



ST XAVIER'S COLLEGE - JAIPUR
Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India
Affiliated to the University of Rajasthan
Approved under Section 2(f) & 12(B) of the UGC Act, 1956
A Christian Minority Jesuit Institution

Minutes of the Meeting Student Grievance Committee

Date: 12th August 2021

Venue : Meeting Room

Attendees:

S.no	Name	Position	Signature
1	Rev. Dr A Rex Angelo, SJ	Chairman	
2	Rev Fr Dr Raymond Cherubin SJ	Vice Principal	
3	Dr Dharmveer Yadav, Dean of Student Affairs	Coordinator	
4	HoD& Dept. Teachers - Business Administration	Member	
5	HoD& Dept. Teachers - Commerce	Member	
6	HoD& Dept. Teachers - Economics	Member	
7	HoD& Dept. Teachers - English	Member	
8	HoD& Dept. Teachers - Computer Science	Member	
9	HoD& Dept. Teachers - Political Science	Member	

Minutes:

1. Review of previous meeting minutes:

- The chairperson called the meeting to order and reviewed the minutes from the previous meeting. The minutes were approved without any amendments.

2. Discussion of recent student grievances:

- Each grievance was discussed in detail, allowing all committee members to express their opinions and concerns. The committee recognized the importance of addressing these grievances promptly and effectively.

3. Action plan for addressing student grievances:

- It was agreed upon that each grievance would be thoroughly investigated to gather all relevant information and evidence.
- The committee decided to schedule meetings with the concerned students to hear their grievances directly and provide them with an opportunity to present their concerns.
- The chairperson assigned specific committee members to investigate and handle each grievance, ensuring a fair and unbiased process.
- It was decided to establish a timeline for resolving each grievance and to communicate the progress to the students involved.
- The committee also discussed the importance of maintaining confidentiality throughout the process to protect the privacy of the students involved.

4. Any other business:

- The committee discussed the need for improved communication channels to ensure that students are aware of the grievance procedures and how to access support when needed. Suggestions were made to update the college website, distribute informational flyers, and conduct awareness campaigns.

Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Principal



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Minutes of the Meeting

Date: 4th Feb 22

Venue: Meeting Room

Attendees:

S.no	Name	Designation	Signature
1	Rev. Dr A Rex Angelo, SJ	Chairman	
2	Rev Fr Dr Raymond Cherubin SJ	Vice Principal	
3	Dr Dharmveer Yadav, Dean of Student Affairs	Coordinator	
4	HoD& Dept. Teachers - Business Administration	Member	
5	HoD& Dept. Teachers - Commerce	Member	
6	HoD& Dept. Teachers - Economics	Member	
7	HoD& Dept. Teachers - English	Member	
8	HoD& Dept. Teachers - Computer Science	Member	
9	HoD& Dept. Teachers - Political Science	Member	

Minutes:

1. Review of previous meeting minutes:

- The chairperson called the meeting to order and reviewed the minutes from the previous meeting. The minutes were approved without any amendments.

2. Discussion of recent student grievances:

- Each grievance was discussed in detail, allowing all committee members to express their opinions and concerns. The committee recognized the importance of addressing these grievances promptly and effectively.
- The committee agreed to maintain strict confidentiality throughout the investigation process and to ensure a fair and unbiased assessment of each grievance.

3. Any other business:

- The committee discussed the need for improved communication channels to ensure that students are aware of the grievance procedures and how to access support when needed. Suggestions were made to update the college website, distribute informational flyers, and conduct awareness campaigns.
- It was also proposed to organize workshops or training sessions for faculty members to enhance their communication and conflict resolution skills.

Principal

Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

SUGGESTIONS / GRIEVANCE (2021-22)

classmate

Date _____
Page _____

1. As classes of 2nd year gets over at 12pm/1pm, buses should go at 1pm. 2/3 hrs gets wasted everyday.

2. Cafeteria's food is getting worse.

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3. Indoor sports room should be open after 11:40. So that students who do not have classes after 11:40 can play.

Buses should leave at 1:00 pm as most of the students are free after third period and Indoor sports room should open bit early.

Students should be allowed in college after 2pm as well. (Due to sports practices)

All the students should be allowed in every college event.

The departure time of bus was 1 P.M. which was convenient because our classes end at 12 P.M. Most of us have our classes ~~starting~~ starting from 4 P.M., so it puts a lot of mental and physical pressure on us. So please make sure that buses leaves at 1 P.M.

Principal

St. Xavier's College Jaipur
No. Mahapura Road, Jaipur