



ST. XAVIER'S COLLEGE JAIPUR

Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India

Affiliated to the University of Rajasthan

Approved under Section 2(f) & 12(B) of the UGC Act, 1956

A Christian Minority Jesuit Institution

Ref.: SXCJ/ACAD/EXAM/2024-25/1523

Date: 14.11.2024

University of Rajasthan Examination Form (2024-25)

Online registration of Examination Forms for **NEP Scheme-I and III Semester Exam Dec. 2024** for B. Com, BA Hons. (Economics, English, Pol. Science, Psychology), BCA, BBA for session 2024-25 can be filled online as per the schedule given below.

Dates for filling and submission of the Online Exam Forms is as follows: –

S. No.	Classes	Form Category	Without Late Fee	Submission
1	BA, BCOM, B.Sc, BA Hons., BBA & BCA First Semester (UG) – Regular	Fresh Form	14.11.2024 to 25.11.2024	Form to be submitted in college within two days of Online form Submission
2	BA, BCOM, B.Sc, BA Hons., BBA & BCA, Sem.-I (NOT PROMOTED)	With last Exam Roll No/ Login ID		
3	BA, BCOM, B.Sc, BA Hons., BBA & BCA, Sem.-III	With last Exam Roll No/ Login ID		

Points to remember for filling up online examinations form:

Students are requested to keep ready with the following documents when filling up the online examination forms:

All First Year (SEM-I) Regular and Ex-students

1. Scanned PP Size Photo
2. Scanned Signature
3. Photocopy – XII and X Board Mark Sheet.
4. Photocopy – Migration Certificate
5. Aadhaar No.

Note:

- Before filling the exam forms please read examination related notice either on our college notice board or university website: www.uniraj.ac.in.
- **Please pay your college fee both Instalments and Transportation Fee (If applicable) before submitting exam forms in college to respective class mentor.**
- **To fill in the form, first log on to www.univraj.org , NEP EXAMINATION PORTAL and select your stream and relevant category.**
- **Our college code: 790 (St. Xavier's College, Jaipur). Any other college code will lead to rejection of the examination form and fees will not be refunded by the university.**
- Complete all the blank column in the exam form (Name / Parents Name as given in the XII Mark Sheet). Candidates signature is must in the examination form.
- Please check all entries of Exam Form e.g. **NAME, CLASS, SUBJECT/PAPERS, PHOTO & SIGN**. Before paying of examination fee.
- Please mention your subjects & paper code carefully, if any doubt please consult with your class mentor.



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- After filling the form, examination fees have to be submitted through online payment. (Debit card (ATM), Credit card and Net banking.)
- **Forms (Two copies: Computer and office copy) to be submitted along with exam fees challan and relevant documents to the respective class mentor within two days after filling the Online Exam Form.**
- Order of the form and documents to be submitted to class mentor:
 - Computer copy
 - Office copy
 - Exam fee challan
 - For Sem.-I: Xerox of 10th & 12th Marksheet, and migration
 - For Sem.-III : Xerox of Semester I & II Mark Sheet (Mark Sheet can be Download from NEP Examination Portal with Student Login ID and Password)
- **Completed examination forms should be duly verified by the class mentor/HoD.**
- **College will not be responsible if the forms are not submitted on time or if some wrong entries are made.**
- For other details contact university website www.uniraj.ac.in, www.univraj.org and Toll free Helpline no. **7726953531, 18001806433** and ICICI Bank **7304914963** regarding Fee Payment Issue.
- College contact details: Dr. Dharmveer Yadav and Mr Parmanand Sharma between 9.00 AM – 3: 00 PM. in College office.

Principal

St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Ref.: SXCJ/ACAD/EXAM/2024-25/**1524-1528**

Copy forwarded to the following for information and necessary action:

1. Vice-principal, St. Xavier's College, Jaipur
2. Coordinator, University Affairs, St. Xavier's College, Jaipur
3. Heads of all the Departments, St. Xavier's College, Jaipur
4. Website Coordinator, St. Xavier's College, Jaipur
5. Principal Office, St. Xavier's College, Jaipur