



St. Xavier's College Jaipur

Affiliated to University of Rajasthan, Jaipur
Accredited with A Grade by NAAC (First Cycle, 2025)
An ISO 14001:2015 Certified Institution



Ref.: SXCJ/ACAD/UOR/EXAM/2025-26/1801

Date: 13.01.2026

University of Rajasthan Examination Form (2025-26)

(Instructions for Students of Semester III and Semester V (NEP Batch) and Annual Scheme (UG & PG) Exam Form Filling – 2025)

Online registration of Examination Forms for **NEP Scheme–III and V Semester Exam Dec. 2025** for B. Com, BA Hons. (Economics, English, Pol. Science, Psychology), BCA, BBA and **UG and PG annual schemes** for the session 2025-26 can be filled online as per the schedule given below.

Dates for filling and submission of the Online Exam Forms is as follows: –

S. No	Classes	Form Category	Date	Submission
1	BA, BCOM, B.Sc, BA Hons., BBA & BCA Semester III (UG) – Regular and due papers of Semester I, & III	With last Exam Roll No/ Login ID	14.01.2026 to 22.01.2026	Form to be submitted in college within two days of Online form submission latest by 19,20, and 21 January 2026
2	BA, BCOM, B.Sc, BA Hons., BBA & BCA, Sem.-I & III (NOT PROMOTED)	With last Exam Roll No/ Login ID		
3	BA, BCOM, B.Sc, BA Hons., BBA & BCA, Sem.-V and due papers of Semester I, & III	With last Exam Roll No/ Login ID		
4.	UG and PG Annual Scheme	With last Exam Roll No/ Login ID		

Points to remember for filling up online examinations form:

Students are requested to keep ready the following documents when filling up the online examination forms:

All Semester III (Promoted and back promoted) Regular

1. Scanned PP Size Photo
2. Scanned Signature
3. Photocopy – Semester I & II Mark Sheets, including Reval marksheets

All Semester V (Promoted and back promoted) Regular

1. Scanned PP Size Photo
2. Scanned Signature
3. Photocopy – Semester I, II, III & IV Mark Sheets, including Reval marksheets

All Not-Promoted Students (Students with Due Papers in Semester I & Semester III Exam Forms):

1. Scanned PP Size Photo
2. Scanned Signature
3. Photocopy – All previous semester exam mark sheets (Semester I, II, III & IV Mark Sheets including Reval Mark Sheet)

“To create men and women for others”



St. Xavier's College Jaipur

Affiliated to University of Rajasthan, Jaipur
Accredited with A Grade by NAAC (First Cycle, 2025)
An ISO 14001:2015 Certified Institution



Annual Scheme UG & PG Form (Regular and Ex Student):

1. Scanned PP Size Photo
2. Scanned Signature
3. All marksheets (first, second, third, year, including all Revaluation marksheets)

Note:

- Before filling the exam forms please read examination related notice either on our college notice board or the university website: www.uniraj.ac.in.
- **Please pay your college fee (If any due) before submitting exam forms to the respective class mentor.**
- **To fill in the form, log on to www.univraj.org or NEP EXAMINATION PORTAL <https://erp.univraj.org>, and select your stream and relevant category.**
- **Our college code: 790 (St. Xavier's College Jaipur). Any other college code will lead to rejection of the examination form and fees will not be refunded by the university.**
- Complete all the blank column in the exam form (Name / Parents Name as given in the XII Mark Sheet). Candidates signature is must in the examination form.
- Please check all entries of Exam Form e.g. **NAME, CLASS, SUBJECT/PAPERS, PHOTO & SIGN**. Before paying of examination fee.
- Please mention your subjects & paper code carefully, if any doubt please consult with your class mentor.
- After filling the form, examination fees have to be submitted through online payment. (Debit card (ATM), Credit card and Net banking.)
- **Forms (Two copies: Office copy and student copy) to be submitted along with the exam fees challan and relevant documents to the respective class mentor within two days after filling the Online Exam Form.**
- Order of the form and documents to be submitted to the class mentor:
 - Office Copy
 - Student Copy
 - For Sem.-III: Photocopy of Semester I & II Mark Sheet
 - For Sem.-V: Photocopy of Semester I, II, III & IV Mark Sheet
 - For Not Promoted (I and III Sem)- Photocopy of all Mark Sheets, including Reval marksheets of Semester I, II, III & IV to be attached.
 - Only the Mark Sheet downloaded from the University portal / NEP Examination Portal with the Student Login ID and Password will be considered.
 - **Annual Scheme UG & PG Form** : All marksheets (first, second, third, year, including all Revaluation marksheets)
- **Completed examination forms should be duly verified by the class mentor/HoD.**
- **College will not be responsible if the forms are not submitted on time or if some wrong entries are made.**

“To create men and women for others”



St. Xavier's College Jaipur

Affiliated to University of Rajasthan, Jaipur
Accredited with A Grade by NAAC (First Cycle, 2025)
An ISO 14001:2015 Certified Institution



- **Reminders for Students:**
 - a) The candidate must sign all documents.
 - b) Ensure that all entries match the details on your Class 12th marksheet. Any corrections should be reported at the time of submission to your class mentor.
 - c) Any mistakes made while filling out the exam form must be reported to the class mentor, along with a duly signed application explaining the error.
 - d) The college will not be responsible for forms submitted late or with incorrect details.
 - e) NEP-III and V Semester Examination Forms and Annual Scheme will be collected by class mentors/HOD from 9:00 AM to 3:00 PM in the respective classrooms on 19th and 21st January 2026.
- For other details contact university website www.uniraj.ac.in, www.univraj.org and Toll free Helpline no. **7726953531, 18001806433** and ICICI Bank **7304914963** regarding Fee Payment Issue.
- College contact details: Dr. Dharmveer Yadav and Mr. Parmanand Sharma between 9.00 AM – 3: 00 PM. in the College office.

Principal
St. Xavier's College, Jaipur
Nevta-Mahapura Road, Jaipur

Ref.: SXCJ/ACAD/UOR/EXAM/2025-26/**1802-1806**

Copy forwarded to the following for information and necessary action:

1. Vice Principal, St. Xavier's College, Jaipur
2. Coordinator, University Affairs, St. Xavier's College Jaipur
3. Heads of all the Departments, St. Xavier's College Jaipur
4. Coordinator, Website Committee, St. Xavier's College Jaipur
5. Principal Office, St. Xavier's College Jaipur

“To create men and women for others”