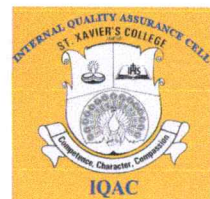




St. Xavier's College, Jaipur

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IQAC

23 June 2022

Minutes of the Meeting

The internal meeting of IQAC was held at Fr Principal's Office at 11 am on 23 June to discuss the draft action plan for the College, activities/initiatives planned by IQAC and preparation for NAAC accreditation application for the new academic session 2022-23. The meeting was attended by Fr Dr A Rex Angelo SJ, Principal, Fr Dr Raymond Cherubin SJ, Vice Principal, Mr Yashwardhan Singh, Coordinator, and members Dr Shikha Bakshi, Dr Ranjit Kaur, Dr Nitasha Khatri, and Dr Vaishali Singh. Dr Aparna Dixit was on leave. IQAC resolved to unanimously propose the programs and initiatives as per the agenda items given below for the necessary approval of the Management.

Agenda for the Meeting:

1. Discussion on the Revised Manual for NAAC Accreditation and Action Plan for session 2022-23
2. NAAC Preparation and application for accreditation in 2022-23
3. Academic Calendar for session 2022-23
4. Any other issue with the permission of the chair

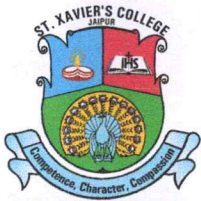
Agenda 1: Discussion on the Revised Manual for NAAC Accreditation and Action Plan for session 2022-23

Resolution: Items discussed and finalised criteria-wise for approval from Management (Attached as Annexure). The recent change in the manual for affiliated colleges was discussed and it was highlighted by the IQAC Coordinator that the changes had been favourable for the College and we should go through the accreditation first cycle in the coming session. Additionally, it was informed to the house that a minimum NAAC A Grade would be necessary for Autonomy. Fr Principal approved the action plan and directed IQAC to implement the same through various units of the College. He suggested that all the units should work in close coordination with IQAC for smooth and effective implementation of the action plan.

Action: IQAC and all units

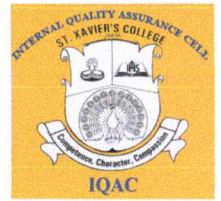
Agenda 2: NAAC Preparation and application for accreditation in 2022-23

Resolution: Keeping in mind the revision in the manual for affiliated colleges and autonomy requirements, it was decided to go for the first cycle of accreditation in the session 2022-23. Fr Principal directed the IQAC to work on the NAAC Application with a target of a minimum A+



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grade having a minimum score of 3.3. It was also decided to have a monthly review meeting of IQAC with the Fr Principal to assess the NAAC preparation.

Action: IQAC and Steering Committee

Agenda 3: Academic Calendar for session 2022-23

Resolution: IQAC will do the scrutiny of the event proposals received from all units of the College and consequently prepare the academic planner for the session 2022-23. Activities should be reduced in consultation with units concerned and finalised, keeping in mind the NAAC requirements. The planner should be ready by the first week of July.

Action: IQAC

Agenda 4: Formation of Committees/Cells/Clubs for session 2022-23

Resolution: Fr Principal directed IQAC to prepare the Committees/Cells/Clubs staff list for the session 2022-23, keeping in mind NAAC criteria and the responsibility held in the past for effective and desired outcomes. He also suggested looking into the preferences given by staff members for various units of the College. It should be prepared latest by 10th July so that all units could start working on the NAAC Action Plan with immediate effect.

Action: IQAC

Agenda 5: Other issues discussed in the meeting

Resolution: Fr Principal suggested that we should send some selective senior staff members on a visit to reputed Jesuit institutions in India to learn and understand their functioning and to implement their best practices in our Institution. He also suggested having collaboration (MoU) with National and International Jesuit institutions for exchange and collaborative activities. We should also invite Jesuit Fathers involved with NAAC-related work to our College as a resource person for interaction with our staff.

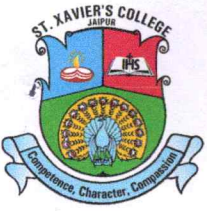
Action: IQAC

The meeting ended with a vote of thanks to the chair.

Principal
Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur
Date: 27.06.2022

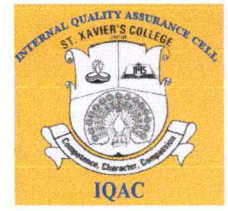
Principal
St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur

Coordinator, IQAC
Coordinator
IQAC
St. Xavier's College, Jaipur



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The following members have attended the meeting:

1. Rev Fr Prof S Xavier SJ (Chairman)
2. Rev Fr Dr S Arokya Swamy SJ
3. Rev Fr Dr Raymond Cherubin SJ
4. Mr Yashwardhan Singh (Coordinator)
5. Dr Shikha Arora Bakshi (Faculty Member)
6. Dr Nitasha Khatri (Faculty Member)
7. Dr Ranjit Kaur (Faculty Member)
8. Dr Vaishali Singh (Faculty Member)
9. Dr Aparna Dixit (Faculty Member)
10. Ms Loveleen Mathur (Assistant Librarian)
11. Rev Sr Dr Pearl (Educationist)
12. Prof Rashmi Jain (Educationist)
13. Dr Pankaj Nagar (Coordinator, IQAC, University of Rajasthan)
14. Prof Harsh Purohit (Coordinator, IQAC, Banasthali Vidyapith)
15. Mr Ajay Kochar (Industrialist)
16. Ms Aparna Joshi (Alumni Representative)

These members have participated in IQAC meetings to contribute to quality assurance initiatives and institutional development.


Coordinator IQAC

Coordinator

St. Xavier's College, Jaipur


Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur


Principal

PRINCIPAL
St. Xavier's College, Jaipur
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