

St. Xavier's College Jaipur

Affiliated to University of Rajasthan, Jaipur
Approved under Section 2(f) and 12(B) of UGC Act, 1956

Academic Council Meeting on 07 August 2023

Minutes of the Meeting

The Academic Council Meeting of St. Xavier's College Jaipur was held in the College Conference Hall at 02:00 pm on 7th August 2023 under the Chairmanship of Rev Fr Dr S Xavier SJ, Principal. The following members were present.

1	Rev Fr Dr S Xavier SJ	Principal Chairman, Academic Council
2	Rev Fr Dr Raymond Cherubin SJ	Vice Principal
3	Dr Ranjit Kaur	Coordinator, Academic Council
4	Dr Leena Sharma	HoD Business Administration
5	Dr Mahua M. Bose	HoD Commerce
6	Dr Arpita Banerjee	HoD Computer Science
7	Dr Rama Hirawat	HoD English
8	Ms Poorvi Medatwal	HoD Economics
9	Dr Meeta Sharma	HoD Political Science
10	Dr Aparna Dixit	HoD Science
11	Ms Nupur Chauhan	HoD Psychology
12	Ms Mrinalini Faujdar	HoD Arts
13	Mr Yashwardhan Singh	Coordinator, IQAC
14	Dr Nitasha Khatri	Timetable Coordinator

Absent: Rev Fr Dr M Amaldass SJ

Agenda for the Meeting:

1. Inauguration of NEP BATCH of 2023-2024
2. Department Orientation
3. NEP Curriculum for NEP BATCH of 2023-2024
4. Timetable: Department and Individual Faculty
5. Matters regarding attendance and its benefits
6. Attendance related to participation in Departmental Activities and College Fests
7. Academic ambience in the staff room
8. Library usage by the faculties
9. Birthday celebration of the faculties
10. Any other matter with the permission of the chair

Address: Nevta-Mahapura Road, Jaipur, Rajasthan 302029





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Agenda 1: Inauguration of NEP BATCH of 2023-2024

Resolution: It was resolved unanimously to propose the Inauguration of NEP BATCH of 2023-2024 and Deeksharambh - Student Induction Programme with the approval of the Management.

The Inauguration of the Academic Session for the NEP BATCH of 2023-2024 is scheduled for August 16, 2023. This will be followed by department orientations, document verification, general counselling, and an overview of the college and its units on August 21st and 22nd, 2023, in the form of "Deeksharambh - Student Induction Programme." IQAC (Internal Quality Assurance Cell) will plan and execute the Deeksharambh - Student Induction Programme. The IQAC's involvement suggests a focus on ensuring the quality and effectiveness of the induction program, aligning with the institution's commitment to providing a supportive and enriching environment for new students.

Action: IQAC and Academic Council

Agenda 2: Department Orientation

Resolution: It was resolved unanimously to propose the Department Orientation of NEP BATCH of 2023-2024 with the approval of the Management.

The Department Orientation for NEP BATCH of 2023-2024 is scheduled on 16th August 2023. The Department Orientation will be carried out by the individual departments, utilizing the assistance of their respective department faculties. This orientation is likely designed to introduce the students of the NEP Batch of 2023-2024 to the academic and administrative aspects of their chosen departments, helping them get familiar with the department's structure, faculty, and resources.

Action: HoD's of Respective Department

Agenda 3: NEP Curriculum for NEP BATCH of 2023-2024

Resolution: It was resolved unanimously that the curriculum as prescribed by the University of Rajasthan will be adopted, and a well-structured timetable will be established for the Academic Session 2023-24 based on the below mentioned guidelines.

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For I (First) Semester UG and PG, NEP BATCH of 2023-2024, the following guidelines were unanimously approved for the preparation of time table:

- Subjects with Practical:** 3 Theory Periods + 1 Period (online) + 2 Practical Periods
*As per UGC and UOR guidelines 2 Practical's Period load will be considered equal to 1 Period.
- Subjects without Practical / Core Paper :** 4 Theory Periods + 2 Periods (online)
- For BBA/ B Com (per paper):** 4 Theory Periods + 2 Periods (online)
- For Minor Paper:** 4 Theory Periods + 2 Periods (online)
- For Ability Enhancement Course (Hindi):** 3 Theory Periods + 1 Period (seminar / assignment/ library)
- For Skill Enhancement Course (SEC1):** 2 Theory Periods or 1 Theory + 1 Period (field visit / seminar / assignment / library)
- For Value Added Course (VAC1):** 2 Theory Periods or 1 Theory + 1 Period (field visit / seminar / assignment / library)

Action: Timetable Coordinator, Academic Coordinator and all the heads of department

Agenda 4: Timetable: Department and Individual Faculty

Resolution: Various aspects associated with Department and Individual Faculty timetable were discussed as illustrated below:

4.1 Individual Faculty Workload

Individual Faculty Workload for various academic designations was proposed by Fr Principal and unanimously accepted by the members present in the meeting and is illustrated below:

S.no	Academic Designation	Workload Per Week
1.	Activity Coordinator	12
2.	Academic Coordinator	15
3.	IQAC Coordinator	15
4.	University Affairs Coordinator / PRO	15
5.	Students' Council Coordinator	15
6.	Website / ERP Coordinator (HoD BCA)	16
6.	Head of Department (Except BCA)	18
7.	Time Table Coordinator	18
8.	Other Teaching Staff	20 or 22 *

*as per the requirement of department

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4.2 Guidelines for preparation of timetable:

Proposed date for finalisation and submission of department timetable by respective Head of Department will be 12th August 2023. It was resolved unanimously that the below mentioned guidelines of timetable will be followed for the Academic Session 2023-24.

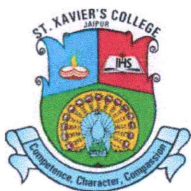
- a) **Faculty Subject Allocation:** Ensure that each faculty member is assigned a minimum of four distinct subjects, aligning with UGC and CAS compliance.
- b) **Transparent Course Allocation:** Engage in departmental discussions to deliberate and finalize course allocations. Maintain comprehensive meeting records to promote transparency in the decentralized system.
- c) **Avoid Consecutive Teaching:** Prevent scheduling the same teacher for back-to-back periods of the same subject to enhance teaching effectiveness and variety.
- d) **Prioritize Core Courses:** Arrange critical or challenging courses within the first three periods to optimize student attention and participation.
- e) **Conflict-Free Scheduling:** Strategically design the timetable to eliminate overlapping course timings. Consider both horizontal and vertical aspects to prevent clashes.
- f) **Cross-Verification for Accuracy:** After entering course details, cross-reference with teacher and room schedules to ensure consistent and accurate information.
- g) **Simultaneous Timetable Development:** Develop faculty and room timetables concurrently to streamline the scheduling process and enhance efficiency.
- h) **Optimal Time Management:** Aim to complete classes for second- and third-year students by the 5th period (1:00 pm) to maximize effective utilization of time.

4.3 Other resolutions unanimously approved are stated below:

(a) **Issue:** Mentor of BBA department (Query raised by HoD BBA)

Resolution: Fr Principal advised seeking support from the Department of Commerce for the mentorship of BBA students. It was also proposed that the staff of the Political Science Department would share the academic load in the Department of BA Pass Course.





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(b) Issue: Load of Value Added and Skill Enhancement Course of NEP Batch (Query raised by HoD BA Psychology)

Resolution: Coordinator IQAC has recommended the consolidation of the workload related to Value Added and Skill Enhancement Courses within the departments. This suggestion is being considered based on its practicality and potential for implementation. The proposal received unanimous approval from the Fr Principal.

(c) Issue: Execution of NEP Batch Time table (Query raised by HoD's)

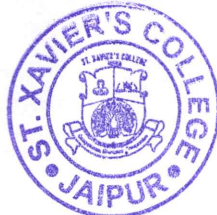
Resolution: Coordinator IQAC recommended implementing a consistent timetable format across all departments, in alignment with the NEP Batch. This proposed schedule entails arranging the first three periods of 50 minutes each, followed by a 30-minute lunch break, and subsequently conducting the remaining three periods of 50 minutes each. This resolution received unanimous approval from Fr Principal.

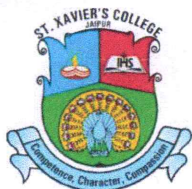
(d) Issue: Preparation of Co-curricular Activities (Query raised by Fr Vice Principal)

Resolution: Fr Principal unanimously resolved the issue by outlining the system of Academic flexibility. This system involves allowing co-curricular activities to be scheduled after 12 noon on weekdays, provided that students and faculty members obtain written permission from Fr Vice Principal. This approach aims to balance academic commitments with extracurricular involvement and likely aims to provide students with a more flexible schedule to engage in both academic and non-academic pursuits.

(e) Issue: Execution of Co-curricular Activities (Query raised by HoD B.Sc)

Resolution: Fr Principal has declared that every Saturday will be designated as "Activity Day" for co-curricular activities. This decision aims to streamline and concentrate co-curricular activities on Saturdays, allowing students to participate more effectively without interfering with their regular academic schedule. It's a well-structured approach to manage and organize various events while ensuring that important national occasions like Independence Day, Republic Day, and Science Day are celebrated on their respective dates. This will likely lead to a more organized and efficient implementation of co-curricular activities, as well as a focused celebration of significant national events. The resolution was





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unanimously approved.

(f) Issue: In-disciplinary Action against Students (Query raised by Members)

Resolution: Fr Principal explained the student guidelines and advised all members to adhere to them. In the event of any disciplinary issues involving students, a warning letter must be sent to the student, with a copy sent to both the Principal's and Vice Principal's offices. The resolution was unanimously approved.

(g) Issue: ABC (Academic bank of Credit) registration of NEP Batch (Query raised by IQAC Coordinator)

Resolution: The decision to verify the ABC registration of NEP Batch students during the department orientation was unanimously accepted. Additionally, it was agreed upon to promote the registration of SWAYAM Courses among the students.

Action: All the Teaching Staff Members

Agenda 5: Matters regarding attendance and its benefits

Resolution: It was unanimously resolved to implement the student guidelines regarding attendance and its benefits. *(Student guidelines Attached as Annexure)*

Action: Academic Coordinator and all the Heads of department

Agenda 6: Attendance related to participation in Departmental Activities and College Fests

Resolution: It was unanimously resolved to implement the student guidelines regarding attendance and its benefits. *(Student guidelines Attached as Annexure)*

Action: Activity Coordinator, IQAC and all the Heads of department

Agenda 7: Academic ambience in the staff room

Agenda Deferred to the next meeting.

Agenda 8: Library usage by the faculties

Agenda Deferred to the next meeting.





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Agenda 9: Birthday celebration of the faculties

Agenda Deferred to the next meeting.

Agenda 10 Any other matter with the permission of the chair

Agenda Deferred to the next meeting.

The meeting ended with a vote of thanks by the chair.

Minutes of Meeting Prepared by

Dr Nitasha Khatri

Time Table Coordinator

Date: 09.08.2023

Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

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St. Xavier's College Jaipur

Guidelines for Selection/Participation of Students as Society/Cell/Committee Coordinators and Members

Students should exhibit positive leadership abilities, commitment, a good attitude, and a strong work ethic. In order to become a member of the college society/committee/cell/department or to participate in the activities organized by the college/department units, you must be able to meet the following requirements:

➤ Eligibility Criteria:

1. All the regular students of the institution are eligible to apply for membership/participation in college units.
2. The UG first, second and third-year student must have an overall average of 75, 70, and 60 per cent attendance or above (including a minimum of 5 per cent in the library) respectively **during the current (or previous) academic year.**
3. Members of the Cell/Society/Committee shall consist of students securing at least 60 per cent or above in University Examination.
4. The code of conduct of the student should be as per the rules and regulations of the college they should fulfil the minimum code of conduct requirements given below.

➤ Code of Conduct requirements:

1. You must not have any behavioural referrals at any time during the current/previous academic years.
2. You must not have a previous record of disciplinary action by the college administration at any time during the current/previous academic year.
3. Guidelines of respective units must be maintained throughout the year if he/she is elected.

➤ Restriction on multiple roles in various units:

To provide an opportunity for all the students to participate and contribute to the growth of the organization along with holistic learning of their own, membership has been restricted with the following conditions:

1. A student can't hold more than 2 positions as a Coordinator/ Assistant Coordinator and more than 2 positions as a member of any of the Cell/Society/Committee. In totality, the student can't be a part of more than 4 units of college in an academic year.
2. The student coordinator should be preferably from UG III year, Assistant Coordinator from II year and Member should be from I year (*Conditions applied at the discretion of Teacher Coordinators after taking consent and providing justification to the Principal)



➤ **Selection Procedure:**

1. The Selection/Election process of Class representatives, Coordinators, Assistant Coordinators, and members for Societies, Committees, Cells, and department units need to be democratic in nature.
2. Voting /Conduction of Interview or CV can be considered for the election/selection of students for various posts.
3. Documentation of notice and properly defined procedure should be followed by various societies/committees/cells/Departments to maintain transparency.
4. Disclosure of the Final formulated student membership should be done either by mail or on the website.
5. Department needs to be well informed about the participation of its students in various societies, cells and committees. This is the whole sole responsibility of the Faculty Coordinator of the Society/Committee/Cell to take the consent from Department before engaging students in their unit.

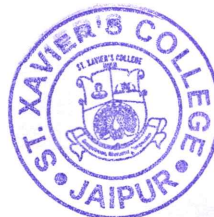
General Role and Responsibilities:

1. To officially represent all the students in the Society/Cell/Committee.
2. To ideate, formulate and execute the activities of the concerned Society, Committee or Cell with a consensus of all the members of their respective units.
3. To maintain harmony during the event or activity organised by their respective Society/Committee/Cell.
4. To keep in mind the growth of the organization as a whole while designing the events or activities.
5. To resolve any disciplinary issue or grievance that cropped up during the event or activity in coordination with the Faculty Coordinator of the concerned unit.
6. To identify and help solve problems encountered by students.
7. To communicate its opinion to the Faculty Coordinator on any matter that concerns students and on which the team wishes to be consulted.
8. To promote and encourage the involvement of students in organizing Society/committee/cell activities.

Removal of an Office Bearer:

The Selection Committee may remove any member or office bearer of the appointed student body for a continuing failure to attend meetings of the unit, for a lack of commitment to the purposes of the student body, or for stated misconduct (including significant breaches of the college's code of conduct). Such a decision should be taken by the faculty coordinator in consultation with the principal, after giving sufficient opportunity to the student to present his/her case. The principal on its own initiative or on the advice of the Faculty Coordinator(s), may remove an office bearer or a member of the Students Council in accordance with the rules and procedures in this regard.

NB: Faculty has to be objective in the whole process.



Jain
Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



ST. XAVIER'S COLLEGE, JAIPUR

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Ref: SXC/STAFF/MEETING/2021/3992

02/03/2021

STAFF NOTICE

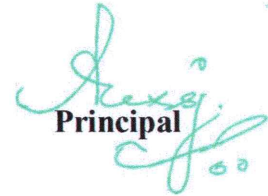
Staff Council Meeting

This is to inform that there will be a Staff Council meeting on 3 March, 2021. All the teaching staff members are expected to attend the same.

Date: 03 March, 2021

Venue: College Library

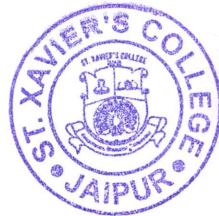
Time: 09:00 AM


Principal

Ref: SXC/STAFF/MEETING/2021/3993-3996

Copy forwarded to the following for information and necessary action.

- 1.-2. Vice-principals, St Xavier's College, Jaipur
3. All Teaching Staff, St Xavier's College, Jaipur
4. Office, St Xavier's College, Jaipur




Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur



ST. XAVIER'S COLLEGE, JAIPUR

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MINUTES OF STAFF COUNCIL MEETING

Date: March 3, 2021

Time: 9:00 am to 12:00 noon

Venue: College Library

The following members were present at the meeting:

- Chairperson of the Meeting- Rev Fr Dr A Rex Angelo SJ, Principal
- Rev. Fr. Dr. Sherry George, S.J, Vice Principal & Treasurer
- Rev. Fr. Dr. Raymond Cherubin, S.J, Vice Principal & Administrator
- All teaching staff members (Attendance sheet attached as Annexure 1)
- The Meeting was initiated with a prayer to God Almighty by Fr Principal.

The following points in the agenda were discussed:

AGENDA 1: Structural Changes for Quality Enhancement

(a) Quality of events and process of approval of events: Action to be taken:

- IQAC should be the apex body for coordinating all Academic and Cultural Programmes in the college/departments/committees/cells/clubs. The final approval will be given by Fr Principal.
- Event Quality Assurance Form (EQA) shall be duly filled in and submitted by the respective coordinator/head to IQAC for inclusion of the events/Programmes in the Annual Calendar.
- Annual Calendar for activities is to be finalised by IQAC in coordination with the respective bodies and submitted to Fr Principal for approval.
- There should be a departmental budget allocation for departmental activities and publication to help them in planning the programmes.
- All events will be organised and monitored by staff with minimal involvement of students in decision-making and approval in order to facilitate greater academic orientation among students. Missing classes and other academic exercises by students for the sake of various events should be totally avoided.
- Department-related notices are to be circulated by Heads of the Departments only.

(b) Formal channels of communication: Actions to be taken:

- Standard Operating Procedure for formal communication process is attached (as Annexure 2). WhatsApp should not be primary/official mode of communication.
- Student-related matters shall be discussed and resolved by the respective Class Mentors in coordination with the Head of the Dept concerned. If not resolved, they can contact Fr Vice-Principal (I/C Student Activities).





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(c) Rationalisation and compartmentalisation of committees as per requirement: Action to be taken:

- Committees/clubs will be restructured as per NAAC requirements by the Management.
- Proper registers have to be maintained by respective committees to record all activities of staff and students, minutes of the meeting held, attendance, evaluation, feedback, newspaper clippings, and other relevant matters.
- The following new Committees will be created for smooth functioning of the College post-merger.
 - ❖ Media and Promotion Committee
 - ❖ Student Welfare Cell which incorporates Student Council and Cultural Committee.
 - ❖ Transportation Committee
 - ❖ Cyber Security Cell

(d) Feedback system after each event: Action to be taken:

- Event Feedback Form shall be duly filled in by participants through Google Form.
- Feedback by staff coordinators and students (committees) about their respective events has to be submitted through ERP.

(e) Selection/participation criteria for students: Action to be taken:

- Selection/participation criteria for students in all the clubs /cells/ external events must be 75% attendance and their past performance.

AGENDA 2: Dedicated team of teachers for admissions post-merger: Action to be taken:

- Creation of College Media & Promotion Committee for advertising for admissions.
- The Admission Cell should be created which should incorporate Admission Committee, ERP Committee, and Prospectus Committee.

AGENDA 3: Group Insurance Policy for Staff: Action to be taken:

- Consent is to be taken from staff for availing group insurance.

AGENDA 4: Minimisation of clerical tasks for teachers:

The following points were discussed:

(a) Teaching Faculty involved in administrative Duties: Action to be taken:

- College Management will increase non-teaching staff to support the teaching staff.





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(b) Tele-calling by Teaching Faculty: Action to be taken:

- It will be restricted to only emergency calling by class mentors on issues related to poor attendance, indiscipline, serious breach of code of conduct, etc. Phone calls about fee payment, falling sick in the campus, etc., will be done by non-teaching staff.

AGENDA 5: Enhancement of technical strength of the College: Action to be taken:

- Technical persons shall be employed for typing, desktop works, photoshop activities, website development, ERP, and other technical tasks.

AGENDA 6: Staff conveyance for NEVTA Campus: Action to be taken:

- A Transport Committee shall be constituted to look into the matter.

AGENDA 7: Research & Publication-related activities of all departments to be centralised under XRPC: Action to be taken:

- Research & Publication cell in coordination with IQAC shall be the apex body for coordinating all Research-oriented Programmes in College/departments/committees/cell/clubs. The final approval will be given by Fr Principal.
- All publications of the College & the departments should be first certified by XRPC for Quality Assessment before publication in the name of St Xavier's College.

Other Suggestions:

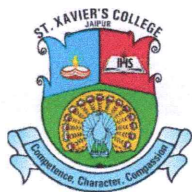
- ❖ St Xavier's College Scholarship Exam as part of the Admission Promotional Activity.
- ❖ Coordination with Schools through Children-specific programmes.
- ❖ Formulation of Staff Association.
- ❖ Outcome-based Teaching & evaluation, Research, Publication, Consultation & Extension activities should be the prime responsibility of teaching staff.
- ❖ Establishing Coaching Hubs in the College premises for competitive exams like CA, CS, UPSC, CAT, GMAT and special training for IELTS, TOEFL, etc.
- ❖ IQAC shall create forms for booking of College Auditorium and Meeting Rooms.
- ❖ Office automation & paperless communication should be promoted in the campus.

The meeting ended with Dr Nitasha Khatri, the Staff Secretary thanking the staff for their wholehearted support. She also expressed her gratitude to Fr Principal and other members of the Management for their constant guidance. The meeting ended at 12.00 Noon.


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur







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Students' Council Meeting on 18 August 2023

Minutes of the Meeting

The Students' Council Meeting of St. Xavier's College Jaipur was held in the College Conference Hall at 01:00 pm on 18 August 2023. The following members were present.

1	Rev Fr Dr S Xavier SJ	Principal
2	Rev Fr Dr Raymond Cherubin SJ	Vice Principal
3	Dr Shruti Rawal	Coordinator
4	Ms Ruhi Sinha	Assistant Coordinator
5	Dr Ajay Dandotiya	Assistant Coordinator
6	Ms Akansha Arora	Member
7	Ms Neetu Sharma	Member
8	Ms Ritu Sisodia	Member
9	Mr Surendra Singh Chouhan	Member
10	Mr Praveen Lakhera	Member
11	Dr Shiv Pratap Singh	Member

Agenda for the Meeting:

- To review the Inauguration Day organized by the Students' Council on 16 August 2023
- To discuss the guidelines regarding the CR Elections
- To prepare guidelines for the election of the college president
- To discuss the upcoming events to be organized by the Students' Council



Agenda 1: To review the Inauguration Day for NEP Batch organized by the Students' Council on 16 August 2023

The Inauguration of the Academic Session for the NEP BATCH of 2023-2024 was organized by the Students' Council and Rev Fr Principal appreciated the teamwork of the council. However, it was discussed that the technical team needs to be better prepared and all the speakers should be informed two days before the event.

Action: Students' Council Members

Agenda 2: CR Elections

It was decided that the voting for CR elections would be conducted on 23 August 2023 and the first-year election date would also be the same. However, it was unanimously decided that certain eligibility criteria should be set for Class Representatives to have an academic environment in the college.

Eligibility criteria for submitting nominations:

- The candidate should have scored a minimum of 50% score in the last qualifying exam
- The third-year candidates should have a minimum of 60% and the second-year candidates should have 70% attendance in the academic session 2022-23
- The candidate should not have supplementary/ backlog in any of the subjects in any year
- There should not have been any disciplinary enquiry or action taken/ pending against them
- Should not have been detained from any of the activities of the college due to a shortage of attendance
- Should not have any pending fees

Action: Heads and Mentors

Agenda 3: Elections for College President

The Students' Council proposed that there should be direct voting for the election of the college president and Rev Fr Principal supported this idea to promote democracy on the college campus. The procedure for the selection/ election for the Core Council was discussed with all. It was decided that the students who are the elected candidates (CRs) can apply and will appear for the core council



interview for the following posts:

1. Shortlisting of Presidential candidates
2. Vice-Presidents
3. General Secretaries
4. Cultural Secretary
5. Creative Secretary
6. Editorial Secretary
7. Technical Secretary
8. Resource Secretary
9. Sports Secretary
10. Discipline Secretary
11. Joint Secretaries (From II year)

Voting for College President

Four candidates will be shortlisted for the Presidential candidates who will address and then present their ideas to the students of the college who will vote for their President. The President will be elected based on weighted votes (80%) and interviews (20%).

Action: Students' Council and all Faculties

Agenda 4: Allocation of Events of the Students' Council for the academic year 2023-24

The events for the session were discussed and the faculties of the council were given responsibilities for the events. Dr Shruti Rawal would look at the overall coordination of all events as the coordinator.

The tentative dates for the events were discussed and the following was agreed upon:

1	Council Elections	18 August 2023	Entire Team Documentation: Shruti Ma'am & Ruhi Ma'am
2	Investiture ceremony	26 August 2023	Akansha Ma'am & Praveen Sir
3	Teachers Day	5 September 2023	Neetu Ma'am & Shiv Sir
4	Fresher's day	16 September 2023	Ritu Ma'am & Surendra Sir
5	Republic Day with NSS	26 January 2023	Pradeep Sir & Ajay Sir
6	Zest	1, 2 & 3 Feb 2024	Entire Team (documentation will be allocated)



7	Farewell	16 March 2024	Akansha Ma'am, Ruhi Ma'am & Shiv Sir
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The faculties were asked to be particular about the documentation too of all the events.

Action: Students' Council


The meeting ended with a formal vote of thanks.

Date: 18 August 2023

**Minutes Prepared by
Dr Shruti Rawal
Coordinator
Students' Council
2023-24**

Attendance

Rev Fr Dr S Xavier SJ
Rev Fr Dr Raymond Cherubin SJ
Dr Shruti Rawal
Ms Ruhi Sinha
Dr Ajay Dandotiya
Ms Akansha Arora
Ms Neetu Sharma
Ms Ritu Sisodia
Mr Surendra Singh Chouhan
Mr Praveen Lakhera
Dr Shiv Pratap Singh


Principal
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