



ST XAVIER'S COLLEGE JAIPUR

Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India

Affiliated to the University of Rajasthan
Approved under Section 2(f) & 12(B) of the UGC Act, 1956
A Christian Minority Jesuit Institution

Minutes of Meeting - Grievance Redressal Committee

Date: 18th July 2019

Time: 10.30 am

Venue: Conference Room

Sr	Name	Position	Signature
1	Rev. Dr. Sherry George, S.J.	Chairman	
2	HoD Business Administration	Member	
3	HoD - Commerce	Member	
4	HoD- Economics	Member	
5	HoD- English	Member	
6	HoD - Computer Science	Member	
7	HoD - Political Science	Member	

Agenda:

1. Review of Previous Grievances
2. Discussion on Grievance Redressal Mechanisms

Minutes:

1. The meeting was called to order by the Chairperson, who welcomed all members and thanked them for their commitment to addressing grievances .
2. Review of Previous Grievances:
 - The committee reviewed the grievances raised in the previous period. Each grievance was discussed in detail, and actions taken to address them were noted.

The date and venue of the next meeting was scheduled and conveyed by the chairperson.

Principal

Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



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Minutes of the Grievance Redressal Committee Meeting

Date: 4th April 2020

Venue: Meeting Room

Sr	Name	Position	Signature
1	Rev. Dr. Sherry George, S.J.	Chariman	
2	HoD& Dept. Teachers - Business Administration	Member	
3	HoD& Dept. Teachers - Commerce	Member	
4	HoD& Dept. Teachers - Economics	Member	
5	HoD& Dept. Teachers - English	Member	
6	HoD& Dept. Teachers - Computer Science	Member	
7	HoD& Dept. Teachers - Political Science	Member	

Agenda:

- Review of Previous Meeting Minutes
- Discussion of Grievances Related to Canteen Services

Meeting Commencement

The committee addressed grievances related to the canteen services, including concerns about the quality of food, cleanliness, pricing

After a comprehensive discussion, the following key issues were identified:

- Quality of food and menu variety.
- Cleanliness and hygiene standards.
- Pricing and affordability.

The committee decided to hold regular inspection and frame guidelines for canteen staff.


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