

Jaipur Xavier Educational Association

Minutes of General Body Meeting of JXEA

Date: 13-03-2023

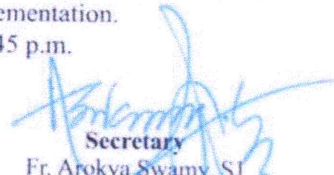
A Governing Body meeting of the Jaipur Xavier Educational Association (JXEA) was held on March 13, 2023, at 6:00 p.m. At the JXEA office. All the members were present. Fr. Soosai Mani, the president chaired the meeting.


The meeting began with a prayer by Father Nelson D'Silva SJ and Fr. Arokya Swamy SJ, The Secretary read the minutes of the meeting. The same was passed unanimously.

Agenda: To take stock of the various institutions and their functioning.

1. Fr. Arokya Swamy SJ informed the members about the process being followed for the appointment of the new principal in the college. He further informed everyone about the ongoing development projects being carried out in the college for the NAAC accreditation process. e-Governance report was presented for the college and an approval was sought from the house for the NAAC accreditation process to be implemented from the coming academic year. The house unanimously approved this.
2. Fr. Soosai briefed that during his official visit to St. Xavier's school, Mahwa, he found that Mahwa school needs more support and better teachers to improve the quality of Education with the first batch of students writing the 10th standard examinations. He asked if there could be some teacher exchange that could be initiated between the teachers of the schools in Jaipur and Mahwa. Others highlighted that it is very much possible because of a clause to this effect in the Service Rules given to all the teachers in the Daily Province Jesuites schools.
3. To this, Fr Nelson briefed that there is a possibility of trying this out with Mr Nikhil Jose (TGT), St. Xavier's school, C-scheme. He has helped coordinate activities like Scout and guides and NCC and is also a TGT teacher. After hearing the possibilities, Fr. Nelson was authorized to issue the transfer letter to Mr Nikhil Jose (TGT) from St. Xavier's school, C-scheme, Jaipur to St. Xavier's school, Hindaun Road, Gahnoli Village, Mahwa.
4. This proposal was unanimously accepted by all the members of the Governing Body.
5. Fr Soosai also suggested that this process could be continued further for other institutions and teachers to strengthen the academics of newer institutions.
6. Fr Soosai then mentioned that there is also another way that good teachers could be encouraged to join. One of the problems highlighted is accommodation in Mahwa. It would be good if a building could be put up for staff accommodation especially for unmarried women. The other members suggested that this can be explored and planned.
7. Fr Nelson then brought up the matter of the future infrastructural developments needed in all the institutions about the implementation of the New Education Policy. Others felt that we have to plan these things by listening to the team of principals and teachers formed at the Delhi Province level to advise on the implementation.
8. The chair thanked everyone and the meeting ended at 6:45 p.m.


Vice President
Fr. Nelson A. D'Silva SJ
Jaipur Xavier Educational Association
Jesuit Residence, St. Xavier's School,
JAIPUR - 302 001


Secretary
Fr. Arokya Swamy, SJ
Secretary
Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Jaipur Xavier Educational Association

Minutes of General Body Meeting of JXEA

Date: 26-01-2022

The annual general body meeting of the Jaipur Xavier Educational Association (JXEA) was held on the 26th January 2022 at 5:30 p.m. at Jesuit Residence in Nevta. Except for Fr. Kaiprampatt Poula George, Jijimon MJ and Sherry George all were present. The meeting was chaired by the president Fr. Soosai Mani. The meeting began with a prayer led by Fr. Jose VK. Then, secretary Fr. Arokya Swami read the minutes of the previous meeting. The minutes were passed unanimously after Fr. Manuel Arokiam proposed it and Fr. Raymond cherubin seconded it.

1. The directors of Works of various institutions briefly reported about the activities and programs in their respective institutions. They all shared that due to the pandemic mostly online classes were held and hope that the next academic year will be normal. Fr. Rex Angelo the principal of St. Xavier's College shared that the strength of the college is quite good. However, some departments are not doing well in terms of numbers. Nevertheless, he emphasized that a new culture is being initiated to create a Jesuit standard of Education. Father Jungal Kindo shared about St. Xavier's school Mahwa, saying that it will take some more time to study the strength and bounce back to normal life.
2. Fr. Rex presented e-Governance report and proposed and presented the College Manual (A Compendium of Policies and Guidelines) for implementation from academic year 2022-23.
3. Fr. Rex proposed to carry green initiatives like provision of Vermicomposting and Bio-composting Unit, making campus divyangjan friendly, going for environment related audit(s) by third party and other requirements for making campus environment friendly.
4. To go green, renewable energy (Solar power) for various campuses was discussed and the members felt that we need to implement for all the campuses.
5. Then the budget of the various centers was discussed. The directors of the works presented their plans for the coming year and highlighted the major foreseen expenditures, development activities and other expenses. The members consented to the proposals.
6. Then the proposal for further expansion in Nevta was taken up. The members felt the need to go for a separate building or buildings to accommodate the collaborators, Girls hostel, XVI and a multi-purpose hall. It was agreed that the local community will make a clear proposal for further approval.
7. Residence for Mahwa was discussed and the local team was asked to get the plan and the estimated budget ready for further action by contacting different builders/contractors.
8. The members agreed that the local educational institution will financially take care of the vocational and social Outreach activities.

The President thanked all the members for their active participation and he said the concluding prayer and the meeting ended at 7:45 p.m.


Vice President & Treasurer

~~Vice President~~
Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
JAIPUR - 302 001

Jesuit Residence, St. Xavier's School, Ashok Marg, Jaipur 302001 Phone: 0141-2374933


Secretary

Fr. Arokya Swami SJ

~~Secretary~~
Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur 302001


Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Jaipur Xavier Educational Association

JXEA GENERAL BODY MEETING

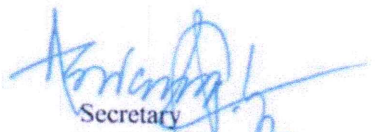
Date: 26 January 2022

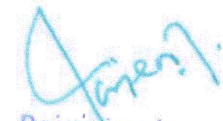
Venue: Jesuit Residence, Nevta

Time: 5:30 pm

Agenda

1. Annual report of various institutions.
2. Budget 2022-2023: A quick glance.
3. Further development at Nevta (Convent, hostel, canteen XVI Centre)
4. Indoor sports facility for the school and the college.
5. Manwa - Residence.
6. Financing the social Outreach programs.
7. Approval of college manual.
8. Campus development initiatives at SXCJ
 - Vermicomposting and Bio-composting Unit
 - Divyangjan Friendly Campus
 - Solar Energy
 - Other Green initiatives
9. Any Other


Secretary
Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Jaipur Xavier Educational Association

Jaipur Xavier Educational Association

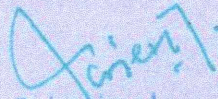
25 May 2021

A meeting of the Jaipur Xavier Education Association (JXEA) was held on the 25 May 2021 at the JEXA office at 6.30 pm. All the members were present. The meeting began with a prayer invoked by the outgoing Vice President Fr Augustine Perumalil. The President, Fr. Soosai Mani expressed gratitude to all the outgoing officials and members and extended a warm welcomed to all the incoming members. Fr. Nelson Ashok D'Silva was appointed as the new vice president cum treasurer of JXEA.

The Secretary Fr. Arokya Swamy read out the minutes of the previous meeting which were passed unanimously.

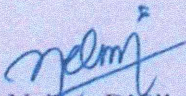
1. The president asked the members to share their experiences, anxieties and worries in the context of Covid 19. All the members shared about the fears and uncertainties prevalent around.
2. The members also suggested that as the country is reeling under Covid 19 second wave, as many are getting affected in and around Jaipur, there is an urgent need to respond to the situation to help the people. After a long discussion it was decided to create a Covid Care Centre at HFR in collaboration with the School and College Alumni.
3. It was also decided to extend the Covid related activities to the surrounding villages near St. Xavier's Institutional Complex, Nevta.

The president thanked all the members and wished all the best to the new members. Fr. Nelson Ashok D'Silva, the new vice president cum treasurer said the thanksgiving prayer. The meeting ended at 7.30 pm.



Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

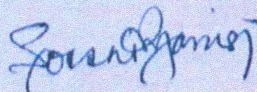


Fr. Nelson D'Silva SJ

Vice President

Vice President

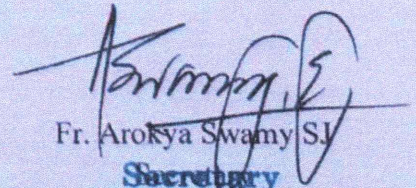
Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001



Fr. Soosai Mani SJ

President

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001



Fr. Arokya Swamy SJ

Secretary

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001

Jaipur Xavier Educational Association

Jaipur Xavier Educational Association (JXEA)

Minutes of the Annual General Body Meeting on 18 February 2021

The Annual General Body Meeting (GBM) of Jaipur Xavier Educational Association (JXEA) was held on Thursday, 18th February 2021 at 5.30 pm at JXEA Office, St. Xavier's School, C-Scheme, Jaipur. Except Frs. Joshy Kuruvila and Jose Vattakuzhy, all members were present.

1. The Meeting commenced with a prayer led by Fr. Soosai Mani SJ, the new President.
2. Fr. Soosai Mani thanked the outgoing members. Fr. Sebastian Jeera, the outgoing president (absent) and Fr. Vincent, member (absent) and then welcomed the new members: Frs. Rex Angelo, Raymond, John Ari, Jose Kuriakose and Joshy Kuruvila.
3. The minutes of the previous meeting were read by Fr. Arokya Swamy, the Secretary.
4. The minutes were passed unanimously after Fr. Sherry proposed it and Fr. Mani seconded it.
5. The reports of various institutions were presented in brief by the respective authorities. It was also resolved that the arrears for the previous four months' salary would be paid equalling to 80% for the current year. It was also proposed to maintain uniformity in the service rules for the staff to avoid confusion.
6. Fr Rex presented e-Governance report and proposed to provide free transport facility for the UG second and third year students and PG final year students at the college from the academic year 2021-22 in lieu of shifting of the college campus to Nevta from HFR. The transport expenses of these students would be borne as transport scholarship by the college.
7. The budgets of different institutions were presented for the year 2021-22 and they were unanimously passed.
8. Keeping in tune with the National Education Policy (NEP-2020), members suggested that the Balwadi should be separated from the School and XVI could take care of it. If NEP were to come to effect, the Balwadi would cease to exist.
9. It was resolved as a priority to purchase a good piece of land nearby for future expansion of Nevta Educational Complex.
10. It was agreed that JXEA would continue to support our School at Mahwa financially.
11. Fr. Varkey informed the members that a few meetings on the shifting and merging were held and committees and sub-committees were formed to look into various works.
12. Members felt unanimously that we had to wait for greater clarity from the government before we took any action to implement NEP in our institutions.
13. Members also agreed for complete shifting of the college and not partial shifting. After listening to various members, the President suggested that XVI at Hathroi Fort would continue to function and get further strengthened with new programmes and courses in Communication and Office Management which could be introduced.


The President thanked all members for their active participation and concluded the meeting with a prayer. The meetings ended at 7.30 PM.


Vice President

Fr. Augustine Perumalil SJ

VICE PRESIDENT

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
JAIPUR - 302 001


Treasurer

Fr. Sherry George SJ

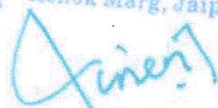
Treasurer

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001


Secretary

Fr. Arokya Swamy SJ

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001


Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Jaipur Xavier Educational Association

Fr Jugal presented the report of the school at Mahwa. He mentioned the varieties of activities organized by the school at Mahwa. He said that the sisters have left but there is no shortage of staff. The school has 357 students. The fathers and teachers are taking various measures like visiting the villages and publicizing through advertisements to attract more students. Fr Jugal expressed his concern over the difficulty in obtaining NoC and affiliation. He hoped that soon a solution could be found.

Fr Varkey said that the St. Xavier's Chapel is functioning well. The Ruby Jubilee celebrations held on Dec 1 and Dec 3 were a great success.

Both the Balwadis and XVIs are functioning well. Out of the 30 students at the city balwadi, 20 were selected to the school, whereas in Nevta, out of 21, 9 were admitted to the school. Admission for the new batch will take place in Feb.

4. After the brief reporting, the vice president thanked each of the directors for the commendable works being done at their respective places and encouraged them to carry on the good work with renewed zeal.
5. The treasurer presented the comparative analysis of budget of 2019-20 for discussion, institution by institution, which also included projections for 2020-21. He said the financial situation of the institutions is satisfactory. A discussion and some clarifications followed. Some minor modifications were suggested to the budget. With these modifications, the budget was approved unanimously.
6. The vice-president, who was chairing the meeting, thanked every participant for his goodwill and cooperation and suggested that the remaining issues, for example the utilization of the college building at HFR after the college has been shifted, could be taken up at a later meeting.
7. The meeting ended at 8:20 pm.

Varkey Perekatt. S.J.

Fr. Varkey Perekatt, SJ
Vice President
JXEA, Jaipur

VICE - PRESIDENT

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
JAIPUR - 302 001

Sherry George

Fr. Sherry George, SJ
Treasurer
JXEA, Jaipur

Treasurer

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001

Augustine P.

Fr. Augustine P, SJ
Secretary
JXEA, Jaipur

Secretary

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001

Jesuit Residence, St. Xavier's School, Ashok Marg, Jaipur 302001 Phone: 0141-2374933

Principal

Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Jaipur Xavier Educational Association

Jaipur Xavier Educational Association (JXEA)

Minutes of the Annual General Body Meeting of the (JXEA)

Tuesday 14 Jan 2020, at 6:30 pm

The Annual General Body meeting of the Jaipur Xavier Educational Association (JXEA) was held on Tuesday 14 Jan 2020 at 6:30 pm at the JXEA office at St Xavier's School, C-Scheme, Jaipur. All the members except Fr Jeera, SJ and Fr Jebamalai were present.

1. The meeting started at 6:30 pm with a prayer led by Fr Varkey, the Vice president. Fr Varkey thanked the outgoing members (Fr Joshy and Fr Periya) and welcomed the new members Fr Jijimon, Fr, Fr Amaldass, Fr Jose Vatta and Fr Pakiam.
2. The secretary then read the minutes of the previous meeting. It was unanimously passed. Fr Ravi proposed it to be passed and Fr Dayal supported it.
3. Then the directed of works presented brief reports of the departments under their charge:

Fr Dominic, Principal of the school at C-scheme, presented the report of the school at C-Scheme. He said that the academic year is going on smoothly and the admission process is on. He said that permission is sought for a section in psychology at the plus 2 level.

Fr Sherry presented the report of the college at Hathroi Fort Road. He said that the academic year went well. He said that in view of the proposed shifting of the college to Nevta, new students are informed about the planned shift in 2021. He said that all the UG courses have permanent affiliation. Application is submitted for starting BA in psychology. The college won 4 gold medals last year and one patent.

Fr Sherry presented e-Governance report and proposed to implement Enterprise Resource Planning (ERP) for the college from the academic year 2020-21. He also presented the third Institutional Perspective Plan (IPP) of the college for the approval of the governing body. The same was approved by the house.

Fr Augustine presented the report of the college at Nevta. He said that the college has successfully completed the four years. He said that this year there were more admission at the Nevta college. The total number of students have gone up to 330 and he is hoping that it would rise to 350 in the coming year. The construction of the new college, he said, is complete, including the auditorium. Only some approach roads are left. Once they are constructed the WIP could be closed.

The construction of the staff residence has reached the final stages. The wood work is expected to be completed by the end of March. The contractor needs another month to give the final coating and polishing. The blessing therefore, may be planned in the first week of May.

Fr. Ravi presented the report of the School at Nevta. He informed that the school had various activities. Next academic year students will reach 12th standard and the number of students has gone up to 3300. By 2022 all classes will have 6 sections. The school got affiliation from the CBSE. Sr Daya is replaced by Sr Anju.

Augustine
Secretary

Jaipur Xavier Educational Association
St. Xavier's Sr. Sec. School
Ashok Marg, Jaipur-302001

Jesuit Residence, St. Xavier's School, Ashok Marg, Jaipur 302001 Phone: 0141-2374933

James
Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Jaipur Xavier Educational Association

ST. XAVIER'S COLLEGE, Hathroi Fort Road, Jaipur - 302001

Phone: 0141-2370296, 2371290
Fax: 0141-2363222

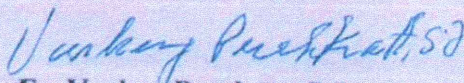
Website: www.stxaviersjaipur.org
Email: stxavierscollegejpr@gmail.com

Minutes of the Governing Body Meeting of the JXEA

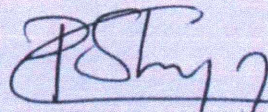
Sunday, 29 September 2019, at 6:00 pm

The Governing Body Meeting of the Jaipur Xavier Educational Association (JXEA) was held on Sunday, 29 September 2019, at 6:00 pm at the JXEA office at St Xavier's School, C-Scheme, Jaipur. All the members were present.

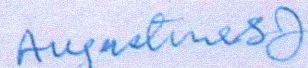
1. The meeting started at 6:00 pm with a prayer led by Fr Varkey, the vice president. After a prayer, the secretary read the minutes of the previous meeting, which was passed unanimously. After this, the main agenda of the meeting, namely, the shifting of the college at Hathroi Fort Road (St. Xavier's College, Jaipur) to Nevta and the merging of the two colleges, was discussed.
2. Fr Varkey informed the gathering that the legal provision for merger of colleges is obtained from the Department of College Education, so that we can apply for the shifting and merging in 2019-20.
3. After a short discussion, the Governing Body unanimously resolved to shift the Hathroi Fort Road College (St. Xavier's College, Jaipur) to Nevta and merge the college at Nevta (St. Xavier's College, Nevta) into St. Xavier's College, Jaipur. The responsibility of finding out the procedures and requirements for this operation was entrusted to a team led by Fr Varkey.
4. What to do with the college building at HFR, once the shift takes place, was also discussed. Various suggestions were put forth, but no decision was taken in this regard.
5. In the absence of any other important matter the vice-president, who was chairing the meeting, thanked every participant for their goodwill and cooperation. The meeting ended at 7:00 pm.



Fr. Varkey Perekatt, S.J.
Vice President
JXEA, Jaipur



Fr. Sherry George, S.J.
Treasurer
JXEA, Jaipur



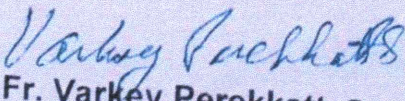
Fr. Augustine Perumalil, S.J.
Secretary
JXEA, Jaipur

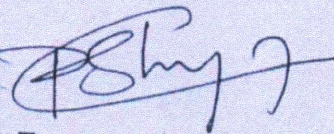


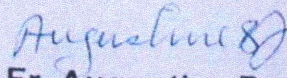
Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

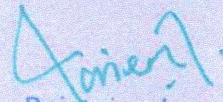
Jaipur Xavier Educational Association

5. The treasurer presented the budget of 2018-19, which also included projections for 2019-20. He said that the Seventh Pay Commission's recommendations are being implemented in all the financially self-sufficient institutions from April. He also said that the funds of JXEA are enough to complete the staff residence at Nevta and initiate the staff residence at Mahua. The budget was approved unanimously.
6. Having prepared the ground for planning for the future through information sharing, reports and presentation of the budget, **the following resolutions were made with the approval of all:**
- Unanimously resolved to buy two buses for Mahua
 - to start the construction of the residence at Mahua
 - to shift the Hathroi Fort Road College (ST. XAVIER'S COLLEGE, JAIPUR) to Nevta campus and merge the college at Nevta (ST. XAVIER'S COLLEGE, NEVTA) into St. Xavier's College, Jaipur. The responsibility of finding out the procedures and requirements for this operation was entrusted to a team led by Fr Varkey. They are to meet the VC and Registrar to work out an action plan.
 - to adopt the new service rules by all the schools under JXEA.
 - to resume the publication of the college journal *Impetus* with JXEA as the publisher and seek UGC recognition.
 - to continue with the present auditor for the financial year 2019-20.
7. In the absence of any other important matter the vice-president, who was chairing the meeting, thanked every participant for their goodwill and cooperation.
8. The meeting ended at 7:40 pm.



Fr. Varkey Perekatt, S.J.
Vice President
JXEA, Jaipur


Fr. Sherry George, S.J.
Treasurer
JXEA, Jaipur


Fr. Augustine P., S.J.
Secretary
JXEA, Jaipur


Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Jesuit Residence, St. Xavier's School


Vice President
Jaipur Xavier Educational Association (JXEA)

Jaipur Xavier Educational Association

Fr Augustine presented the report of the college at Nevta. He said that the college has successfully completed four years. He said that the proposed hostel was started, though the LLB could not be started due to lack of enrolment. He said that the construction of the new college building is complete, except for the auditorium, which might be completed within another month. Then the landscaping will be left. The construction of the staff residence has reached the ground floor level and is progressing steadily.

Fr Jugal presented the report of the school at Mahwa. He mentioned the varieties of activities organized by the school at Mahwa. He said that the sisters are leaving soon, and he is finding it difficult to find new qualified staff. He said that there is an urgent need to boost admissions and the Fathers are taking various measures like visiting the villages and publicizing through advertisements to attract more students. A proposal is made to buy two buses to provide transportation to the students. Fr Jugal also mentioned the need to have a basketball court.

Fr Varkey said that the prayer hall is functioning well. He said that the prayer hall is completing 40 years and that there is a proposal to celebrate the jubilee on Dec 3, for which activities are being planned. Women's commission group is active. There was a discussion on the funding. Some said that part of the collection of the prayer hall. It was decided that the school could take care of the expenses, since the collection from the prayer hall is utilized for charitable works. With regard to the application for more land in Nevta, he said that the files are slowly moving, and that he is hopeful to get more land.

Fr Ravi said that in view of promulgating the new service rules, the staff of all the schools was instructed on the rules. The president then stressed the need for formulating and implementing similar rules for the colleges as well. Fr Augustine and team are entrusted with this responsibility.

4. After the brief reporting, the vice-president thanked each of the directors for the commendable works being done at their respective places and encouraged them to carry on the good work with renewed zeal.

Varkey Subhakar S.V.

Jugant
Principal
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur

Jaipur Xavier Educational Association

Minutes of the General Body Meeting of the (JXEA)

Monday 18 March 2019, at 6:00 pm

The Annual General Body Meeting of the Jaipur Xavier Educational Association (JXEA) was held on Monday 18 Mar 2019, at 6:00 pm at the JXEA office at St Xavier's School, C-Scheme, Jaipur. All the members except Fr Tony, SJ, and Fr Vincent were present.

1. The meeting started at 6:00 pm with a prayer led by Fr Varkey, the vice president. The president requested Fr Varkey, to chair the meeting. Fr Varkey, thanked the outgoing members (Fr. T J. Jose and Fr Sekhar) and welcomed the new members' Fr Dominic, Fr Dayal and Fr Sherry, who is appointed the new treasurer. He also thanked the outgoing treasurer, Fr Joshy, for his efficient services during his 3-year term.
2. The secretary then read the minutes of the previous meeting. It was unanimously passed. Fr Joshy proposed it to be passed and Fr Jeba supported it.
3. Then the directors of works presented brief reports of the departments under their charge:

Fr Dominic, principal of the school at C-Scheme, presented the report of the School at C-Scheme. He said that admission was conducted peacefully. He said that gratuity will be given to the contract workers also when they retire.

Fr Joshy, presented the report of the college at Hathroi Fort Road. He said that the academic year went well. He said that in view of the proposed shifting of the college to Nevta, new students will be informed about the planned shift in 2021. He said that the 4 new courses proposed in the previous year were started. He also proposed giving bus facilities to the third year and second year students of HFR college when they move to the new campus.

Fr Ravi presented the report of the school at Nevta. He informed that the school had various activities, like special assembly for Christmas. He informed that the balwadi is doing well. He said that the school has reached 11th standard and application is submitted to get affiliation from the CBSE. One new sister, Daya, replaced Sr Soumya.

Varkey (Chairman)

Fr Joshy

Fr Vincent
Principal
St. Xavier's College, Jaipur
Nevta, Jaipur
August 2019

ERP

(Annual Report)

Session 2021-22

E-governance has implemented wide range of ICT activities across different colleges and universities for desired quality performance and constructive participation by the stakeholder. The enhancement of ICT initiatives in the education sector and their physical infrastructure has created an environment of the capacity building and creating awareness within government and outside it. The main fields of e-governance in the education sector are: e-administration which refers to cultivating of government processes and of the interior workings of the community sector with innovative ICT executed information processes; e-services refers to better-quality delivery of public services to citizens.; e-democracy indicates interactive participation and involvement enabled by ICT in decision-making process. E-governance initiate programs for strengthening research and innovations and encourage colleges and universities for stretching the frontiers of knowledge. E-governance promotes to build the high quality of education sector by visualising the infrastructure and faculties, encouraging academic transformations, cultivating governance and institutional restructuring.

The overall development of nation needs a good higher education system. For the remarkable college growth in education sector, Electronic Governance (e-Governance) initiatives have been taken to enhance the overall administration of higher education. The integration of Electronic Governance (e-Governance) with the use of Information and Communication Technologies (ICT) for the planning, implementation, and monitoring of programs, projects, and activities have been initiated for cost-effective and easy-to-access services, and to improve processing of transactions both within the stakeholders of college (students, faculty, parents, management and society). E-Governance initiatives have strengthened administration strategies and management procedures and polies by keeping the track of their functioning. E-Governance initiatives promotes the computerization and management of various modules of the college such as registration, admission, student information, course administration, timetable, attendance, library, finance, examinations, security and MIS reports.

Therefore St. Xavier's College, Jaipur had signed an MoU's with the MasterSoft ERP Solution Pvt Ltd | www.iitms.co.in that allows the college (clients) to choose from the available modules to suit their needs and monitoring the aspects. DARSH (Educational ERP)-Xavier's Resource Planning System (XRPS) is a next-generation college management software based upon Cloud Technology that aims to automate the Academic and Administrative processes. DARSH (Educational ERP)-stakeholders include students, teachers, technical staff, non-technical staff, managerial staff, parents, alumni, etc. ERP recognizes good e-governance through an efficient system and transparency.

Benefits observed after adoption of ERP system in college administration and ultimately leading to paperless administration. Proper means of exchanging information between various departments and clubs/committees. Better interconnection between various bodies of college. Easy way to keep the records of students and staff error-free and up-to-date. Better utilization of time for staff for performing administrative tasks that could be handled automatically. Better


Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur

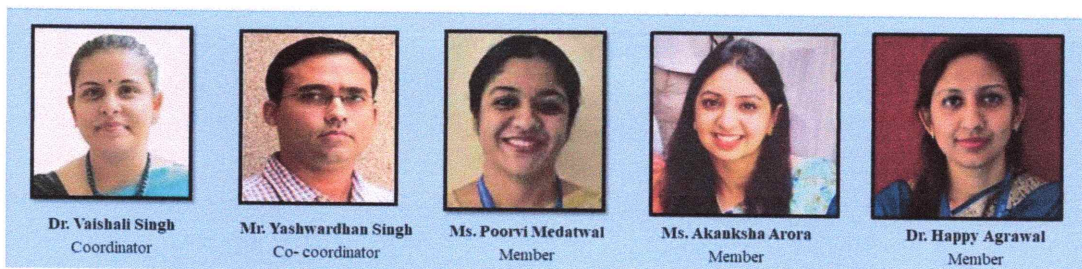

PRINCIPAL
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur

accuracy in maintaining the financial records and automation in calculating Fee balances or to find Fee defaulters, automation for computing the staff's salary. Easy means to access old records and maintain them for a longer period. Online Time-Table management and in daily assigning the substitutes for free periods. Better means to provide parents and guardians fast access to student records.

Detailed description of the online solution for digitization of all administrative and academics activities of the campus under the ERP system:

- **Student Lifecycle -**
 - Online Admissions & Fees,
 - Academics
 - Class Attendance
 - e-Learning or Learning Management System (LMS),
 - Examination & Results
 - Library
- **Faculty Lifecycle -**
 - Teaching & Class attendance
 - Timetable
 - Valuation & Marks entry
 - HRMS – Payslip
 - Online Leave
 - Service Book
 - PF & Income tax
- **College Administration Lifecycle -**
 - Accounts & Finance
 - HRMS
 - NAAC
 - Library
 - Feedback

ERP Committee Members:

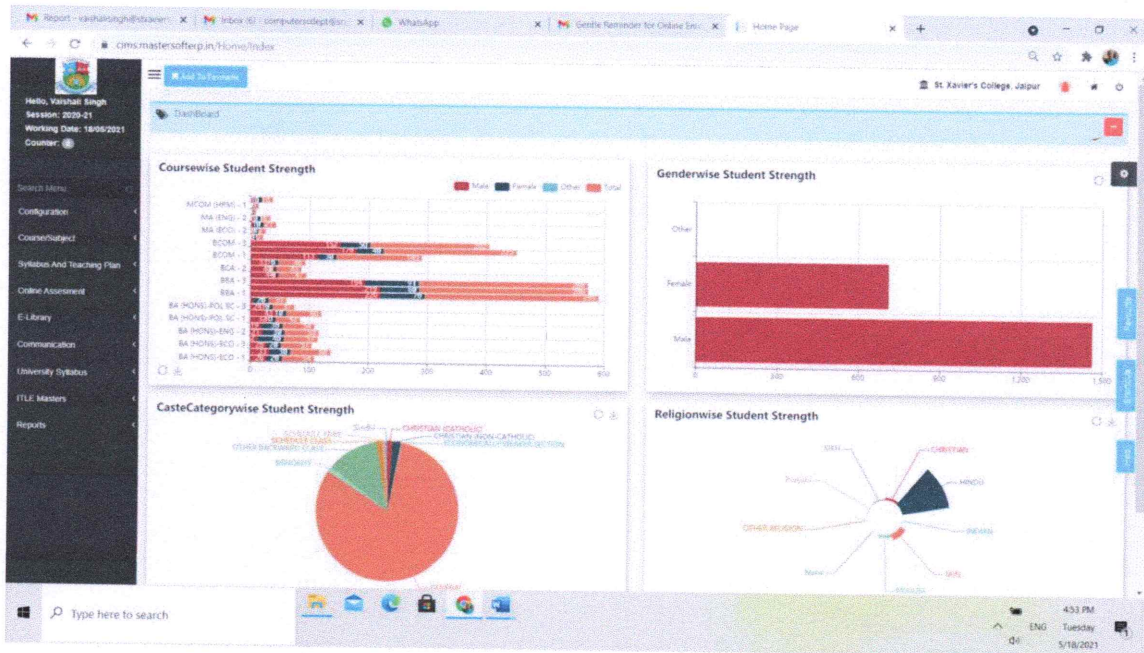


- Dr Vaishali Singh - Coordinator
- Mr. Yashwardhan Singh – Co- coordinator
- Ms. Poorvi Medatwal – Member
- Ms. Akanksha Arora – Member
- Dr Happy Agrawal – Member


Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur


PRINCIPAL
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur



ST. XAVIER'S COLLEGE JAIPUR
Nevta - Mahapura Road, Jaipur - 302029

ONLINE REGISTRATION

NOW OPEN FOR REGISTRATION

NOTICE
IMPORTANT DATES FOR ONLINE REGISTRATION/APPLICATION 2021

Course	Start from	End
BSC (PASS COURSE) - 3	12/05/2021 12:04AM	24/05/2021 11:53PM
BSC (PASS COURSE) - 2	12/05/2021 12:04AM	24/05/2021 11:53PM
BCOM - 3	12/05/2021 12:04AM	24/05/2021 11:53PM
BCOM - 2	12/05/2021 12:04AM	24/05/2021 11:53PM
BBA - 3	12/05/2021 12:04AM	24/05/2021 11:53PM

Student Institution

Username*

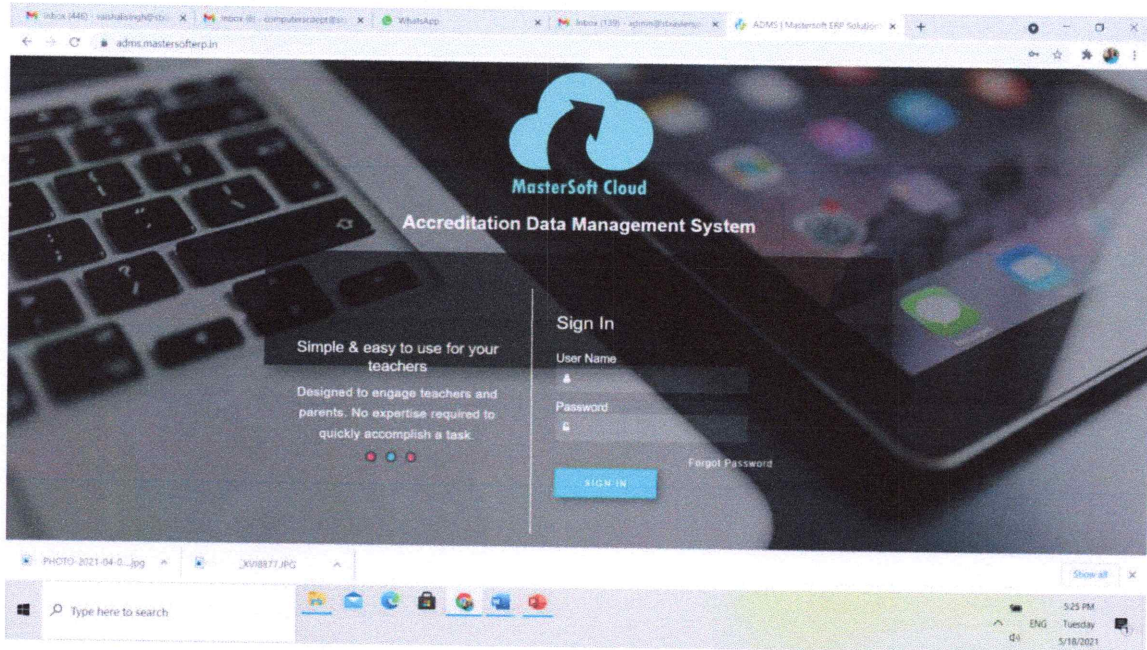
Password*

Forgot password?

LOGIN REGISTER

Anish
Principal
St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur

Anish
PRINCIPAL
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur



Anjali
PRINCIPAL
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur

Anjali
Principal
St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur

St. Xavier's College, Jaipur
Website Committee Annual Report 2021-22

1. About the Committee:

A college website plays a significant role in making the first impression of the college, as it provides the first point of contact that people have with the college from any point in this online globalized world. Hence, it represents one of the prominent quality benchmarks of a college. Thus, aim of the formation of the Website Committee is to mark college's reliable, effective and attractive web presence in an ever-expanding online domain.

2. Member Details:

- Coordinator: Dr Madhu Sharma
- Members:
 - Dr Shruti Rawal
 - Dr Gurneet Suri
 - Dr Neelu Sharma
 - Dr Preeti Sharma
 - Ms Shiromi Chaturvedi
 - Ms. Neetu Sharma
 - Mr Dinesh Kaushik (Office Superintendent)

3. Objective:

- To facilitate a user-friendly website interface with a proper navigation facility.
- To make college website informative with a range of quality content, to serve prospective as well as current students, parents, staff, alumni and other stakeholders of the college.
- To make its appearance attractive through good color schemes and layout
- To coordinate with the college management, staff members, other committees and clubs for regular updating and an effective content management of website.
- To update contents related to college, department, club and committees' events and activities.
- Yearly quality review of the content, as per the changing scenario at local and global level both.

4. Achievements of the students/unit in the academic year (if any):

- **Digital Merger:** Updating of College Website and data update on major digital platforms, to accomplish the Digital Merging of the Hathroi Fort Campus and Nevta Campus Websites.


Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur


PRINCIPAL
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur

- **XavIn App:** Development and Implementation of the XavIn Innovative Campus Map App, a digitally interactive Indoor Map Solution to assist visitors, students and staff members of the College in finding ways within the Campus.

5. Details of the Activities organized/ Work Performed

Regular updating and maintenance of the Website content and webpages of the following:

- **Website1: College Website**

Total Web Pages:175 Webpages/Units including 17 Dynamic Webpages/Units

Link - <https://stxaviersjaipur.org/>

- **Website2: Impetus Website**

Total Web Pages: 19 Webpages/Units

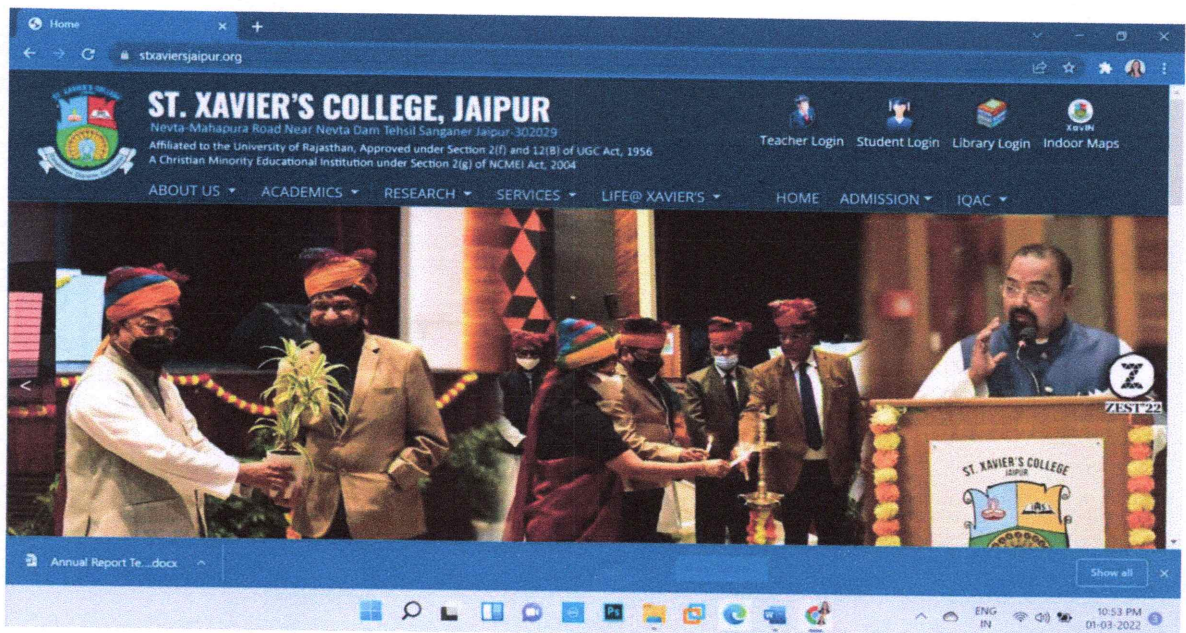
Link - <http://impetus-stxaviersjaipur.org/>

- **Website3: Conference Website**

Total Web Pages: 9 Webpages/Units

Link - <https://conference.stxaviersjaipur.org/>

6. Posters and Pictures Supporting the Work performed (5-6 photos as thumbnail) – can be avoided by those units where there is no photographic evidence of work performed.

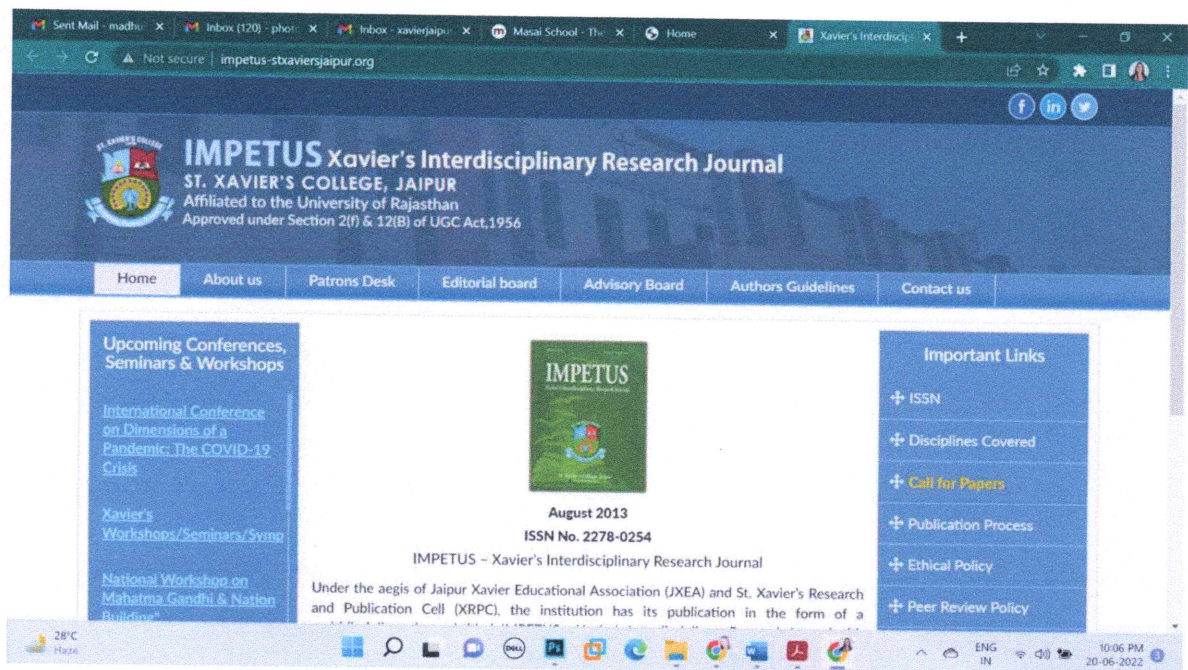
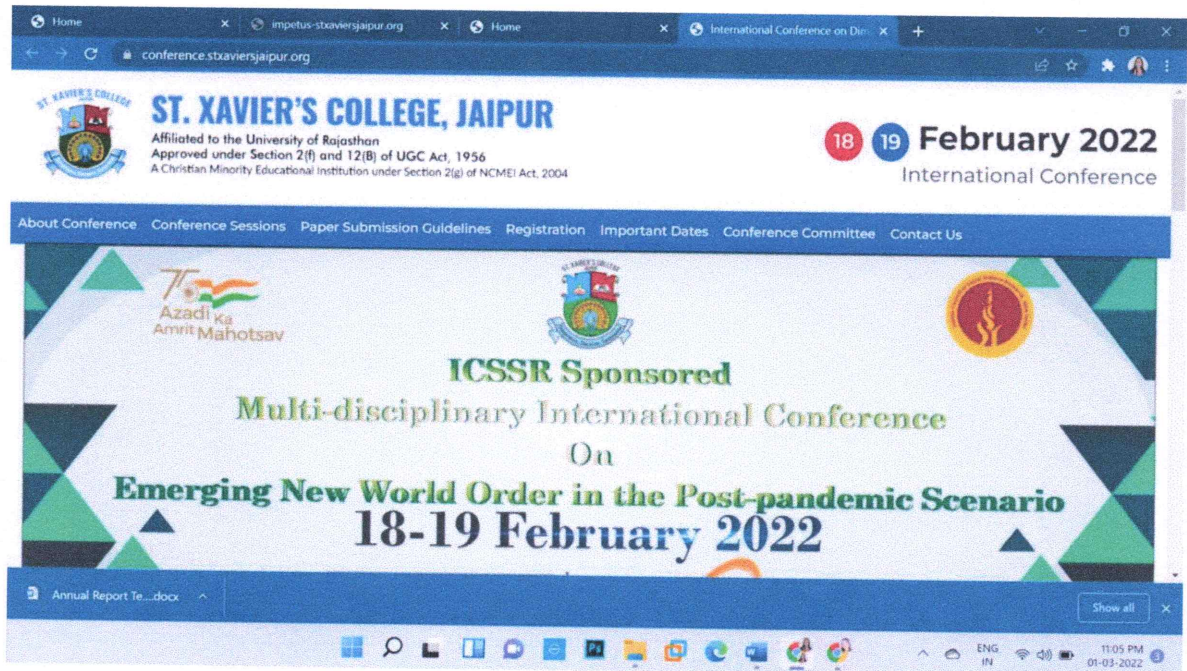


James J.

Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur

James J.
PRINCIPAL
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur



7. Future Plans for the next academic year (briefly mention in points):

- To revive the appearance of the College Website.
- To review and update annual data and values.

Report Submitted by Coordinator of Committee: Dr Madhu Sharma

Sanjay
Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur

Sanjay
PRINCIPAL
St. Xavier's College, Jaipur
Nevta, Mahapura Road, Jaipur

St. Xavier's College, Jaipur ERP Committee Annual Report 2020-21

1. About the ERP Committee:

St. Xavier's College, Jaipur had signed an MoU's with the MasterSoft ERP Solution Pvt Ltd | www.iitms.co.in that allows the college (clients) to choose from the available modules to suit their needs and monitoring the aspects. DARSH (Educational ERP)-Xavier's Resource Planning System (XRPS) is a next-generation college management software based upon Cloud Technology that aims to automate the Academic and Administrative processes. DARSH (Educational ERP)-stakeholders include students, teachers, technical staff, non-technical staff, managerial staff, parents, alumni, etc. ERP recognizes good e-governance through an efficient system and transparency.

2. Member Details:

- Dr Vaishali Singh - Coordinator
- Mr. Yashwardhan Singh – Co- coordinator
- Ms. Poorvi Medatwal – Member
- Ms. Akansha Arora – Member
- Dr Happy Agrawal – Member

3. Objective:

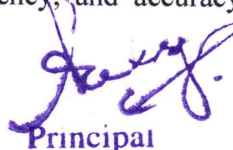
- Adoption of ERP system in college administration and ultimately leading to paperless administration.
- Proper means of exchanging information between various departments and clubs/committees.
- Better interconnection between various bodies of college. Easy way to keep the records of students and staff error-free and up-to-date.
- Better utilization of time for staff for performing administrative tasks that could be handled automatically.
- Better accuracy in maintaining the financial records and automation in calculating Fee balances or to find Fee defaulters, automation for computing the staff's salary.
- Easy means to access old records and maintain them for a longer period.
- Online Time-Table management and in daily assigning the substitutes for free periods.
- Better means to provide parents and guardians fast access to student records.

4. Details of the Work Performed

- **End-to-End solution: e-XMS** solution provides you a fully integrated end-to-end solution to manage all the functions and activities required for your education institution. It manages high volumes of critical information with a hundred percent accuracy helping you to run your institution more smoothly and efficiently.
- **Streamlines Educational process: e-XMS** helps in proper documentation and standardization of the education process by setting up protocols for each process.
- **Automates important functions: e-XMS** automates critical functions like fee collection, salary computation, time-table, Examination, mark-sheets, etc. helping educational institutions to effectively improve productivity, efficiency, and accuracy of their entire system.


Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur



Principal


St. Xavier's College
Hathroi Fort Road, Jaipur

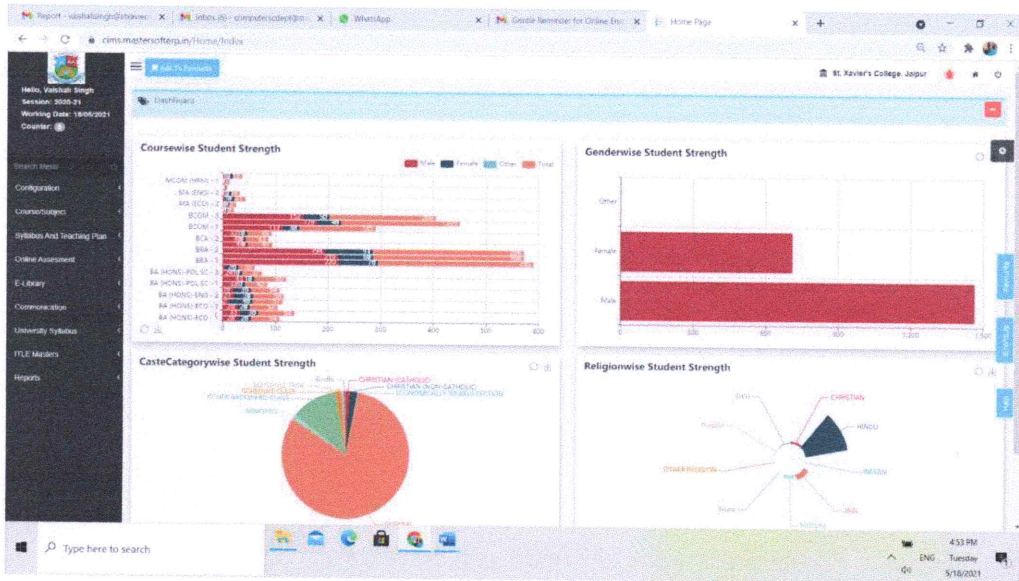
- **Increases productivity and efficiency of the staff:** e-XMS helps organizations to handle the same amount of work by less staff thereby allowing the rest of the manpower to be deputed in other productive works.
- **Saves a lot of Man hours that directly means saving a lot of money:** e-XMS automation of various critical tasks such as fee collection, salary management, etc. saves a lot of man-hours that directly reflect the expenditure of the organization.
- **Reduces paperwork:** e-XMS has an in-built document management system that helps organizations to reduce their paper consumption to a great extent which is not just cost-effective but is eco-friendly as well.
- **Strengthens the relationship between different user entities:** e-XMS relationship between various user entities such as Management, Staff, Faculty, Students, and Parents plays a vital role in the development of students.
- **User-Friendly Interfaces:** e-XMS designed with easy to use, interactive and user-friendly interfaces that help non-expert users to perform complex functions without any difficulty.
- **Comprehensive Reporting System:** e-XMS powerful mechanism to generate accurate and robust reports with a great deal of flexibility.
- **Ensures Data Security:** e-XMS ensures complete security of data and various security measures have been implemented to tighten the security at the database level as well as at the application level.
- **Easy Centralized Backup Options:** e-XMS makes it easy to manage database- backup systems. The database backup and restoration processes both are simple and easy and don't require any database expert to perform these activities.

Detailed description of the online working modules for digitization of all administrative and academics activities of the campus under the ERP system:

- **Student Lifecycle -**
 - Online Admissions & Fees,
 - Academics
 - Class Attendance
 - e-Learning or Learning Management System (LMS),
 - Examination & Results
 - Library
- **Faculty Lifecycle -**
 - Teaching & Class attendance
 - Timetable
 - Valuation & Marks entry
 - HRMS – Payslip
 - Online Leave
 - Service Book
 - PF & Income tax
- **College Administration Lifecycle -**
 - Accounts & Finance
 - HRMS
 - NAAC
 - Library
 - Feedback


Principal
St. Xavier's College
Hathroi Fort Road, Jaipur


Principal
St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur



ST. XAVIER'S COLLEGE JAIPUR
Nevta - Mahapura Road, Jaipur - 302029

ONLINE REGISTRATION
NOW OPEN FOR REGISTRATION

NOTICE
IMPORTANT DATES FOR ONLINE REGISTRATION/APPLICATION, 2021

Course	Start from	End
BSC (PASS COURSE) - 3	12/05/2021 12:00AM	24/05/2021 11:59PM
BSC (PASS COURSE) - 2	12/05/2021 12:00AM	24/05/2021 11:59PM
B.COM - 3	12/05/2021 12:00AM	24/05/2021 11:59PM
B.COM - 2	12/05/2021 12:00AM	24/05/2021 11:59PM
BBA - 3	12/05/2021 12:00AM	24/05/2021 11:59PM

Online Registration

Student Institution

Username*

Password*

Forgot password?

LOGIN REGISTER

Janey
Principal
St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur

Janey
Principal
St. Xavier's College
Hathroi Fort Road, Jaipur

St. Xavier's College, Jaipur

Website Committee Annual Report 2020-21

1. About the Website Committee:

A college website plays a significant role in making the first impression of the college, as it provides the first point of contact that people have with the college from any point in this online globalized world. Hence, it represents one of the prominent quality benchmark of a college.

The Website Committee coordinates with other committees, clubs, cells and staff members to update the website on regular basis. The Committee coordinates with the Website developer for development purpose and Webmaster- Father Rex, Principal for approvals. The Committee uploads notices, event's information, internal examination results, academic calendar, images on photo gallery webpages etc. to keep website updated.

2. Member Details:

- Coordinator: Dr. Madhu Sharma
- Members:
 - Dr. Rama Hirawat
 - Ms. Nupur Chauhan
 - Dr. Preeti Sharma
 - Ms. Pushpanjali Saini
 - Ms. Neetu Sharma

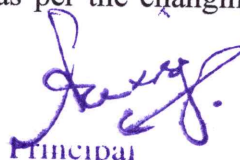
3. Objective:

- To facilitate a user friendly website interface with a proper navigation facility.
- To make college website informative with a range of quality content, to serve prospective as well as current students, parents, staff, alumni and other stakeholders of the college.
- To make its appearance attractive through good color schemes and layout
- To coordinate with the college management, staff members, other committees and clubs for regular updating and an effective content management of website.
- Regular quality review of the content, as per the changing scenario at local and global level both.



Principal

St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur



Principal
St. Xavier's College
Hathroi Fort Road, Jaipur

4. Details of the Activities organized/ Work Performed (Not more than 500 -700 words)

Regular updating of the Website content and webpages.

Maintains the following Websites:

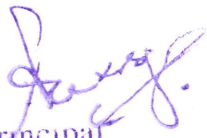
- Main Website of the College – <https://www.stxaviersjaipur.org>
- International Conference Website - <http://conference.stxaviersjaipur.org/>
- Impetus Journal Website - <http://impetus-stxaviersjaipur.org/>

5. Posters and Pictures Supporting the Activities/ Work performed (max four photos as thumbnail) – NA

Report Submitted by the Coordinator of Committee: Dr. Madhu Sharma



Principal
St. Xavier's College Jaipur
Nevta-Mahapura Road, Jaipur



Principal
St. Xavier's College
Hathroi Fert Road, Jaipur