



ST XAVIER'S COLLEGE - JAIPUR

Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India

Affiliated to the University of Rajasthan

Approved under Section 2(f) & 12(B) of the UGC Act, 1956

A Christian Minority Jesuit Institution

Anti-Sexual Harassment Committee

Minutes of meeting

Date 4th April 2023

Venue: Meeting Room

S.no	Member	Designation	Signature
1	Rev Fr Dr A Rex Angelo SJ	Chairman	ABSENT
2	Rev Fr Dr Raymond Cherubin SJ	Vice Principal	
3	Dr Rama Hirawat	Coordinator	
4	Rev Sr Dr Pearl	External Member	
5	HoD Business Administration	Member	
6	HoD Commerce	Member	
7	HoD Economics	Member	
8	HoD English	Member	
9	HoD Computer Science	Member	
10	HoD Political Science	Member	

Minutes of the Meeting:

- The meeting commenced with a silent prayer.
- The orientation for the girl students to familiarize them with the Committee for Prevention of Sexual Harassment and its functions was reviewed by the members.
- The member proposed to conduct a session on Gender sensitization in collaboration with the Gender Studies Cell. This was agreed upon by the chairperson and the members
- The guidelines to be followed in case of a breach in conduct were discussed by the members. The chairperson suggested preparing parameters for the same. The responsibility was assigned to member.

Acting Principal

Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



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Anti-Sexual Harassment Committee Meeting

Date: 28th July 22

Venue: Meeting Room

S.no	Member	Designation	Signature
1	Rev Fr Dr A Rex Angelo SJ	Chairperson	
2	Rev Fr Dr Raymond Cherubin SJ	Vice Principal	
3	Dr Rama Hirawat	Coordinator	
4	Rev Sr Dr Pearl	External Member	
5	HoD Business Administration	Member	
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9	HoD Computer Science	Member	
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A meeting of anti sexual harassment committee was held under the chairmanship of Rev. Fr. A Rex Angelo.

Minutes:

- Committee has taken steps and allotted duties to all the staff members at almost all areas in the college (i.e. canteen, parking places, different blocks, play grounds etc.) and ensure that at least one faculty member will be present at any particular time at all the locations to avoid sexual harassment activities.
- Ensuring a fair and timely resolution of complaints about sexual harassment.
- To ensure that students, faculty and staff members are provided with current and comprehensive information on sexual harassment and assault.
- The committee was happy to report that there were no cases of harassment in the college.
- The meeting ended with vote of thanks to the chair.

Principal

St. Xavier's College, Jaipur
Nehta-Mahapura Road, Jaipur

Principal