

St. Xavier's College Jaipur

iliated to the University of Rajastham Approved under Section 2(f) and 12(B) of UGC Act, 19: A Christian Minority Educational Institution under Section 2(g) of NCMEI Act, 2004



2.5.1

Evaluation Process and Reforms

ANNUAL REPORTS OF EXAMINATION CELL

Academic Years

2022-23 to 2018-19







ST XAVIER'S COLLEGE - JAIPUR

Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India Affiliated to the University of Rajasthan

Approved under Section 2(f) &12(B) of the UGC Act, 1956

Internal Exam Committee Annual Report 2022-23

1. Internal Exam Committee:

The Examination cell is a special task cell of the institute which is headed by Examination Coordinator and aided by the team of members with focus on three aspects: examination, record maintenance and administration. Teaching and evaluation are important aspects of education, and the examination cell plays a key role in the evaluation part. The prime responsibility of the Examination Cell is conduction of all examinations: Internal and External Practical Exams in a fair and systematic manner under the directions of the College Administration. The role of the Examination Cell is to conduct Internal examinations for UG and PG courses, evaluation of answer scripts, declaration of results and conduction of university practical examinations. The Cell is well established in terms of infrastructure, computing, and printing.

The policy covers conduction of one internal exam based on university pattern for all students (UG & PG) and to conduct university practical examination for Computer Science, Science, Economics, Psychology, Management, Geography, Statistics and Commerce. The Cell also assists the College University Affairs Cell (UAC) in collecting and maintaining University forms for all (UG & PG) courses.

2. Members of the committee:

- 1. Dr Dharmveer Yadav: Co-ordinator
- 2. Dr Mahua Bose
- 3. Dr Slim Khan
- 4. Sr. Dr. Lijimol Louis
- 5. Dr. Akanksha Johar
- 6. Dr. Sushil K Rohiwal
- 7. Mr. Surendra Singh Chauhan
- 8. Mr. Praveen Lakhera
- 9. Mr Rajendra Saini
- 10. Ms. Sunita Choudhary

3. Details of the Activities organized/ Work Performed.

The Cell conducted one internal exam in the session 2022-23. The first internal exams were conducted offline in January 2023 and the results were declared in January 2023. Regular meetings were held to ensure the smooth conduction of the exams.

According to the University of Rajasthan regulations and rules, the Exam Cell also conducted University Practical exams for various subjects between 13 April and 26 May 2023.

Dr Dharmveer Yadav Co-ordinator



ST. XAVIER'S COLLEGE, JAIPUR

Hathroi Fort Road, Jaipur - 302001, Rajasthan Approved under Section 2(t) &12(B) of the UGC Act, 1956

Internal Examination Report 2021-22

The college houses a specialized team known as the Examination Cell, led by an Examination Coordinator, and supported by a dedicated group of members. This team focuses on three key areas: examinations, record maintenance, and administration. In the realm of education, where teaching and assessment hold significant importance, the Examination Cell assumes a crucial role in the evaluation process. Its primary duty involves conducting all types of examinations, encompassing internal and external practical exams, in a fair and systematic manner, guided by the College Administration.

Furthermore, the Examination Cell manages diverse responsibilities, including administering internal exams for both undergraduate (UG) and postgraduate (PG) courses, assessing answer scripts, announcing results, and coordinating university practical examinations. Equipped with adequate infrastructure, computing resources, and printing facilities, the Cell adheres to an examination policy that entails organizing two internal exams following the university pattern for all students (UG & PG) and overseeing university practical examinations for specific subjects such as Computer Science, Science, Economics, Psychology, Management, Geography, Statistics, and Commerce.

Additionally, the Examination Cell collaborates with the College University Affairs Cell (UAC) to collect and manage University forms for all courses (UG & PG).

1. Members of the committee:

- 1. Dr Dharmveer Yadav (Co-ordinator)
- 2. Dr Mahua Bose (Asst. Coordinator)
- 3. Dr Happy Agarwal
- 4. Dr Shruti Rawal
- 5. Dr Denny Shaji
- 6. Rev. Dr Ligimol Louis
- 7. Ms. Nupur Chauhan

2. Details of the Activities.

The Cell conducted internal exams in the session 2021-22. The first internal exams were conducted offline in the month of January 2022. Regular meetings were held to ensure the smooth conduction of the exams.

Date of Internal Exam - 03/01/2022 to 10/01/2022.

The Exam Cell also conducted University Practical exams for various subjects between April and May 2022 according to the guidelines of University of Rajasthan.

Dr Dharmveer Yadav Coordinator

Principal



ST. XAVIER'S COLLEGE, JAIPUR

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Internal Examination Report 2020-21

St. Xavier's College, Jaipur has a dedicated team known as the Examination Cell, headed by an Examination Coordinator, and assisted by team members. This team concentrates on three key areas: examinations, record keeping, and administration. In the realm of education, effective teaching and evaluation are essential components, and the Examination Cell assumes a pivotal role in the evaluation process. Its main duty involves organizing all types of examinations, both internal and external, including practical exams, with fairness and systematic precision, all under the oversight of the College Administration.

The Examination Cell handles various tasks such as conducting internal exams for both undergraduate (UG) and postgraduate (PG) courses, evaluating answer scripts, declaring results, and organizing university practical examinations. The Cell is well-equipped with infrastructure, computing, and printing facilities. The examination policy includes conducting two internal exams based on the university pattern for all students (UG & PG) and arranging university practical examinations for specific subjects like Computer Science, Science, Economics, Psychology, Management, Geography, Statistics, and Commerce.

Additionally, the Examination Cell collaborates with the University of Rajasthan to collect and manage University forms for all courses (UG & PG).

1. Members of the committee:

- 1. Dr Dharmveer Yadav (Co-ordinator)
- 2. Dr Mahua Bose
- 3. Ms. Anjali Pareek
- 4. Mr. Yashwardhan Singh
- 5. Ms. Nupur Chauhan
- 6. Dr Shruti Rawal

2. Details of the Activities.

The Cell conducted internal exams in the session 2020-21. The internal exams were conducted offline in the month of April 2021. Regular meetings were held to ensure the smooth conduction of the exams.

Date of Internal Exam - 07/04/2021 to 16/04/2021.

The Exam Cell also conducted University Practical exams for various subjects between April and May 2021 according to the guidelines of University of Rajasthan.

Dr Dharmveer Yadav Coordinator

Principal

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ST. XAVIER'S COLLEGE. JAIPUR

Hathroi Fort Road, Jaipur - 302001, Rajasthan

Internal Examination Report 2019-20

The Examination Cell is a special team at the institute led by an Examination Coordinator, supported by a team of members. Its focus is on three aspects: examinations, record maintenance, and administration. In education, teaching and evaluation are crucial, and the Examination Cell plays a vital role in the evaluation process. The primary responsibility of the Examination Cell is to conduct all examinations, including internal and external practical exams, in a fair and systematic manner under the guidance of the College Administration and according to the University of Rajasthan.

The Examination Cell handles various tasks such as conducting internal exams for undergraduate (UG) and postgraduate (PG) courses, evaluating answer scripts, declaring results, and organizing university practical examinations. The Cell is well-equipped with infrastructure, computing, and printing facilities. The examination policy includes conducting two internal exams based on the university pattern for all students (UG & PG) and arranging university practical examinations for specific subjects like Computer Science, Science, Economics, Psychology, Management, Geography, Statistics, and Commerce.

Additionally, the Examination Cell collaborates with the College University Affairs Cell (UAC) to collect and manage University forms for all courses (UG & PG).

1. Members of the committee:

- 1. Dr Mahua Bose (Co-ordinator)
- 2. Ms. Anjali Pareek
- 3. Mr. Rajeev Nokhwal
- 4. Dr Sarita Pareek
- 5. Ms. Pushpanjali
- 6. Mr. Parmanand

2. Details of the Activities.

The Cell conducted two internal exams in the session 2019-20. The first internal exams were conducted offline in the month of September 2019 and the second internal exams were conducted in the month of February 2020 and the results were declared in March 2020. Regular meetings were held to ensure the smooth conduction of the exams.

Date of First Internal Exam - 09/09/2019 to 17/09/2019. Date of Second Internal Exam - 22/02/2020 to 28/02/2020.

The Exam Cell also conducted University Practical exams for various subjects between April and May 2020 according to the guidelines of University of Rajasthan.

Dr Mahua Bose

Coordinator



ST. XAVIER'S COLLEGE, JAIPUR

Hathroi Fort Road, Jaipur - 302001, Rajasthan

Internal Examination Report 2018-19

The Examination Cell, led by the Examination Coordinator and supported by a dedicated team, serves as a specialized unit within the institute. It focuses on three main areas: examinations, record maintenance, and administration. In the realm of education, teaching and evaluation are pivotal, with the Examination Cell playing a crucial role in the evaluation process. Its primary duty involves conducting all examinations, both internal and external practical exams, in a fair and organized manner under the guidance of the College Administration and according to the University of Rajasthan.

The Examination Cell is entrusted with conducting internal examinations for undergraduate (UG) and postgraduate (PG) courses, overseeing the evaluation of answer scripts, declaring results, and facilitating university practical examinations. The Cell boasts well-established infrastructure, equipped with advanced computing and printing facilities.

The examination policy outlines the conduct of internal exam, following the University of Rajasthan pattern, for all students (UG & PG). Additionally, the Cell is responsible for organizing university practical examinations specifically for disciplines such as Computer Science, Science, Economics, Psychology, Management, Geography, Statistics, and Commerce. Furthermore, the Examination Cell collaborates with the College University Affairs Cell (UAC) to collect and manage University forms for all courses (UG & PG).

1. Members of the committee:

- 1. Dr Arpita Banerjee (Co-ordinator)
- 2. Dr Ranjit Kaur
- 3. Dr Ekta Puri
- 4. Ms. Ankita Rathore
- 5. Mr. Rajeev Nokhwal
- 6. Mr. Sanju Thomas
- 7. Mr. Parmanand Sharma

2. Details of the Activities.

The Cell conducted internal exam in the session 2018-19. The internal exam was conducted offline in the month of October 2018. Regular meetings were held to ensure the smooth conduction of the exams.

Date of Internal Exam -05/10/2018 to 12/10/2018.

The Exam Cell also conducted University Practical exams for various subjects between April and May 2019 according to the guidelines of University of Rajasthan.

Dr Arpita Banerjee

Coordinator

Principal