

# ST. XAVIER'S COLLEGE JAIPUR

Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India

Affiliated to the University of Rajasthan Approved under Section 2(f) &12(B) of the UGC Act, 1956 A Christian Minority Jesuit Institution



## **Guidelines for Selection of Students for the Student Exchange Programme**

The Faculty Development Training and Exchange Programme Cell (**FDTEPC**) of St. Xavier's College Jaipur has established the following criteria for selecting students to participate in the Student Exchange Programme. The aim is to ensure a fair and transparent selection process that values academic performance, participation, and overall suitability for the programme.

### 1. Eligibility Criteria

- Open to all regular UG and PG students currently enrolled at St. Xavier's College Jaipur.
- No history of disciplinary actions against the student.

#### 2. Academic Performance

• Preference will be given to students who have demonstrated consistent academic performance.

#### 3. Co-curricular and Extracurricular Involvement

- Active participation in college activities, such as clubs, societies, sports, and volunteer work, will be preferred.
- Leadership roles in student organizations or activities will be viewed positively.

#### 4. Attendance Record

• Students with a minimum of 75% attendance will be given preference.

#### 5. Interview

- Shortlisted candidates will be required to attend a personal interview with the FDTEPC selection panel along with college Management.
- The interview will assess the student's communication skills, motivation, and readiness to represent the college on a national / international platform.

## 6. Conduct and Discipline

 The conduct of the applicant will be reviewed based on records maintained by the disciplinary committee/ class mentor / HoD.

### 7. Equal Opportunity

• The selection process will uphold principles of fairness and inclusivity, ensuring that no student is disadvantaged based on gender, caste, religion, or socio-economic status.



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### 8. Final Selection & Withdrawal Policy

- The decision of the FDTEPC selection panel will be final and binding. Selected students will be notified through official college communication channels.
- In case of withdrawal from the programme after selection, students must inform FDTEPC in writing at least two weeks prior to the start of the programme.

These guidelines ensure a holistic and inclusive approach to selecting students who are not only academically capable but also motivated to fully engage with the opportunities provided by the Student Exchange Programme

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