ve  
Emergency Num : +91 9463492068  
D.O.J : 08-12-2021  
D.O.B : 12-08-1999  
Dept : Engineering & Technology

*[Signature]*  
Administrative

*[Signature]*

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

# Gemsny IT Solutions



**Kalika Bagrota, Content Writer**

**GemsNY Employee ID: GNY166**

*Anish*  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



**Komal Khatri**  
Reservation Executive

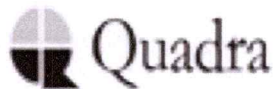
Employee ID : HJ1148  
Blood Group : AB+  
Date of Joining : 01-Nov-22  
Department : Business Development  
Emerg. Cont. Name : Thawer Khatri  
Emerg. Cont No. : 9829018214



Authorised Signatory

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



246, Ram Plaza, 3rd Floor,  
Sector 6, HSR Layout,  
Bengaluru, Karnataka  
Bangalore  
KARNATAKA  
560102

Date: 7th Feb 2024

**Sharad Mishra**

Ashiana vrinda gardens ,  
jagatpura,jaipur, Jaipur,  
RAJASTHAN,  
PIN: 302017

**Offer of Employment**

**Dear Sharad Mishra**

Further to our discussions, we are pleased to appoint you as **Azure Data Engineer** with Quadrasystems india pvt ltd, as per the terms and conditions stated below:

1. Your offer letter is valid till 08-03-2024 and you are required to confirm acceptance of the offer and join on 01-03-2024. If you do not confirm your acceptance, this offer is treated as withdrawn. To confirm your acceptance of this offer, you are required to respond via email to sharad.m@quadrasystems.net.

**2. Reporting and Responsibilities:**

You will report to the undersigned and complete the joining formalities. Your working location will be at **Bengaluru**. We will communicate you about your reporting manager on joining the organization and completing the joining formalities.

**Note:** On your joining date, please bring Soft copies of (i) the original offer letter duly signed and dated by you; (ii) Passport size photograph (Soft copy), (iii) the originals and 1 set of soft copies of the following documents:

- Education degree certificate
- Relieving letter or resignation acceptance letter from your most recent employer
- Proof of identity. Bring the following documents: AADHAR card/Passport and PAN card (mandatory)

**Please note that all the above documents are mandatory, and you will not be allowed to join without them.**

**3. Compensation**

During your probation period, you will be eligible for a compensation of **INR 1,200,000** per annum as CTC (Cost to Company) as mentioned in the annexure III. Your compensation and other benefits, if any, shall be subject to the deductions of all Governmental and local taxes, statutory contribution, etc. as required to be made under the laws of India and shall be paid in accordance with the practices of the Company.

**4. Working hours**

- Your working hours are from **9:30 am to 6:30 pm**, Monday to Friday
- The Company reserves the right to require you to work outside your normal working hours if necessary, in furtherance of your duties.
- You will be eligible for leave and other benefits as per the rules of the company.

**5. Responsibilities**

You must effectively, diligently and to the best of your ability perform all responsibilities and duties and ensure successful completion of the assignments given to you time to time by your reporting manager.

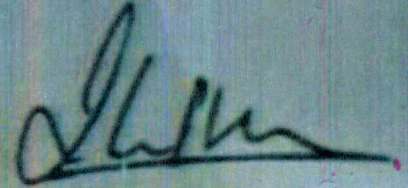
**6. Non - disclosure obligations and intellectual property**

At all times during and after your employment, you will hold in strictest confidence and not use for your own purposes or the purposes of others or disclose anything on the intellectual property belonging to the Company as defined in the Annexure IV ("Intellectual Property"), to any person, firm, corporation or third party, without prior authorization in writing by the Company.

  
**Principal**

**St. Xavier's College Jaipur**  
Levta-Mahapura Road, Jaipur

Employee Name : Shubham Gupta  
Employee ID : AP600994  
Date Of Joining : 16-01-2023  
Designation : Analyst  
Department : Information Technology  
Date Of Birth : 10-03-2000  
Emergency No : 7568710850  
Blood Group : B+ve



01-04-2022

Signature of Employer/Manager

**Nomura Services India Private Limited**

Winchester Building, Powai Business District, Powai, Mumbai - 400076, India

Ph. No. +91 22 3053 4626

*Information Basis Company Records and Employee Confirmation*



Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur





## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2019-20**

**BA (HONS)**

**(SAMPLE PROOF)**



Growth  
from  
Knowledge



**Abhishek L Oommen**

Employee Code : 46005707

Emergency No. : 9958287013

Blood Group : A+

**GfK Mode Pvt. Ltd.**

Intellion Edge, Trill Commercial Centre,  
Sector - 72, Gurugram, Haryana -122001  
Ph. : 0124-4145980

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

# ids.company

ids Staffing LLC  
1201 peachtree street NE Suite 100  
Atlanta, GA 30361

April 4th, 2023

Dear Mohak Taneja,

We are pleased to offer you an internship opportunity with Intentionally Designed Solutions, starting on April 3rd, 2023.

We propose to compensate you with a monthly payment of ██████ USD for at least 40 hours per week throughout the internship, starting from the indicated date.

If you agree to these updated terms, please affix your signature to this document and return it to us.

Your skills and experience would be a fantastic addition to our organization, and we are delighted at the prospect of having you join our team. Thank you for your interest in joining us!

Sincerely,



Leonardo Koomen  
CEO • Intentionally Designs Solutions

Please sign and return this agreement



Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

I accept the above offer:

Mohak Taneja

05.04.2023

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date



Expand  
My Business

14<sup>th</sup> October 2022

## Offer Letter

Dear Muskan,

### **Congratulations!!!**

We are pleased to offer you the position of **Senior Business Consultant** in the **IT Department** based at our Gurugram Office. Your annual fixed CTC would be **INR 7,00,000 (Seven Lakh Rupees Only)**

We request you to join us on or before 17<sup>th</sup> October 2022 (Monday) failing which the offer will stand withdrawn. The office timings are from **10:00 am to 6:00 pm** An appointment letter will be issued to you within one week after your joining.

1. We are provisionally offering you on the presumption that the particulars furnished in your application and/or resume are correct. In case the said particulars are found to be incorrect or that you have concealed or withheld some other relevant facts, your offer with the company shall stand terminated /cancelled without any notice. Your compensation, as detailed in Annexure "1", would be effective from the date of your joining the Company. However, the structure of your compensation plan may be altered/changed from time to time in line with the compensation policy and practices of the company.
2. If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behaviour, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.
3. The probation period applicable to you shall be 3 month.
4. The notice period during probation would be 15 days and post completion of probation is 30 days.
5. The management keeps the right to terminate the services without any prior intimation in case of continuous unauthorised absence from duty/non-achievement of the given targets and performance.
6. As per the company's BYOD (Bring Your Own Device) policy, in case an employee's work requires him/her to use a laptop/iPad/Tab, he/she will have to purchase it under the BYOD policy and company would facilitate by contributing its share as per the policy.
7. Please note that this offer is subject to reference check(s) with your previous employers/associates and in case of any negative feedback from your reference(s) or you're failing to join your duties by the date mentioned, the offer shall automatically stand withdrawn.

You are requested to sign and revert the offer letter, which is enclosed herewith as a token of your acceptance.

We welcome you to EMB and look forward to a mutually beneficial association.

For Mantarav Private Limited

I hereby accept the above terms and conditions.

Authorized Signatory

Name:

Signature:

Date:

### Annexure 1

## **Mantarav Pvt. Ltd**

Reg. Address: D1-1101, Parsvnath Exotica Sector 53, Gurgaon HR 122011 IN  
Corp. Off. GoWork - 108, Udyog Vihar Phase 1, Sector 20, Gurugram, Haryana 122016  
CIN: U74999HR2018PTC075590| GSTIN: 06AAMCM0568Q12S|Email: [contact@exmyb.com](mailto:contact@exmyb.com) |Mob: +91 8882102246

  
Principal

**St. Xavier's College Jaipur**  
**Nevta-Mahapura Road, Jaipur**



**Mathura Gate**  
Bharatpur Rajasthan 321001

## **OFFER LETTER**

29th October 2020

**Payal Vawani**

**Bharatpur Rajasthan (Remote)**

Subject: Offer of appointment as **Content & Curriculum Developer** with Assetcube Consultancy Services Pvt. Ltd.

Dear Payal,

Congratulations!

We are delighted to have you join **Assetcube Consultancy Services Pvt. Ltd.** as Content & Curriculum Developer.

At Assetcube, we have aggressive plans to create a future-ready generation of youngsters by providing them with access to relevant and industry-oriented curriculum in sync with the latest pedagogical innovations.

We are excited to welcome you to the family and are confident that you will be able to make a significant contribution to our plans and the success of the organization.

The offer of employment is subject to your satisfactory completion of the Company's pre-hire procedures on the following terms and conditions:

1. Your effective date of employment will be **Monday, November 2, 2020**.
2. You need to report at virtual townhall for the orientation program.
3. Your annual compensation will be **INR 180,000** and the same shall be paid to you on a monthly basis as per the components mentioned in Annexure A. The salary break-up enclosed herewith has been discussed and accepted by you during the selection process.
4. Performance linked variable **INR 30,000** which is part of your CTC will be paid annually based on your eligibility during our performance evaluation cycle.

  
**Principal**

**St. Xavier's College Jaipur**  
Nevta-Mahapura Road, Jaipur



**Mathura Gate**  
Bharatpur Rajasthan 321001

5. If at all an employee chooses to leave the Company, then they will have to submit their resignation to the reporting manager. They will also have to serve a notice period of one months and/or requisite salary in lieu thereof. They will follow the exit formalities as per the policies of the Company at that point of time. The Company may terminate the employment contract with a prior notice of two months to you and/or in lieu of salary thereof.
6. By accepting this offer, both Assetcube Consultancy Services Pvt. Ltd. and you agree not to entertain any offers or explore other alternative opportunities.
7. This offer is provisional in nature and the regular offer of appointment shall be made to you on the day of your joining and satisfactory completion of the joining formalities.

**Compensation Breakup from Assetcube Consultancy Services Pvt. Ltd.**

Component	Monthly	Yearly
Basic		
HRA		
Other Allowances		
<b>Gross CTC (A)</b>		
Provident Fund		
Company Contribution to provident fund		
<b>Performance Linked Incentive* (B)</b>		
<b>Total CTC(A+B)</b>		

Payal, we look forward to working with you!

Please sign below and return this employment offer letter within 24-48 hours to indicate your acceptance.

Yours faithfully,  
For Assetcube Consultancy Services Pvt. Ltd.

  
Principal

**St. Xavier's College Jaipur**  
Nevta-Mahapura Road, Jaipur

# Refugee Assistance Project

a UNHCR BOSCO Initiative

Working  
together



**T. Charis Divya Praislin**  
Emergency, Chronic, GBV and  
Shelter Support Coordinator  
BO/UN/24/C1/19

Valid upto 31-12-2024

**BOSCO ORGANIZATION FOR IDEAL CONCERN AND OPERATION**  
Office: Janta Nagar, New Delhi - 110008  
Ph: 011 41221244 www.boscoindia.org  
Email: boscoindia@gmail.com

  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2019-20**

**MA (ECO)**

**(SAMPLE PROOF)**



**Offer of Employment**

4th August 2022

Dear Ms Niraj Chechi,

This is in reference to your application for a role at **PEP Schoolv2** under the auspices of iLearn Educational Trust (hereinafter referred to as "PEP School" or "PEP"), and the subsequent discussions we have had with you.

We are happy to appoint you as **Parent Community Manager** at PEP with effect from <sup>08</sup>Aug-XX, 2022. The following terms and conditions apply:

**Responsibilities**

Working closely with the Center Manager/Director, the Parent Community Manager's key goal is to provide our parents (customers) with outstanding experience with all facets of the school operations.

As the 'face' of PEP Schoolv2, the Parent Community Manager would be expected to be presentable and friendly, with outstanding people and conflict resolution skills. One is expected to have a talent for multi-tasking, with excellent communication and organizational skills.

The key areas are (the below list may evolve based on the needs of the organization):

- a) **Parent engagement:** Be the first point of contact for all aspects of parent engagement including sharing updates to parents, coordinating with educators / support staff, educating parents using simple Montessori techniques and child psychology literature, helping parents understand the school policies and enforcing them subsequently
- b) **Admissions:** Execute the admissions process including marketing events, handling the social media channel, the first conversation with enquiring parents, driving the process to closure with all enquiries, completion of the enrolment process and a smooth settlement (first 4-8 weeks)
- c) **Parent-facing content:** Own creation and updation of all parent-facing content, including on the website, social media channel, parent-education series, emails and marketing events (workshops / seminars / talks)
- d) **Operations:** Own and drive operational excellence across a few internal school operations. Ex:
  - a. Developing & executing an effective training plan for all support staff roles
  - b. Managing monthly cash-spends & purchases, infrastructure maintenance and transport

In view of your position and office, you must effectively, diligently and to the best of your ability perform all responsibilities entrusted to you by PEP School.

We are committed to ensuring adherence to integrity in all aspects of our functioning. You will be expected to comply with all the policies of PEP School. In particular, you are required not to engage in activities that have or will have an adverse impact on the brand image and spirit of PEP School, either directly or indirectly.

**Working Hours**



## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2019-20**

**MA (ENG)**

**(SAMPLE PROOF)**



## Letter of Offer

Dear Ms.Charu Dutta

I am delighted to offer you a full time role as a Consultant at Oneify. It is intended for you may commence starting from July 1, 2023. Please read this letter carefully and indicate your acceptance of the offer by signing and returning a copy of this letter.

### **1- Your Position**

You will be joining on the terms and conditions in this agreement, as a Consultant. In addition to any duties allocated by the Company from time to time, your position will involve the duties set out below:

Research, Planning & presentation, Content for Online & Offline, Client interface, Video script & handle everything along with team from Idea to execution.

### **2- Location**

You will be based out of our office in Vasant Kunj, New Delhi.

### **3- Probationary Period**

Your joining is subject to the satisfactory completion of a probationary period of three months.

The probationary period is designed to grant you time to assess whether you are able to fulfill your role with the Company. During the probationary period, your contract may be terminated by either you or the Company upon providing 1-week written notice (or payment in lieu of that notice).

### **4- Hours of Work**

As a full-time Consultant, you will be required to devote substantially the whole of your time during the Company's business hours to the performance of your duties under this agreement. You will not be entitled to receive any remuneration for work performed outside the hours. Planning work is very important so that it meets timelines within the work hours.

### **5- Consultation fees and Benefits**

- (a) Your annual Consultant Fee will be Rs.6,00,000/- (Rs.Six Lac only). Taxes as applicable.
- (b) This fee will be paid monthly in to your nominated account.
- (c) The above mentioned fee is the total cost to the company and includes all payments made and benefits provided by the Company directly or indirectly to or on your behalf.

### **6- Leave**

You will be entitled to 12 paid leaves and 12 casual leaves (total 24 leaves) in a year.

### **7- Company Policies**

You agree that the Company's policies, as amended or replaced from time to time, shall be binding upon you but shall not form part of the contract.

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



**8- Confidentiality and Intellectual Property**

You agree that you will not divulge any of the confidential information or trade secrets of the Company to any person, whether during or after the termination of your consulting.

**9- Termination**

- (a) During your consultancy, either party may terminate this agreement by providing 1 month written to the other party.
- (b) Notwithstanding sub-clause (a) above, the Company may terminate this agreement by notice effective immediately without payment (except fees accrued to the date of termination) where you have committed an act of willful or serious misconduct, are significantly neglectful of your duties, or you are in breach of this agreement.

**Acceptance**

This Letter of Offer contains the proposed Terms and Conditions of your joining Oneify and is subject to the preparation and execution of a formal Contract of Consulting.

A handwritten signature in blue ink, appearing to be 'S. Gupta', is written over a faint blue line.

Yours sincerely,  
Director

Date : 21<sup>st</sup> Jun, 2023

A handwritten signature in green ink, appearing to be 'S. Singh', is written over a faint green line.

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

**BEST SARTHI LIBRARY**

Morning supervisor



Reg. No: C2/09

Name : Chetna Shekhawat

Mobile : 7891586642

78, Janak Marg, Hanuman Nagar Extension,  
Near Valshali Nagar, Sirsi Road, Jaipur 302012  
Mobile : 9660086180 Email: Bestsarthi2018@gmail.com  
www.bestsarthi.com

A handwritten signature in green ink, appearing to read 'Chetna'.

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

**M.G.D. GIRLS' SCHOOL, JAIPUR**

No. MGD/Estt/2024/ 848

Date: 21/3/2024

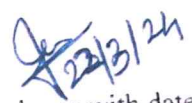
**OFFICE ORDER**

**SUB: APPOINTMENT LETTER**

Ms. Jeny Johnson  
D/o Mr. Johnson,  
76, Champa Nagar, Gurjar ki Thadi  
Jaipur

1. Further to our letter No.MGD/Estt/2023/298 dated 21-03-2023
2. The Management is pleased to confirm your services as a Day Boarding T.G.T (English) in this Institution, with effect from 01/04/2024 on the following terms and conditions:-
  - a) You are appointed on a monthly Basic Pay of ..... and allowances as per school rules. First Grade Increment will fall on 1<sup>st</sup> July' 2024.
  - b) The payment of your salary shall be subject to the deduction of Income Tax, if any payable on the income from your salary.
  - c) **The Management reserves the right to restructure the salary and components thereof at any time during the tenure of your service.**
  - d) In case of any financial exigencies the salary of the employee may be revised as per the decision of the Management Committee.
  - e) **A notice for period of three months is required to be given by the either side prior to relieving/ resignation, failing which notice salary will be deducted.**
  - f) You will be employed as a vocational staff and abide by leave rules as per the school Leave Rules. That the employee shall not claim any kind of leave as a matter of right but shall be entitled for leaves as per leave rules of the institution as decided from time to time. If the employee remains absent for more than 07 days without prior sanction of leave or after the expiry of leave, it will be deemed that he/she has deserted the services. The employee shall not leave the station without the permission of the Management and furnish the address and contact details where she/he can be contacted.



  
Signature of Employee with date  
Cont.....2

  
Principal

St. Xavier's College Jaipur  
Devta-Mahapura Road, Jaipur

**STRICTLY CONFIDENTIAL**

**05<sup>th</sup> April 2024**

To  
Samiya Rashid,  
P-10, Meer Ji Ka Bagh,  
MLA Quarters, MI Road,  
Jaipur, 302001

Dear Samiya,

We are pleased to provide you with a formal offer of employment with **Manas Networks Private Limited**. The following sets forth the basic terms of your employment.

We are excited about the prospect of having you onboard and we are looking forward to a mutually beneficial and prosperous long relationship.

**Position and Start Date**

Your position with the Company will be **Integrative Health Content Writer** with responsibility of writing and designing the contents of company website, blogs, newsletters, corporate training, individual and group training programs, assistance in book editing, creation, and management of marketing contents (content marketing) on YouTube, Facebook, Twitter, Instagram, Pinterest etc.

Some of key responsibilities will be conducting in-depth research while meeting all the requirements of the tasks, must ensure to deliver non-plagiarized content in all the content, write in varying formats to serve multiple audiences, content strategy to reach the intended market and must comply with deadlines of every individual task.

We look for free-thinking hard-working passionate content writer and designer for "our" business. As a young company, we will expect you to be committed to its continued success, which is reflected in your basic salary.

Valid passport and occasional travel may be expected at this position.

This is a full-time job; no other business shall be carried out. The detailed agreement will be executed after joining the company.

Employment Start Date: **15<sup>th</sup> April 2024**

  
Principal

St. Xavier's College Jaipur  
Nehta-Mahapura Road, Jaipur



### Compensation and Benefits

Manas Networks Private Limited would like to provide a competitive package in line with market conditions. We will offer you the following:

- Monthly payment of **25,000 (Twenty-five thousand) INR. Total CTC of 3 lacs per annual.**
- 1.25 earned leave per month (15 days) + 10 (Casual/sick leave).
- Notice period of 1 month on either side, unless agreed upon otherwise by mutual consent.

### Acceptance

This offer remains valid through 12<sup>th</sup> April 2024 and your acceptance is required before this date.

Yours Sincerely,

**Roshan Kumar Singh**  
**Director**  
**Manas Networks Private Limited**

Accepted by,

**Samiya Rashid**

A handwritten signature in blue ink, appearing to read 'Samiya Rashid', written over the printed name and title.

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



**Appendix A**

This contains the details for the salary component which are part of CTC per annum.

Compensation structure	(In INR)
<b>Annual CTC</b>	<b><u>3,00,000.00</u></b>
1. Basic	6,250
2. House Rent Allowance	4,375
3. Special Allowance	10,000
4. Leave Travel Allowance	1,875
5. Ex gratia	2,500
	-----
<b>(Monthly amount)</b>	<b>25,000</b>

  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

Ministry of the Solicitor General

Ministère du Solliciteur général



Communications Branch

Direction des communications

25 Grosvenor Street, 10<sup>th</sup> Floor  
Toronto ON M7A 1Y6

25, rue Grosvenor, 10<sup>e</sup> étage  
Toronto ON M7A 1Y6

MEDIUM SENSITIVITY

January 23, 2024

**RE: Employment Verification Letter for Treesa Wilson**

To Whom It May Concern:

This letter is to confirm that Treesa Wilson is a paid fixed-term (contract) employee with the Ontario Public Service (OPS) and currently works as a Senior Editor/Writer in the Correspondence Unit, Communications Branch, Ministry of the Solicitor General.

Treesa's working hours are 36.25 hours per week and her current salary is [REDACTED]

Treesa has been employed with the OPS since January 16, 2023.

Details of Treesa's employment are below:

Employee Name: Treesa Wilson

Employer: Ontario Public Service

Date of Hire: January 16, 2023

Job Positions:

- Media and Issues Officer (January 2023 – June 2023)
- Senior Editor/Writer (June 2023 – Present)

Employment Type: Fixed-term full-time

Current Status: Employed

Working Hours: 36.25 hours per week

For your reference, please find below the key duties and responsibilities for the Media and Issues Officer position and the Senior Editor/Writer position.

Media and Issues Officer - Duties and Responsibilities:

- Completing daily media scans and selecting top news stories related to the ministry and distributing to ministry staff, Deputy Minister's Office and Minister's Office.
- Developing various written materials such as Questions and Answers for the media, key messages, and house book notes.
- Generating monthly matrix analysis of media and issues highlights that involve creating statistical charts and identifying top issues and sentiments of media articles.
- Main point of contact for handling incoming calls received from the general public and providing callers with specific and accurate information regarding the ministry.

  
Principal

.../2

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2019-20**

**MCOM (HRM)**

**(SAMPLE PROOF)**



# SONI HOSPITAL

करें जिंदगी की बात, हमारे साथ



H-0191

Ms. Liji Abraham,

Date - January 15, 2022

Dear Ms. Liji Abraham,

Congratulations!

Soni Hospital ("A Unit of Soni Medicare Ltd.") is pleased to issue this appointment letter to you, as per the details given as under;

ECN	10885
Designation	EA & HR Executive
Department	Admin
Date of Reporting	January 15, 2022
Probation Period	6 Months
Reporting to	CEO
Remuneration	Refer to appendix 1
Terms of Appointment	Refer to appendix 2
Medical Benefits	As per the policy of the Company.
Superannuation Age	60 Years

We hope that your performance will demonstrate the highest level of dedication and sincerity at all times. We wish you success in your new role and look forward to your valuable contributions towards a long and mutually beneficial relationship.

You are requested to sign the copy of this letter enclosed herewith, along with Appendix 1 and 2, and return the same as token of your acceptance of the above stated.

Yours truly,

For Soni Hospital  
(A Unit of Soni Medicare Ltd.)

*Namit Soni*  
Namit Soni  
Unit Head

*Liji Abraham*  
Accepted & Agreed

*Liji Abraham*  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



  
Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur



## 5.2.1

### STUDENT PROGRESSION

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**ACADEMIC YEAR 2018-19**

**MSC (IT)**

**(SAMPLE PROOF)**



# ASMI GLOBAL SOFTWARES (OPC) PVT. LTD.

Your Healthcare - IT Partner

Ref. No. : HRD/AGS/2024/01/194

01<sup>st</sup> January 2024.

Mr. Mohammad Arif  
S/o Mr. Abdul Salam,  
Jama masjid ke pass, Makrana, Nagaur  
Rajasthan - 341505.

Subject : Letter of Appointment.

Dear Mr. Mohammad Arif,

With reference to your application and subsequent interview you had with us, we are pleased to appoint you as **SOFTWARE DEVELOPER** in our Company on the terms and conditions detailed below.

- 1. Designation :**  
You will be designated as **SOFTWARE DEVELOPER** in the company.
- 2. Compensation :**  
You are entitled to an annual **CTC of ₹ 1,80,000.00/-**, subject to tax and other statutory deductions.
- 3. Date of Joining :**  
Your appointment will be effective from **1st January 2024** failing which this appointment letter will automatically stand as withdrawn.
- 4. Place of Posting :**  
Your initial posting would be at **B-42, Gokul Vatika, Near Jawahar Circle, Jaipur Rajasthan Pin - 302018**. Please report to the Manager HR for further instructions. The Management reserves the right to relocate you at its discretion, at any other place in or outside India for business reasons. For onsite assignments, we reserve the right to assign to you any additional or new work or to transfer you to any place in India/abroad on company's duty or to depute you on a temporary basis to any of our associate companies on such terms as we deem fit. Refusal on your part to comply with such orders will be sufficient ground for termination of employment.
- 5. Reporting :**  
You will finally report to the CTO (Chief Technical Officer) or any other person assigned by the HOD, who will assign you tasks and monitor your performance.
- 6. Employment Criteria :**  
You will be under probation phase for a period of 6 months from the date of joining. However, upon special recommendation of your respective HOD your probation can be pre-terminated. You are legally bound to serve the company for a minimum period of 2 years as per the Employment Bond from the date of joining.

Accepted  
m. Arif

Principal

St. Xavier's College Jaipur  
Nevta-Mahapura Road, Jaipur

GSTIN : 08 AANCA4100F1Z3 CIN : U72900RJ2015OPC047415

0141 3500 900  
+91 97825 11333

www.asmiglobalsoftwares.com  
contactus@asmiglobalsoftwares.com

B-42, Gokul Vatika, Jaipur  
Near Jawahar Circle, Jaipur 302018