



# ST. XAVIER'S COLLEGE JAIPUR

Nevta - Mahapura Road, Jaipur - 302029, Rajasthan, India

Affiliated to the University of Rajasthan

Approved under Section 2(f) & 12(B) of the UGC Act, 1956

A Christian Minority Jesuit Institution

ISO 14001:2015 Certified Institution

Ref.: SXCJ/ACAD/EXAM/2024-25/1694

Date: 02.12.2024

## University of Rajasthan Main Examination Form (2024-25)

Online registration of Examination Forms for **Semester-III Exam Dec. 2024** and **Annual Scheme Part-I, II & III (UG/PG (P&F) Regular & Ex-Students)** for B. Com, BA Hons. (Economics, English, Pol. Science, Psychology), BCA, BBA for session 2024-25 can be filled online as per the schedule given below:

Dates for filling and submission of the Online Exam Forms are as follows: –

| S. No | Classes  | Form Category                       | Without Late Fee               | Submission  |
|-------|--|-------------------------------------|--------------------------------|---|
|       | BA, BCOM, B.Sc, BA Hons., BBA & BCA Semester-I – (Regular Students of NEP Batch)           | Fresh Form                          | 01.12.2024<br>To<br>05.12.2024 |   |
| 1     | BA, BCOM, B.Sc, BA Hons., BBA & BCA Semester-III – (Regular Students of NEP Batch)         | With last Exam Roll No/<br>Login ID | 04.12.2024<br>To<br>14.12.2024 | Form to be submitted in college within two days of Online form Submission |
| 2     | BA, BCOM, B.Sc, BA Hons., BBA & BCA Part I, II & III (Regular & Ex Students) Annual Scheme | With last Exam Roll No/<br>Login ID | 04.12.2024<br>To<br>14.12.2024 |   |
| 3     | All PG Classes Prev. & Final (Regular & Ex-Students) Annual Scheme                         | With last Exam Roll No/<br>Login ID | 04.12.2024<br>To<br>14.12.2024 |   |

### Points to remember for filling up the online examinations form:

- Before filling out the exam forms please read examination-related notices on our college noticeboard or university website: [www.uniraj.ac.in](http://www.uniraj.ac.in).
- *Please pay your college fees both Instalments and Transportation Fees (If applicable) before submitting exam forms in college to your respective class mentor.*
- To fill in the form, first log on to [www.univraj.org](http://www.univraj.org), NEP EXAMINATION PORTAL and select your stream and relevant category.
- Our college code: is 790 (St. Xavier's College, Jaipur). Any other college code will lead to rejection of the examination form and fees will not be refunded by the university.
- Please check all entries of the Exam Form e.g. NAME, CLASS, SUBJECT/PAPERS, PHOTO & SIGN. Before paying of examination fee.
- Please mention your subjects & paper code carefully, if any doubt please consult with your class mentor.



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- After filling out the form, examination fees have to be submitted through online payment. (Debit card (ATM), Credit card and Net banking.)
- **Forms (Two copies: Computer and office copy) to be submitted along with exam fees challan and relevant documents to the respective class mentor within two days after filling out the Online Exam Form.**
- Order of the form and documents to be submitted to the class mentor:
  - Signed No Dues from the library, transport and accounts office
  - Two Copies of the exam form (Fee Challan/Receipt of the exam fee is already printed on the exam form)
    - i. Exam form Office copy
    - ii. Exam form Student copy
  - For Sem.-III Xerox of Semester I & II Mark Sheet (Mark Sheet can be Download from NEP Examination Portal with Student Login ID and Password)
  - Annual Scheme Students attach a Photocopy of the Original Mark Sheet of Part-I, II & III years' exam (**a copy of the Internet Mark Sheet will not be acceptable**).
  - For PG (Prev) Students Mark Sheet of Class 10<sup>th</sup> and Part I, II & III year
  - For PG (Final) Students Mark Sheet of the PG Prev. year
  - **Duly filled Short Attendance undertaking with Parents' Signature (If your attendance % is less than).**
- **Completed examination forms should be duly verified by the class mentor/HoD.**
- **The college will not be responsible if the forms are not submitted on time or if some wrong entries are made.**
- For other details contact the university website [www.uniraj.ac.in](http://www.uniraj.ac.in), [www.univraj.org](http://www.univraj.org) and Toll-free Helpline no. 7726953531, 18001806433 and ICICI Bank 7304914963 **regarding Fee Payment Issue.**
- College contact details: Dr. Dharmveer Yadav and Mr. Parmanand Sharma between 9.00 AM – 3: 00 PM. in the College office.

Principal

St. Xavier's College, Jaipur  
Nevta-Mahapura Road, Jaipur

Ref.: SXCJ/ACAD/EXAM/2024-25/1695-1699

## Copy forwarded to the following for information and necessary action:

1. Vice Principal, St. Xavier's College Jaipur
2. Website Coordinator, St. Xavier's College Jaipur
3. Heads of all the Departments, St. Xavier's College Jaipur
4. Website Coordinator, St. Xavier's College Jaipur
5. Principal Office, St. Xavier's College Jaipur