MEMORANDUM OF ASSOCIATION

AND

RULES & REGULATION

(No. 44 of 1950-51)

OF THE

JAIPUR XAVIER EDUCATIONAL ASSOCIATION

JAIPUR CITY RAJASTHAN INDIA



Registered at Jaipur City
Rajasthan

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The 6 day of November 1950

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(Societies registration act XXI of 1860)

MEMORANDUM OF ASSOCIATION

OF THE

JAIPUR XAVIER EDUCATIONAL ASSOCIATION

- 1. Name: The name of the association is: The Jaipur Xavier Educational Association (hereinafter called the "Association").
- Registered Address: The registered Address of the association is: St. Xavier's high school, Jaipur City, Rajasthan, India.
- 3. Objects: The objects for which the Association is established are the following and it is declared that the several sub-clauses of this clause and all the powers mentioned in it are to be cumulative and in no case is the generality of the sub-clause to be narrowed or restricted by any particularity of any other sub-clause nor will any general expression in the same sub-clause nor will any general expression in the same sub-clause or the application of any rule of construction "ejusdem generis" or otherwise:-
 - (a) To perform the works of charity- Social, Moral, Corporal, and Spiritual;
 - (b) To diffuse Social, Religious and Secular Knowledge.
 - (c) To establish, conduct, maintain, manage, run, equip, close down or dispose of schools, vocational technical institutes, hostels and other educational centres;
 - (d) To give awards, scholarship for educational faculties to deserving students, trainees and to help the needy and deserving students by way of providing them school uniforms, books and loans to pursue education.
 - (e) To give aid, grants, support to schools, educational institutions, vocational centers and others for carrying out the activities for the benefit of public in general.
 - (f) For the purpose aforesaid or in furtherance thereof:

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To acquire by purchase, lease gift, legacy, and bequest or otherwise form any person, company or institution whatsoever and to hold all or any part of the movable or immovable properties of all descriptions now or hereafter vested in or in the possession of the Rector, for the time being, of the Saint. Xavier's High School situated in the City of Jaipur, State of Rajasthan or now or hereafter vested in or in possession of any other person or body or used or devoted for or to any purpose of the said high school or any Charitable, Educational, Cultural, Social, Moral, Religious, Scientific or other purpose whatsoever in connection therewith and to have the name /names of any or all of the abovementioned mutation in any Court or Office whatsoever (Civil, Criminal, Revenue, Municipal, Estate etc.) to that of the said association:

- (ii) To maintain, deal with and manage the said movable and immovable properties of all descriptions of the said Association:
- (iii) To alienate by way of sale, mortgage, lease, exchange, hiring out, gift or otherwise any or all the properties of the association or portions thereof;
- (iv) To erect School Buildings, Dormitories, Hostels, Orphanages, Bungalows, Chapels, Stadium and any other type of building or construction whatsoever to further the purposes of the said Association, and to maintain, alter, demolish or reconstruct the same or any portion or portions thereof;
- (v) To invest or deal with the moneys of the Association not immediately required upon securities or in such manner as from time to time may be determined by the governing body of the association.
- (vi) To take or receive any gift, whether money or property, movable or immovable, such as Real Estate, Stocks, Bonds etc. whether by gift of the person living or by legacy, bequest etc. for any of the objects of the association and moreover to take such steps for the securing of such contributions to the funds of the associations as may be deemed expedient;
- (vii) To enter into arrangements with any Government or Authority, whether Supreme, State, Provincial, District, Municipal, Local or otherwise that may seem to be conducive to the objects of the Association or any of them and to obtain from any Government or Authority such rights concessions, and privilege as the Association may think desirable and to obtain, carry out, exercise and comply with any such arrangements, rights, privileges, and concessions;

To borrow and raise funds, with security or without security, in any manner the Association may think fit and to repay the same; To hire and employ Professors, School Masters, Tutors, Teachers, Specialists, Scientists, and Managers, Secretaries, Clerks, Accountants, Servants, and Workmen and others and to pay them salaries, wages, gratuities, and penals

To do or cause to be done all such and things as are in accordance with the Spirit and the Prince and things as are in the Society of Jesus which are incident active to the Social, Moral, Cultural, Religious, Patrioue, Civic, and Physical Welfare of the inhabitants of the Province of Rajasthan in particular and the people of India as a whole;

The income, property and/or corpus of the society whensoever derived shall be applied solely towards the promoting of the

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objects of the society as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend or bonus or otherwise howsoever, by way of profit to the persons who at any time are or have been members of the society or to any person claming through any of them. Provided that nothing herein contained shall prevent the payment in good faith of remuneration to any officers or servants of the society or to any member thereof or other person in return for any service actually rendered to the society.

4. Governing Body: The Names, Offices, Occupations and Addresses of the Officers of the Governing body to whom by the Rules and Regulations of the Association the Management of its affairs are entrusted, i.e. the President, the Treasurer and the Secretary are set out hereunder, namely:-

Name	Office	Occupation	Address
Raymond H. Mullen, SJ	President	Rector	St. Xaviers High School, Jaipur City, Rajasthan
David F. Pinto, SJ	Treasurer	Professor	-do-
Edward F. Mann, SJ	Secretary	Head Master	-do-

5. Members: We, the several persons whose Signatures, Offices, if any, Occupations, and address are below written are desirous of being formed into an Association in accordance with the provisions of the Societies Registration Act XXI Of 1860 under the name of the Jaipur Xavier Educational Association in pursuance of this Memorandum of the Association namely:-

	S.no	Name	Office	Occupation	Address
	1	Raymond H. Mullen, SJ	President	Rector	St. Xavier's High School, Jaipur City, Rajasthan
TARL	2	David F. Pinto, SJ	Treasurer	Professor	-do-
NOTARY	13	Edward F. Mann, SJ	Secretary	Head Master	-do-
+ (co stame	4	Richard A. Welfle, SJ		Superior	St. Xavier's High School, Patna, State of Bihar
18/2 1	St.	John M. Cosgrove, SJ		Professor	St. Xavier's High School, Jaipur City, Rajasthan
Photostate	D	Thomas M. Mackessack, SJ		-do-	-do-
M	7	Harry T. Birney, SJ		-do-	-do-
engh lalour/District	8	Devasia D. Puthiakunnel SJ		-do-	-do-
engit lalburn listac	9	Gerald P. Grace, SJ		-do-	-do-
E9 MAY 2	10 013	Richard A. Welfle SJ for Patrick Smith SJ		-do-	St. Xavier's High School, Patna, State of Bihar

11	Richard A. Welfle for Francis B. Murphy, SJ	-do-	-do-
12	Richard A. Welfle for Joseph M. Kennedy, SJ	-do-	-do-
13	Richard A. Welfle for . Paul C. Joehl, SJ	-do-	-do-
14	Richard A. Welfle for John H. Lane, SJ	-do-	-do-
15	Richard A. Welfle for Joseph P. Wrobleski, SJ	-do-	-do-
16	Elias Eugene, SJ	-do-	St. Xavier's High School, Jaipur City, Rajasthan

Certified: That the above persons or their proxies have written their signatures in our presence and in the presence of each other on the thirtieth day of October in the year One Thousand and Nine Hundred Fifty A.D.:-

Witnesses:

(1) Jacob Ayiravelil, SJ 30-10-1950

(2) James R. Gibbons, SJ 30-10-1950



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RULES AND REGULATIONS

OF THE

JAIPUR XAVIER EDUCATIONAL ASSOCIATION

(In accordance with the Societies Registration Act XXI of 1860)

- Name: The name of the society is: Jaipur Xavier Educational Association, (hereinafter called the "Association").
- 2. **Objects:** The objects for which the society is established are stated in paragraph number three of the Memorandum of Association.
- Members: Only members of the Society of Jesus (as established and recognized by the Roman Catholic Church) are eligible as members of the Association.
- 4. Fees: No subscription, fees or contributions are paid by the members.
- 5. Membership: The number of members of the Association, including the members of the governing body, shall not be less than seven, nor more than thirty. The members of the Association, other than "ex-officio" members shall be appointed, and may be retired, suspended or expelled by the President. The proof of the membership, for other than "ex-officio" members, shall consist of member's signature in the membership roll along with the counter initials of the President or Vice-President. The proof of member's retirement, suspension or expulsion shall consist in a note to that effect entered in the "Remarks" column of the Membership Roll opposite the member's name, and counter-initialed by the President or Vice-President.
- 6. Property: All properties shall stand in the name of the Association.
- 7. Vesting: (a) All immovable properties of the Association shall vest in the President, and the Vice President, for the time being of the Association.

(b) All, or any, movable properties of the Association shall vest in either the President, or the Vice-President, or the Treasurer, for the time being, of the Association.

7.8. Documents: (a) All documents relating to or affecting the immovable properties or the rights and/or privileges of the Association, shall be executed for and on behalf of the Association of the President, and the Vice-President, for the time being, of the Association, or by their duly appointed agents or agent.

(b) All documents relating to or affecting the movable properties of the Association shall be executed for and on behalf of the Association by either the President/ Vice-President or the Treasurer, for the time being, of the Association.

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9. Members of the Governing Body:

- (a) The Governing Body of the Association shall consist of six members:-
 - (i) The President (See No. 12 below);
 - (ii) The Vice-President (See No. 13 below);
 - (iii) Four other members, who shall be those four members of the Society of Jesus, who have been duly appointed as the Consulters of St. Xavier School, Jaipur.
- (b) These six members of the Governing Body shall be the only "ex-officio" members of the Association. They shall be bonafide members of the Association as soon as they shall have been appointed to those positions which carry with them "ex-officio" membership, even if they have not yet signed the Membership Roll. Should a vacancy occur in one or more positions in the Governing Body because of vacancies, for the time being, in those positions in the St. Xavier School, Jaipur, which carry with them "Ex-Officio" positions in the Governing Body, all acts and deeds of the reduced Governing Body shall be as valid and effectual as if every such "ex-officio" positions were filled and the Governing Body consisted of the regular number of six members.
- (c) The members of the Governing Body as such shall receive no reward or remuneration.
- 10. Powers of Governing Body: Subject to the Rules and Regulations of the Association, and without prejudice to any power given to any individual officer of the Association by said rules, the Governing Body of the Association shall have the full power of the Association; that is, the Governing Body shall be authorized, and is hereby empowered to do all those acts and things for which the Association have been formed and which are listed in paragraph number three of the Memorandum of Association. The Governing Body may exercise its powers either directly, or through its duly appointed delegates, committees, agents or agent.

Governing Body and for the transaction of the business of the Association may be fixed by the Governing Body, and unless so fixed, shall be two members of the Governing Body, one of whom shall be the President or the Vice President, PROVIDED that:

- (a) When only two members form a quorum they must act jointly, i.e. questions shall be decided by unanimous vote: when more than two are present at a meeting, questions shall be decided by a majority vote.
- (b) Any meeting at which it is proposed to vote on a resolution involving the sale of property or the expenditure of funds exceeding the value of Rs

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500000/- (Rupees Five Lakhs only) must be held under the chairmanship of the president, or his duly appointed proxy, and no such resolution can be validly passed unless the president shall have voted in favour of it.

- (c) Any meeting at which it is proposed to vote on a resolution involving the sale of property, or the expenditure of funds exceeding the value of Rs 1500000/- (Rupees Fifteen Lakhs only) or at which it is proposed to alter the Rules, requires the presence of all members of the governing body, either in person or by proxy, and no such resolution can be validly passed unless the President shall have voted in favour of it.
- 12. President: The President of the Association shall be that member of the Society of Jesus, who, according to the constitutions and laws of the said Society of Jesus, is the duly appointed Provincial, Vice Provincial, or Acting Head of that religious territory or Province of the Society of Jesus in which the registered address of the Association is situated. The President shall have the overall direction and supervision of the works of the Association, and in particular shall be empowered and is hereby authorized to do among others, the following:-
 - (a) To appoint, transfer, and/or retire the religious personnel of the staff working under the Governing Body of the Association, and from among them to determine who shall be Heads of departments, such as Principal, Superintendent of Buildings etc.
 - (b) To authorize the acquisition or alienation of the property, whether movable or immovable, the purchase or sale of equipments and furnishings, and the expenditure or disposition of funds of the Association up to the value of Rs 500000/- (Rupees Five Lakhs only) without calling a meeting of, or consulting the Governing Body.
 - (c) To summon and pres de as chairman of, meetings of the Governing Body, or of the General Body of the Association.
- 13. Vice President: The Vice-President shall be that member of the Society of Jesus who, according to the constitution and laws of the said Society of Jesus, shall have been duly appointed as the Rector or Local Heads of St. Xavier School, Jaipur. The Vice-President shall have the immediate control and supervision of all the institution working under the Association. In particular, he shall be empowered and is hereby authorized to do, among other things, the following:

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(a) To appoint, transfer, retire, suspend, and/or dismiss the lay members of the staffs working under the Governing Body of the Association, and to delegate this power to Heads of Departments with reference to the staff of their respective departments.

- (b) To incur, or authorize routine expenses in the running of the institutions working under the Governing Body or the purchase/ or sale of extraordinary equipments or furnishings up to the value of Rs Seven Thousand Five Hundred (Rs 7500.00) without calling a meeting of, or consulting the Governing Body.
- (c) To designate those who may pass bills in various departments of the institution working under the Governing Body;
- (d) To summon and preside as Chairman of meetings of Governing Body, or of the General Body of the Association, in the absence of the President.
- 14. The Treasurer: The President of the Association shall appoint a treasurer who shall be empowered and is hereby authorized to do, among other things the following:-
 - (a) To maintain the account books of the Association,
 - (b) To operate on the bank accounts of the Association,
 - (c) To pass bills for payment in any department of the institutions working under the Governing Body,
 - (d) To make payment by eash or cheque of any bills passed by the President, the Vice President or Heads of department or himself,
 - (e) To issue petty cash for travel and other miscellaneous expenses of the Association to duly appointed members of the staff working under the Governing Body,
 - (f) To receive payments due to the Association and to give receipts for the same,
 - (g) To invest the funds of the Association not immediately needed for the works of the Association.
- 15. The Secretary: The Vice-President shall appoint a Secretary who shall handle all the official correspondence of the Association, and among other things shall do the following:-
 - (a) Within fourteen days of the day on which the Annual General Meeting is held send to the Registrar a copy of the current list of the members of the Governing Body and a copy of the Rules and Regulations corrected up to date and certified to be a correct copy by not less than three members of the Governing Body,
 - (b) Within fifteen days of any alteration made in the Rules and regulations of the Association forward a copy of the alteration to the Registrar, which copy shall be certified to be a correct copy by not less than three members of the Governing Body,

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- (c) Within fifteen days of any change in the members of the Governing Body inform the registrar of the same.
- 16. Law Suits: The association may sue or be sued in the name of the Vice-President or the Secretary.
- 17. Annual General Meeting: A General Meeting of the Association shall be held once a year before the 31st Day of March, under the chairmanship of the President or the Vice-President, to receive the financial report, to review the progress of works in hand and to plan future projects. The quorum for the Annual General Meeting shall be those members of the Association present at the registered address of the Association on the date set for the meeting.
- 18. Extraordinary General meeting: An Extraordinary General meeting of the Association to consider altering the purposes of the Association changing the name of the Association, the amalgamation, division or dissolution of the Association, shall be summoned and held according to the norms laid down in "The Rajasthan Societies Registration Act 1958".
- **18A.** Dissolution: In case if necessary the society can be dissolved as per section 13 and of the Rajasthan Societies Registration Act, 1958.
- 19. Interpretation: If any doubt arises as to the meaning of any rule, section, or phrase thereof, the President and Vice President shall give the interpretation of the same, which interpretation shall have the force and effect of a rule, unless and until it be otherwise determined at a General Meeting of the Association.

We, the undersigned members of the Governing Body of the Association, do hereby certify that the above is a true copy of the rules and regulations of the said Jaipur Xavier Educational Association:

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Name	Office	Occupation	Address
Raymond H. Mullen, SJ	President	Rector	St. Xaviers High School, Jaipur City, Rajasthan
David F. Pinto, SJ	Treasurer	Professor	-do-
Edward F. Mann, SJ	Secretary	Head Master	-do-

Witness:

(1) Jacob Ayiravelil, SJ

30-10-1950

(2) James R. Gibbons, SJ

30-10-1950

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COPY OF CERTIFICATE REGISTRATION

No. 1183/JSC/6TH November 1950

No. 44 of 1950-51

I hereby certify that the JAIPUR XAVIER EDUCATIONAL ASSOCIATION, Jaipur has this day been registered under the Indian Societies Registration Act, 1860.

Given under my hand at Jaipur this sixth day of November One Thousand Nine Hundred and Fifty.

> Sd: ILLEGIBLE Registrar of Societies, Rajasthan, Jaipur.

Certified that the above is a true copy of the Memorandum and Rules and regulations and certificate of the JAIPUR XAVIER EDUCATIONAL ASSOCIATION, Jaipur City, Rajasthan and in witness whereof we, the Officers of the current Governing Body of the Said Association, have subscribed our signatures on the 1st May in the year 2013, A.D.

		Occupation	
Fr. John Ravi, SJ	John Road	Secretary	St. Xavier School, Ashok Marg, Jaipur
Fr. Glenn Menezes, SJ	How &	Vice President	St. Xavier School, Ashok Marg, Jaipur
		Fr Clenn Menezes SI	Fr. John Ravi, SJ Secretary Vice Vice

Vice President

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Jaipur Xavier Educational Association St. Xavier's Sr. Sec. School Bhagwan Das Road

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St. Xavier's Col Nevta-Mahapura Road, Jaipur

Jaipur Xavier Educational Association

GOVERNING BODY

APRIL 2012

NAME	OFFICE	OCCUPATION						
1. FR. VARKEY PEREKKATT, SJ	PRESIDENT	REGIONAL SUPERIOR DELHI REGION	ST. XAVIER'S SCHOOL DELHI					
2. FR. GLENN MENEZES, SJ	VICE- PRESIDENT		ST. XAVIER'S SCHOOL JAIPUR					
3. FR. JOHN RAVI, SJ	SECRETARY	PRINCIPAL	ST. XAVIER'S SCHOOL JAIPUR					
4. FR. DOMINIC, S.J.	MEMBER	VICE PRINCIPAL	ST. XAVIER'S SCHOOL JAIPUR					
5. FR. SEBASTIAN, SJ	MEMBER	LIBRARIAN	ST. XAVIER'S SCHOOL JAIPUR					
6. FR. RAKESH TOPPO, SJ	MEMBER	ADMINISTRATOR	ST. XAVIER'S SCHOOL JAIPUR					
7. BR. GYAN PRAKASH, SJ	MEMBER	ADMINISTRA FOR	ST. XAVIER'S COLLEGE JAIPUR					
8. FR. AUGUSTINE P., SJ	MEMBER	PRINCIPAL	ST. XAVIER'S COLLEGE JAIPUR					
9. BR. GEO PULICKAL, SJ	MEMBER	VICE PRINCIPAL	ST. XAVIER'S COLLEGE JAIPUR					
10. FR. JEBAMALAI, S. SJ	MEMBER	ADMINISTRATOR	ST. XAVIER'S SCHOOL MAHUA					

COMPARATIVE LIST OF CHANGE DURING THE PAST YEAR

The Annual Meeting of the Jaipur Xavier Educational Association was held on 24-2-2012.

Submitted in accordance with the provisions of clauses 4 and 4A of the Rajasthan Societies Registration Act, 1968, 170 INCI

Vice President & Treasurer Jaipur Xavier Educational Association St. Xavier's Sr. Sec. School, Jaipur inchal Jai

Jaipur Xavier Educational Association St. Xavier's School, Jaipur

St. Xavier's College, Jaipur Nevta-Mahapura Road, Jaipur = 9 MAY 2013

No 1183/180.

No. 44 of 1950-51

I hereby certify that THE JAIPUR XAVIER EDUCATIONAL ASSOCIATION, JAIPUR has this day been registered under the Indian Societies Registration Act, 1860.

Given under my hand at Jaipur this sixth day of November One thousand nine hundred and fifty.

REGISTRAR OF SOCIETIES,
RAJASTHAN, JAIFUR.

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ADIK :

Principal St. Xavier's College, Jaipur Nevta-Mahapura Road, Jaipur

9 MAY 2013

JAIPUR XAVIER EDUCATIONAL ASSOCIATION (IXEA) 1
ST. XAVIER'S SCHOOL, ASHOK MARG, JAIPUR 302 001, RAJASTHAN

. NO	NAME	OFFICE	MODE OF INDUCTION	ADDRESS	SIGNATURE	REMARKS	COUNTER SIGN
	A. GOVER	NING BODY MEMBE	RS				
1	SOOSAI MANI	PRESIDENT	Ex - Officio (Provincial)	SAHAYOG, DELHI	Stockedigons	7	Somagains
2	NELSON ASHOK DSILVA	VP/TREASURER	Ex-Officio (Superior)	ST. XAVIER'S JAIPUR	Mary D		Sourcegans
3	AROKYA SWAMY	SECRETARY	Appointed By President	ST. XAVIER'S NEVTA	Assertant in		Sourspring
4	MANUEL AROCKIAM	MEMBER	- do -	ST. XAVIER'S JAIPUR	Motor UTA12	4	Sognastyan
	SANGEETHA RAJ ARULAPPAN	MEMBER	- do -	ST. XAVIER'S NEVTA	Ango		Soundgame)
6	JOHN ARI	MEMBER	- do -	ST. XAVIER'S MAHWA	1 Does Th		Senske Spans
	В. (THER MEMBERS					
7	S. XAVIER	MEMBER	Appointed By President	ST. XAVIER'S NEVTA	Viren	NEWLY INDUCTED	Soundgines
8	JUGAL KINDO	MEMBER	- do -	ST. XAVIER'S MAHWA	Stinet		Coguidging
9	RAYMOND	MEMBER	- dc -	ST. XAVIER'S NEVTA	Rugh St		Forwalgarie
10	JOSE VK	MEMBER	- de -	ST. XAVIER'S JAIPUR	Josev 60)		Searangarus
11	JOSHY KURUVILA	MEMBER	- do -	ST. XAVIER'S JAIPUR	Joohn		Seasoffaman
12	KAIPRAMPATT POULA GEORGE	MEMBER	- do -	ST. XAVIER'S JAIPUR	Jest good	>	Somenorganis
13	M. AMAL DASS	MEMBER	- do -	ST. XAVIER'S NEVTA	through.		Somalgamen
14	PRADEEP INDWAR	MEMBER	- do -	ST. XAVIER'S NEVTA	Dinni		Speakergarie
15	SHAJU KALATHINGAL OUSEPH	MEMBER	- do -	ST. XAVIER'S JAIPUR	Lugaret	1	Sovappine
- Committee of the	ABRAHAM AMAL RAJ B	MEMBER	- do -	ST. XAVIER'S JAIPUR	de to	NEWLY INDUCTED	Socsal Mina
	ARUL ANTHONY	MEMBER	- do -	ST. XAVIER'S NEVTA	And	NEWLY INDUCTED	Somedyani
	C. CEA	SED TO BE MEMBER	s				
1	AMALRAJ ARULSAMY	MEMBER	- do -	ST. XAVIER'S JAIPUR		TRANSFER	
-	REX ANGELO 2000	ident MEMBER	-do	Vace President	1	PRANE Educatio	C)

St. Xavier's Sr. Sec. School St. Xavier's Sr. Sec. School Achok Marg, Jaipur-302001

Ashba Marg, Jaipur-302001