



St. Xavier's College Jaipur

Affiliated to the University of Rajasthan Approved under Section 2(f) and 12(B) of UGC Act, 1956
A Christian Minority Educational Institution under Section 2(g) of NCMEI Act, 2004



IQAC

ANNUAL REPORT

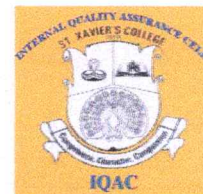
Session 2018-19



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Annual Report

Internal Quality Assurance Cell (IQAC)

Session 2018-19

14 June 2019

Introduction

The Internal Quality Assurance Cell (IQAC) of our college is committed to ensuring and enhancing the quality of education and overall academic experience. Over the past months, IQAC has undertaken various initiatives to improve academic programs and institutional practices. This report highlights our achievements and contributions to fostering excellence in education.

Key Accomplishments

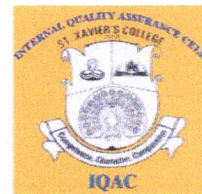
1. **Role Allocation:** IQAC discussed and assigned the structure, composition, roles, and responsibilities within the institution, ensuring clarity and accountability.
2. **Department Activity Performa:** Emphasis was placed on finalizing and circulating Department Activity Performa and Department Profile forms, facilitating efficient record-keeping and assessment processes.
3. **Attendance Records:** IQAC highlighted the significance of maintaining accurate attendance records within departments to effectively monitor student engagement and participation.
4. **Lesson Plan Evaluation:** Evaluation of lesson plans aimed at enhancing teaching methodologies and ensuring alignment with academic objectives.
5. **Monthly Feedback Assessment:** Implementation plans for Monthly Feedback Assessment criteria were outlined for different sections, promoting continuous improvement and student engagement.



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- 6. Staff Information and Research Profile:** Discussion focused on maintaining Staff Information Performa and Research Profile, aimed at documenting and showcasing faculty expertise and contributions.
- 7. Additional Points:** Establishment of department libraries, detailed discussions on Criterion 6 indicators for financial support to faculties attending conferences, workshops, and organizing Faculty Development Programs.

Action Items

1. Collection and distribution of finalized Department Activity Performa and Department Profile forms.
2. Initiation of Monthly Feedback Assessment from September onwards.
3. Establishment of department libraries within classrooms.
4. Preparation of detailed write-ups for Criterion 6 indicators.
5. Approval of meeting minutes by the steering committee.
6. Allocation of action points and responsibilities for key performance indicators.
7. Implementation of various forms and performs for financial support for attending academic and research programs and leave forms to be signed for academic leave taken for attending refresher courses and orientation programs.

Quantitative Summary Report:

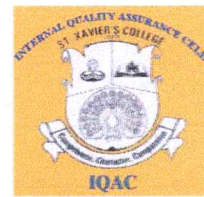
S.No	Description	2018-19
1	Number of Certificate/Value Added Courses and Online Courses (MOOCs, SWAYAM, NPTEL, etc.)	4
2	Grants Received from Government and Non-Governmental Agencies for Research Projects/Endowments	-
3	Number of Workshops/Seminars/Conferences including Programs Conducted on Research Methodology, Intellectual Property Rights (IPR), and Entrepreneurship	11



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4	Number of Extension and Outreach Programs Conducted by the Institution	3
5	Number of Functional MoUs/Linkages/Collaborations with Institutions/Industries	8
6	Capacity Development and Skills Enhancement Activities Organized	8
7	Number of Awards/Medals for Outstanding Performance in Sports/Cultural Activities/Extension Activities	13
8	Faculty Development Programs (FDP), Management Development Programs (MDPs), Professional Development/Administrative Training Programs attended by teaching and non-teaching staff	20
9	Teachers Provided with Financial Support to Attend Conferences/Workshops and Towards Membership Fee of Professional Bodies	19

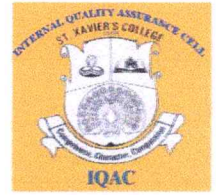
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- Number of Research Papers Published per Teacher in Journals as Notified on UGC CARE List:
- Number of Books and Chapters in Edited Volumes/Books Published and Papers Published in National/International Conference Proceedings:
- Number of Extension and Outreach Programs Conducted by the Institution:

In conclusion, IQAC's efforts have been instrumental in enhancing the quality and relevance of education at our college. By implementing various initiatives and ensuring accountability, IQAC remains committed to promoting excellence in education and institutional development.


14/6/19

Coordinator, Internal Quality Assurance Cell

Coordinator

IQAC

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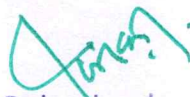


Principal

St. Xavier's College

Hathro, Fert Road, Jaipur

Report Submitted by: Coordinator, IQAC on 14 June 2019.



Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur