

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response

The IQAC identifies, plans, executes, and monitors the overall quality, significantly contributing to institutionalizing strategies and processes. It plays a vital role in shaping academic and administrative spheres for fostering a culture of quality. Periodic reviews by the IQAC assess teaching-learning processes, operational structures, and learning outcomes, aiming to record incremental improvements and ensure continuous enhancement and quality assurance.

Towards the fulfilment of these objectives, the IQAC has devised some **Quality Benchmarks** as Assessment Criteria of initiatives by each Department for enhancing quality which is assessed during the academic and administrative audit conducted by IQAC.

Review & Enrichment of Teaching-Learning Process

- **Lesson Plan (LP) implementation:**
 - Established LP templates and guidelines.
 - Implementation of LP through ERP
 - Monitored departmental implementation.
- Introduction of **Add-On/ Certificate Courses:**
 - Coordinated with departments for the creation, implementation, and review.
- **Training of Faculty Members on ICT Services to Manage Online Classes, especially during COVID-19.**
- **Signing of Functional MoUs:**
 - Fostered partnerships with industry and institutions - International, National & Corporate
 - Monitored and supported collaborative efforts.
 - **33 functional MoUs during the assessment period**
- Organizing **NEP Implementation FDPs for teaching staff.**

Learning Outcomes

- Mentoring departments for Creation, Attainment and Mapping of POs and COs for various programmes and courses.
- Graduate Attribute Survey and Action Taken.

Structures and Methodologies of Operation

- **Introduced and Implemented Operational Strategies:**
 - Regular meetings to review performance and suggest improvements to the management for quality enhancement.
 - Compilation of the College Manual as a compendium of policies and guidelines.
 - Creation and implementation of Academic Calendars every year.
 - Preparation and submission of annual reports by all Departments, Cells, and Committees.
 - Guidelines for conducting student activities and institutional awards.
- **e-Governance:**
 - Development of a new college website compliant with NAAC standards.
 - **Initiated Enterprise Resource Planning (ERP) system** for academic and administrative units in **2020**.
 - **Training for teaching and non-teaching staff** to carry out administrative reforms.

Evaluation and Assessment at Periodic Intervals

- **Feedback Mechanism:**
 - Gathering feedback on various dimensions from all stakeholders.
 - Collecting and analysing feedback data for continuous improvement.
- **Preparation and Submission of Reports and Audits:**
 - Conducted two Academic and Administrative Audits (**AAA**).
 - Submitted applications for **NIRF** rankings since 2019-20.
 - Developed action plans based on AAA recommendations.
- **Collaborations, Expert Visits, and Trainings:**
 - **Visited other reputed institutions** to understand the process and train the staff regarding NAAC.
 - **Engaged external experts** for NAAC assessment readiness.

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- Five NAAC Preparation Workshops
- **Capacity Building Workshops** and Sessions on Life Skills
- **Development of Evaluation Systems:**
 - Implemented **PBAS for self-evaluation** for professional development of staff.

Other Initiatives of the IQAC

- **Student Induction Programme - Deeksharambh** is organised annually.
- Capacity Building Programmes for Faculty and Staff
- Environment, Energy and Green Audit
- Digitalization of Library and e-resources
- Documentation Process
- Extension Programmes through various units

Overall, the IQAC demonstrates a comprehensive approach towards ensuring and sustaining quality enhancement in various aspects of institutional functioning and academic delivery, in consonance with accreditation standards and promoting continuous improvement.

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