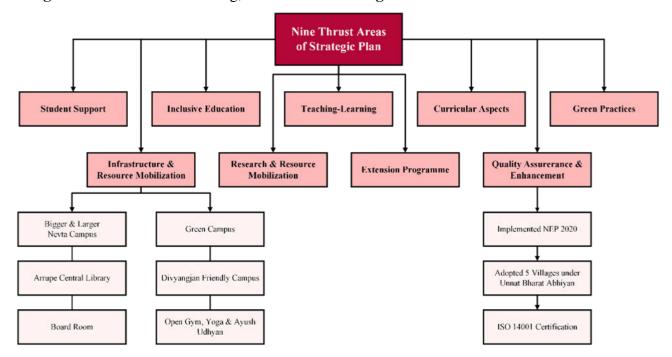
St. Xavier's College Jaipur

NAAC First Cycle (2018-19 to 2022-23)

6.2.1 The institutional perspective plan is effectively deployed, and the functioning of the institutional bodies is efficient and effective, as visible from policies, administrative setup, appointment, service rules, and procedures, etc.

Response:

The institution, through its leadership and governance, has been working towards **defining and** monitoring the effective deployment of the Perspective Plans that constitute Short-Term and Long-Term Plans for envisioning, efficient functioning of the institution.



- The first Institutional Perspective Plan 2000-2010: Almost all the plans have been implemented.
- The second Institutional Perspective Plan 2010-2020 involved improved functioning, fostering collaborations, and enhancing academic, research, and cultural activities.
- The third Institutional Perspective Plan 2020-2030 focuses on the nine thrust areas and its Key Accomplishments are:
- **❖** Infrastructure Development
 - o Shifting to a bigger and larger campus from Jaipur city to Nevta
 - Arrupe Central Library is a state-of-the-art library, well equipped with modern infrastructure.
 - A Boardroom with cutting-edge technology, financially supported by college Alumni.
 - o Green Campus which includes the installation of solar panels (300 kW)

St. Xavier's College Jaipur

NAAC First Cycle (2018-19 to 2022-23)

- Open Gym, Yoga and Ayush Udhyan are established as a step towards holistic development in consonance with the Indian Knowledge System
- o *Divyangjan* Friendly Campus reflects the college's dedication to fostering a culture of tolerance and inclusivity.

***** Other Major Accomplishments

- o Implemented NEP 2020 to impart multidisciplinary and holistic education.
- Adopted 5 villages under *Unnat Bharat Abhiyan* and undertook extension programmes.
- Received ISO 14001 certification indicating the college's commitment to environmental sustainability.

Functioning of Various Institutional Bodies:

The organizational structure of the institution **facilitates effective governance** and participative decision-making.

- The Governing Body of JXEA and the College Managing Committee review the overall functioning of the college.
- The **College Management**, with the **Principal** as the Chairperson, monitors compliance with policies and procedures, appointment and service guidelines, and campus development.
- The Vice Principal, Dean of Research, Academic Coordinator, Activity Coordinator, Public Relation Officer and IQAC Coordinator constitute the College Core Committee which formulates, and revises policies related to academics, administration, student affairs and finances.
- The **IQAC**, in compliance with UGC, NAAC, and NIRF guidelines, ensures quality enhancement in the college.
- The **Academic Council** ensures the eminence and integrity of academic programmes.
- The **Heads of Departments** coordinate the activities of the respective departments, for smooth conduct of curricular, co-curricular, and extracurricular activities.
- Academic & Administrative units of the college function effectively to nurture and achieve academic and administrative excellence.

Policies & Procedures:

The college has a **compendium of policies and guidelines** that **outline** and underline the functioning of various units ensuring **effective planning and execution** of unit activities.

Administrative Set-up:

St. Xavier's College Jaipur

NAAC First Cycle (2018-19 to 2022-23)

The Organogram of the Institution demonstrates decentralization and effective governance.

Appointment and Service Rules:

All appointments are made after a thorough selection and interview process, conducted by a **Board** which includes **the University Nominee**, in compliance with the UGC standards. The **Service Rule Book** serves as a comprehensive guide outlining the rights, responsibilities, expectations, and procedures governing the conduct of service.

The Grievance Redressal System includes a transparent mechanism that addresses and resolves the grievances of students, parents and the staff, both teaching and non-teaching through online/ offline process.