

2.6.1

Student Performance and Learning Outcomes

Academic Council

Minutes of the Meeting

(24 August 2022)


Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur



ST XAVIER'S COLLEGE - JAIPUR

Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India

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Approved under Section 2(f) & 12(B) of the UGC Act, 1956

A Christian Minority Jesuit Institution

Academic Council Meeting on 24th of August 2022

Minutes of the Meeting

Present: Rev Fr Dr A Rex Angelo SJ (Chairman), Rev Fr Dr Raymond Cherubin SJ (Vice- principal), Rev Fr Dr A Rex Angelo SJ (Chairman), Rev Fr Dr Raymond Cherubin SJ (Vice- principal), Dr Mahua Bose (Coordinator), Deans, Heads of Departments & Coordinator, IQAC, Coordinator, University Affairs

The agenda for the meeting is as follows:

1. To finalize and proceed with the dates to start the academic session 22-23.
2. To finalize the dates of orientation and department orientation.
3. Information of Program Outcome, Course Outcome during orientation to all students.
4. Discussion on organizing and finalizing the dates for academic fests for all departments.
5. Declaration of physical verification of documents for the first year students for all departments.
6. Maintaining disciplinary environment for the smooth functioning of the classes.
7. Any other matter related to academic council.

The meeting of the Academic Council was conducted on 24th of August to discuss on the above agenda for the academic session 22-23 and other related issues. The

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meeting was chaired by Rev Fr Dr A Rex Angelo SJ (Principal). Others present were: Rev Fr Dr Arockya Swamy SJ, Rev Fr Dr Raymond Cherubin SJ (Vice-principal), Rev Fr Dr M Amaldass S.J, Deans and Heads of the Departments, IQAC Coordinator, University Coordinator

Point 1:

During the meeting it was decided to start the session from 12th of September with an orientation programme but on 26th August. due to some holidays before it has been scheduled on 13th of September. Those students who have been given scholarships, they can be felicitated on the Orientation Day.

Point 2:

Every Department will have their own department orientation where they will brief the students about Program Outcome and Course Outcome of their departments.

Point 3:

The Department has to club up all the fests together and it will be organized for four to five days in the month of November which will be finalized in the coming week.

Point 4:

Physical verification of documents will be done after 15th of September 2022 and it will be done after the classes according to the time slots given.

Point 5:

Department Heads will assign their faculties in their free lectures for taking a round in their rooms allocated so that discipline of the students can be monitored. Deans are also expected to take the rounds in order to have proper academic environment in the college.

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Point 6:

Dr Salim Khan is requested to float the sheet of transportation status of the second year students to the heads as soon as possible in order to know the actual status of the fees paid. A drive should be shared with the department for any transport related queries.

Deeksharambh dates will be given by IQAC coordinator.

*Mahua
Academic
Council
Coordinator*

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(23 July 2021)


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Academic Council Meeting on 23rd July 2021

Minutes of the Meeting

The joint meeting of IQAC and Academic Council was conducted on 23rd July to discuss the beginning of the new academic session and related issues. The meeting was attended by Rev Fr A Rex Angelo SJ, Rev Fr Sherry George SJ, Rev Fr Raymond Cherubin SJ, IQAC members, and heads of the departments. Dr Aparna Dixit was absent from the meeting. They resolve to unanimously propose the following as per the agenda items given below for the necessary approval of the management.

Agenda 1: Beginning of the new academic year for UG and PG students

Resolution: The orientation program for students other than the first year of UG and PG courses will be organized online on 9th August 2021. It was unanimously decided to start the online classes for UG second and third year and PG final year students from 10th August 2021.

Agenda 2: Proposed Implementation of Course Outcomes and Program Outcomes into Curriculum and Integration of OBE Policy into Academic Policy

Resolution: It was unanimously decided, that the institution hereby approves the implementation of Course Outcomes and Program Outcomes into the curriculum. Be it further resolved, that the institution hereby approves the integration of OBE Policy into the Academic Policy, effective for all upcoming academic sessions. The academic council is directed to update all relevant documentation and communication materials to reflect this policy integration.

Agenda 3: Queries related to Scholarship and Fee Concession

Resolution: It was decided by the house that all the Scholarship and Fee Concession applications will be considered after the first internal exam (December 2021) and before the due date of the last installment in January. Students should fulfill the required criteria for availing the same and application for scholarship/ fee concession should be submitted at the college office latest by 15th October 2021.

Agenda 4: Fee's dues of last academic year and last date for the first installment of the current academic year


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Resolution: It was decided to remind the students of HFR and Nevta Campus to clear their last year's dues latest by 31st July 2021. The last date to deposit the first installment for the current academic session for students other than the first year of UG & PG courses is 7th August 2021. Those students who have not paid the fees or dues are still pending they will not have the access to ERP (ITLE) and attendance will not be marked on ERP. In case some parents find it difficult to pay the fees due to financial hardship, then they should contact the College office and submit an application for the consideration of any relaxation by the College management.

Agenda 5: Add-on and Certificate courses to be offered by the departments

Resolution: It was decided by the house to offer at least two value-added courses (Add-on and Certificate course) for the students in each academic year. One course can be offered through internal faculty members without any or minimal registration fee and the other course can be through collaboration and with external resource persons which may be chargeable for students.


Agenda 6: Google Site for major college units should be developed

Resolution: It was unanimously decided by the house that some major units of college like Departments, IQAC, ISREAC, Students' Council, etc should develop their own Google Site for uploading the data and managing the content generated in their units. It will be a supporting platform for the college website. IQAC will finalize the units which should have their google site for better dissemination of information.

Agenda 7: Any other issue with the permission of the chair

Resolution: It was proposed by the head, political science department to implement the Student Appraisal Record/ Booklet (similar to one implemented in Nevta) for all the students to maintain the progress of students during the study. Fr Principal accepted the request and directed Vice-principal (Student Affairs) to get this implemented from the current session under his supervision. IQAC will execute this initiative with proper guidelines for teaching staff.

The meeting ended with a vote of thanks to the chair.


Academic Council
Coordinator


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