# St. Xavier's College Jaipur

Affiliated to the University of Rajasthan Approved under Section 2(f) and 12(B) of UGC Act, 1956 A Christian Minority Educational Institution under Section 2(g) of NCMEI Act, 2004



# College Manual

A Compendium of Policies and Guidelines



# **PART A**

# College Manual: A Compendium of Policies and Guidelines

For consistently successful functioning, St. Xavier's College Jaipur has a college manual of explicit policies and guidelines, as the foundation for implementation of its vision and mission and to achieve its goals. Policies help to furnish the guidelines for various units of the college.

# **INDEX**

S.No.	Policy	Page
1	Academic Policy	4
	I. Academic Council	4
	II. MOOCs / SWAYAM Policy	9
	III. Timetable Committee	11
2	Examination Policy	14
3	Admission Policy	16
4	Scholarship Policy	26
5	SC/ST/OBC Policy	33
6	Faculty Exchange and Enrichment Policy	35
7	Research and Ethics Policy	37
8	Entrepreneurship and Innovation & Incubation Policy	49
	I. Entrepreneurship Cell (E-Cell)	49
	II. Innovation and Incubation Cell (IIC)	51
	III. Training, Internship and Placement Cell (TIPC)	53
	IV. Intellectual Property Right Cell (IPR)	56
9	Infrastructure Policy	58

	I. Transportation Policy	58
	II. Hostel Policy	61
	III. Canteen Policy	64
	IV. Aruppe Central Library Policy	66
	V. Multimedia Design Center Policy	69
	E-governance Policy	73
10	I. Enterprise Resource Planning Policy (ERP)	73
	II. Website Policy	76
11	Grievance Redressal Policy	78
12	Financial Management and Resource Mobilization Policy	82
13	Internal Auditing Policy	85
14	Prevention of Sexual Harassment and Internal Complaints Committee Policy	87
15	Institutional Green Policy	95
16	Alumni Association Policy	102
17	Policy for Specially-Abled (Divyangjan)	107
18	Anti-Ragging Policy	110
19	Sports and Yoga Policy	114
20	Planning and Evaluation Policy	116
21	Code of Conduct	118

# PART B

# **GUIDELINES**

S. No.	GUIDELINES	Page
	Student Engagement and Participation	127
	I. Xavier's Arts/Dance/Fashion/Music/ Photography/ Theatre Society	127
	II. Students' Council	131
1	III. Extension Programs	135
	ISREAC/UBA Cell	
	Government Sponsored Programs	
	Non-Government Sponsored Programs	
2	Gender Study and Women's Cell	140
3	Internal Quality Assurance Cell (IQAC)	142
4	University Affairs Cell	146
5	Staff Council	148
6	Life – Skill Enhancement And Anandam Cell (LSEAC)	151
7	Media and Advertising	153
8	Internal Inquiry Committee	155
9	Mental Health and Counselling Cell	163
	General Guidelines	166
10	I. Department Guidelines	166
	II. Guidelines for Events and Meetings	176
	III. Roles and Responsibilities	177
	IV. Annexures	181

#### 2. GENDER STUDY AND WOMEN'S CELL

#### 1. Introduction

Gender Study Cell is a significant part of an educational institute to ensure gender equality and gender sensitization in all its approaches. Here at Xavier's the cell was founded in 2010 in accordance with the evolving responsibilities of higher education institutions in the sociocultural scenario of a nation and world at large. The cell is devoted towards shattering gendered perceptions and discriminations and creating an understanding of equality amidst genders, in the college. The youth today is a poignant weapon that can bring about not just social change, but also change in the mind-sets and thought processes of the society. It becomes imperative to pull them out of the patriarchal mind sets and set ups and guide them into an era of gender equality. In light of legal acceptance of different paradigms of relationships, and college students seeking solutions to their questions, the gender study cell with its targeted activities, aims to channelize their search for identity. Moreover, the cell with its outreach programme, has in mind to make focused efforts to sensitize the students and faculty towards the so-called marginalized sections of the society.

#### 2. Purpose

- Promoting a healthy and liberal environment for sustaining gender equality.
- Encouraging and ensuring gender inclusivity in the institution.
- Provide an interface with the changing psyche of the youth.
- The cell shall organise special sessions for the welfare of female students and staff.
- Advance gender sensitization through various programmes both within and outside the college.
- Present a platform for institutions' social outreach activities.

#### 3. Composition and Functioning

#### 3.1 Composition

To ensure smooth functioning of the cell, for the benefit and welfare of the female students and teaching, non-teaching and maintenance staff, the cell shall comprise of -

- Faculty Coordinator
- Faculty Member(s)

- Student Coordinator(s)
- Student Assistant Coordinator(s)
- Student Members

#### 3.2 Functioning

- The key function of Gender Study and Women's Cell is to promote a healthy and liberal environment in the institution for gender sensitization.
- The cell tries to ensure gender inclusivity at all levels within the campus.
- One of the major functions of the Cell is to organize health awareness programs for students, teaching, and non-teaching staff.
- In addition, the cell also concerns itself with women empowerment issues.
- It is also the responsibility of the cell to run courses regarding gender studies.
- The cell shall provide a platform for sensitive exploration and vigorous debates on gender and sexuality.
- Another major concern of the cell is to organize workshops, seminars on relevant topics.
- The cell must also work in association with the Anti-Sexual Harassment Cell.
- It comes under the functions of the cell to celebrate International Women's Day.

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